

Ontario Provincial Police



Police provinciale de l'Ontario

①

RECEIVED
OCT 15 2012
sd.

Chris D. Lewis

Commissioner Le Commissaire

File #: 614-00

September 18, 2012

Mayors / Reeves
OPP Policed Municipalities


Dear Mayor / Reeve:

I take this opportunity to inform you that the Ontario Provincial Police (OPP) and the Ministry of Community Safety and Correctional Services (MCSCS) have updated the municipal policing Cost-Recovery Formula. The updated formula will be effective January 1, 2013. In the coming months, the OPP will be providing municipalities with the 2013 cost estimates, which will incorporate the updated Cost-Recovery Formula, as applicable. The salaries of detachment officers are not part of the Cost-Recovery Formula and are reconciled annually to actual costs incurred.

Previously, the MCSCS was directed by the government to review the formula costs every two years. The MCSCS is now authorized by Treasury Board/Management Board of Cabinet to update the Cost-Recovery Formula annually to ensure the cost recovery for OPP services provided to municipalities closely aligns with actual expenditures. Composed of per officer and civilian component costs to meet legislated requirements of the *Police Services Act*, the formula also includes operational support costs, such as vehicles, telecommunications, office automation and uniforms. A summary of the 2012 OPP Cost-Recovery Formula is attached to this letter. A detailed breakdown of the formula will form part of the updated "Understanding OPP Municipal Policing Costs" document, which will be forwarded to all municipalities in the coming weeks.

The OPP acknowledges that municipalities are concerned about the cost of policing services. However, the OPP is also confident that the services it provides continue to compare favourably to other police services in Ontario. We actively pursue cost efficiency measures in all areas of our organization.

As Commissioner, I assure you that the OPP will continue to provide municipalities with cost-effective and professional policing services in order to keep Ontario's communities safe and secure.

Yours truly,

Chris D. Lewis

/pf

777 Memorial Avenue
Orillia, Ontario
L3V 7V3
Telephone: (705) 329-6199
Facsimile: (705) 329-6195

777 avenue Memorial
Orillia, Ontario
L3V 7V3
Téléphone (705) 329-6199
Télécopieur (705) 329-6195

**Ontario Provincial Police
Cost Recovery Formula Comparison
2013 Cost Estimate For One Constable (New FTE)**

Expenditure Category	Notes	2012 Formula		2010 Formula		Differential	
						\$	%
Uniform Salaries and Benefits							
Constables	1.0 FTE						
Total Uniform Salaries *	2012 rates	\$87,240		\$87,240			
Overtime *	(Provincial Average)	\$6,281	7.2%	\$7,590	8.7%	-\$1,309	-17.2%
Contractual Payout (Vacation & Statutory Holidays) *	(Provincial Average)	\$3,315	3.8%	\$3,053	3.5%	\$262	8.6%
Shift Premiums		\$678		\$600		\$78	13.0%
Benefits (24.9% salary and 2% overtime) *	2012 rates	\$21,848		\$21,875		-\$27	-0.1%
Total Uniform Salaries and Benefits		\$119,362		\$120,358		-\$996	-0.8%
Support Staff Costs (Salaries and Benefits)							
Communication Operators		\$5,220		\$5,003		\$217	4.3%
Prisoner Guards		\$1,381		\$1,223		\$158	12.9%
Office Automation Support		\$354		\$666		-\$312	-46.8%
Telephone Support		\$120		\$118		\$2	1.7%
Operational Support		\$3,907		\$3,679		\$228	6.2%
Sub-total Support Staff Costs		\$10,982		\$10,689		\$293	2.7%
Other Direct Operating Expenses (ODOE)							
Communication Center		\$258		\$245		\$13	5.3%
Operational Support		\$837		\$943		-\$106	-11.2%
RHQ Municipal Support		\$1,955		\$1,776		\$179	10.1%
Vehicle Usage		\$8,258		\$8,750		-\$492	-5.6%
Telephone		\$1,228		\$1,206		\$22	1.8%
Office Supplies and Equipment		\$448		\$464		-\$16	-3.4%
Accommodation		\$538		\$481		\$57	11.9%
Uniform & Equipment		\$1,167		\$1,211		-\$44	-3.6%
Cleaning Contract		\$204		\$195		\$9	4.6%
Mobile Radio Equipment Maintenance		\$786		\$625		\$161	25.8%
Office Automation		\$1,316		\$1,707		-\$391	-22.9%
Ontario Shared Services (OSS) Payroll Fee**		\$0		\$394		-\$394	-100.0%
Ontario Shared Services (OSS) Financial Services Fee	1.15%	\$0		\$202		-\$202	-100.0%
Sub-total ODOE Support Costs		\$16,995		\$18,199		-\$1,204	-6.6%
Total Support and ODOE Costs		\$27,977		\$28,888		-\$911	-3.2%
Total Estimated Policing Costs		\$147,339		\$149,246		-\$1,907	-1.3%

* These costs are reconciled to actuals each year. Overtime and contractual payout rates are reviewed as one component of formula and the rates determined are applied to annual estimates and contract proposals.

** Charge for OSS Payroll Fee was only applicable to new positions starting 2007.

2

**Ontario
Provincial
Police**

**Police
provinciale
de l'Ontario**



**Municipal Policing Bureau
Bureau des services policiers des municipalités**

777 Memorial Ave.
Orillia ON L3V 7V3
Tel: (705) 329-6200

777, ave Memorial
Orillia (ON) L3V 7V3
Fax: (705) 330-4191

RECEIVED
OCT 15 2012
ML -

File Reference 460 20
E-3167

September 26, 2012

Treasurer/Deputy-Clerk
Township of Head, Clara & Maria
15 Townships Hall Road
Stonecliffe ON K0J 2K0

Dear Sir/Madame:

Re: 2012 Semi-Annual Policing Costs – Ontario Provincial Police (OPP)

Please find attached the *2012 Semi-Annual Policing Cost Summary*, reconciling the municipality's OPP allocated policing costs for the period of January 1st to June 30th, 2012.

Please note that as part of this reconciliation municipalities will receive a conservative estimated *Provincial Services Usage (PSU)*, based on rates experienced within the last three years. The actual annual *PSU* will be applied to the final year end reconciliation. Additional particulars on costing methodologies applied to the semi-annual costs are provided in the *Semi-annual Policing Cost Reconciliation Information* summary attached.

In conjunction with the current review of policing costs for the purpose of updating of the Municipal Cost Recovery Formula, it has been determined that Ontario Shared Service fees will not be charged to municipalities effective January 1, 2012. This update has been reflected in the 2012 semi-annual reconciliation of municipal policing costs.

The difference between the billed and semi-annual costs will be credited to the municipality directly by the Ontario Shared Services (OSS) in the next few weeks, where applicable. If you wish to use the credit amount against your current balance (or a future invoice), please clearly indicate this request on your remittance (cheque stub or remittance advice) to OSS to ensure your credit is properly applied on your account. Please note that if the calculated semi-annual costs are more than the billed amount, no invoice will be issued.

If you have any questions regarding the attached *2012 Semi-Annual Policing Cost Summary*, please contact your local Detachment Commander.

Regards,

A handwritten signature in cursive script, appearing to read "R. A. Philbin".

R. A. (Rick) Philbin, Superintendent
Commander
Municipal Policing Bureau

gh/cmc

Attachments

cc: Regional Commander, East Region
Detachment Commander, Upper Ottawa Valley Detachment

O.P.P. COSTING SUMMARY
Actual Policing Costs for the period
January 01, 2012 to June 30, 2012

TOWNSHIP OF HEAD, CLARA AND MARIA

Salaries and Benefits

Uniform Members	FTE*	\$	
Inspector	-	-	
Staff Sergeant-Detachment Commander	0.01	402	
Staff Sergeant	-	-	
Sergeant	0.03	1,695	
Constables	0.24	10,212	
Total Uniform Salaries			12,309
Overtime (Actual)			872
Contractual Payout (Vacation & Statutory Holidays)			572
Shift Premiums			81
Benefits (25.00% of Salaries; 2% of Overtime, Part-time 19.6%)			3,095
<i>Total Uniform Salaries & Benefits</i>			16,929
 Civilian Members	 FTE*	 \$	
Detachment Administrative Clerk	0.02	560	
Caretaker	-	-	
Communication Operators		692	
Prisoner Guards / Expenses		169	
Office Automation Support Salaries & Benefits		92	
Telephone Support Salaries & Benefits		16	
Operation Support Salaries & Benefits		509	
Total Civilian Salaries			2,039
Benefits (24.9% of Salaries; 19.5% Part-Time)			139
<i>Total Civilian Salaries & Benefits</i>			2,178
Total Salaries & Benefits			19,107

Other Direct Operating Expenses

Communication Centre	34	
Operational Support	130	
RHQ Municipal Support	246	
Vehicle Usage	1,211	
Telephone	167	
Office Supplies & Equipment	64	
Accommodation	67	
Uniform & Equipment	168	
Mobile Radio Equipment Maintenance	86	
Office Automation - Uniform	236	
Office Automation - Civilian	20	
<i>Total Other Direct Operating Expenses</i>		2,429
OSS Financial Services Fee		-
 2012 Semi-Annual Total Actual Gross Policing Cost.		21,536
Provincial Services Usage		(1,090)
TOTAL ACTUAL SEMI-ANNUAL 2012 POLICING COSTS		20,447
TOTAL AMOUNT BILLED JANUARY 1 - JUNE 30, 2012		20,484
DIFFERENCE		(37)

* FTE = Full Time Equivalent. Your municipality's portion of the total detachment cost is equivalent to the FTE shown which is based on your municipality's proportion of the detachment's workload.

ONTARIO PROVINCIAL POLICE

January 1st to June 30th, 2012

Semi-annual Policing Cost Reconciliation Information

- The actual number of officers and civilian members providing field services were used to determine costs for the period of January 1st to June 30th, 2012.
- The approved Municipal Cost Recovery Formula was pro-rated for six months and adjusted for the actual salaries (by rank and classification) and overtime costs during the period. Due to the timing of the payments of contractual payouts through the year, this amount has been estimated based on pro-rated costs to date.
- A conservative estimate of Provincial Service Usage (PSU), based on detachment rates experienced within the last three years, was applied for semi-annual costing purposes. The actual annual PSU by detachment will be applied to the year end reconciliation. PSU compensates municipalities for the deployment of officers from the detachment area to other areas in the province to respond to emergencies/disasters/major investigations or other occurrences deemed provincial responsibilities.
- Revenues collected on behalf of municipalities, where applicable, will be reflected in the year end reconciliation to actual costs.
- Individual municipality's semi-annual costs for 2012 are determined by apportioning the detachment costs attributable to municipal policing provided to each municipality based on its proportion of the detachment workload.
- The semi-annual costs include pro-rated annual:
 - direct costs (e.g., salaries, wages and benefits of uniform and civilian members);
 - equipment costs (e.g., vehicles, uniforms, supplies, radio equipment, computers);
 - additional support personnel (e.g., communication operators and prisoner guards); and
 - administrative support costs of the Regional and General Headquarters required to provide municipal services (e.g., Professional Standards, finance and budgeting, human resources, legal services).
- The semi-annual costs exclude:
 - cost of provincial responsibilities such as traffic patrol on King's Highways, waterways policing, policing in provincial parks, unincorporated areas, First Nations Territories, and municipalities providing their own policing services; and
 - mandated special services such as major criminal investigations and investigative support services.
- Details of the cost allocation methodology are set out in Regulation 420/97 pursuant to the *Police Services Act*.
- The methodology apportions OPP policing costs and represents actual service provided to each lower tier municipality the OPP polices.

③

Melinda Reith - Head, Clara, Maria

From: "Jane Barkley" <nrt@magma.ca>
Date: October-26-12 1:51 PM
Subject: Remembrance Day

On November 7th, the North Renfrew Times will be publishing a page to support the local Royal Canadian Legions' Remembrance Day Services. Each year through sales of these spaces, a donation of \$300 has been made to the Poppy Fund. If you are interested in being represented on this page, the cost of advertising is \$33.75 + HST. The size and frame are standard and content is a simple phrase or quote with name.

Please contact me by Thursday, November 1 for booking.

Jane
Jane

Jane Barkley
Advertising Supervisor
North Renfrew Times
21 Champlain St., PO Box 310
Deep River ON K0J 1P0

613-584-4161 fax: 613-584-1062

(4)

Melinda Reith - Head, Clara, Maria

From: "Algonquin, Cottages (MNR)" <MNR.Algonquin.Cottages@ontario.ca>
Date: October-30-12 1:03 PM
To: "undisclosed-recipients:"
Subject: Cottage Lease Policy in Algonquin Provincial Park
Dear Sir / Madam,

The Ministry is inviting review and comment on a proposal that would allow existing cottage owners in Algonquin Provincial Park to hold tenure for a further 21 years.

There are 326 private cottages in Algonquin Park which are authorized by 303 tenure documents (285 leases, 10 licences of occupation and 8 land use permits). These land tenure documents currently contain an expiry date of December 31, 2017.

The proposal includes the following in respect of private cottages in Algonquin Provincial Park:

- amendment to Ontario Provincial Parks: Planning and Management Policies to revise the cottage lease termination date from 2017 to 2038 including the provision of leases with new conditions subject to eligibility requirements and consideration of limits for the transfer of leases

If the proposal proceeds, the requirements of the Class Environmental Assessment for Provincial Parks and Conservation Reserves would apply, and an amendment to Ontario Regulation 347/07 and Algonquin Provincial Park Management Plan would be required prior to the issue of any new leases.

This proposal and supporting information is posted on the Environmental Registry and can be viewed at: ontario.ca/ebr (Registry Number 011-7289). Comments will be received for 45 days from October 30 to December 13, 2012.

Those interested in submitting comments on this policy proposal are encouraged to do so through the Environmental Registry.

For more information or to be removed from the mailing list (not to submit comments), please contact us by email (mnr.algonquin.cottages@ontario.ca) or regular mail.

Sincerely,

Rob Davis
Manager, Parks and Protected Areas Policy Section
Natural Heritage, Lands & Protected Spaces Branch

5

William Croshaw

September 27, 2012

40388 Hwy 17

Stonecliffe, ON.

K0J 2K0

RECEIVED
OCT 10 2012
AK

Reeve and Council

Municipality of Head, Clara and Maria,

Stonecliffe, On.

K0J 2K0

Council,

I have read in the North Renfrew Times newspaper that Council intends to build an addition onto the Community Centre at Stonecliffe. The municipality website reveals the 16ft addition requires the municipality to commit a maximum of \$82,000.00 that will be taken from a Reserve Fund as well as General Revenues as required. The Reserve Fund has \$41,000.00 available so Council must consider committing an additional \$41,000 from the Contingency Fund or 2013 General Revenues. There is also a suggestion to finance the additional \$41,000.00.

This addition is not affordable for this municipality, nor is it needed as the Community Centre is not used as much as it was 20 years ago. The population of our townships is now mainly retired seniors living on pensions and those pensions do not increase by 2% annually. Property Taxpayers living in this municipality have had taxes raised over 4% in 2012. Funding available to the municipality will be reduced when the railroad completes the removal of the rail. Ontario Minister of Finance has announced the funding package passed on to municipalities in 2013 will be frozen at 2012 numbers. An announcement from our Federal government states Canada is entering into the 6th year of the recession. Our municipality has not financed funding for many years and it should not start now.

My questions to Council are 1) How does Council intend to rebuild the reserve funds that would be depleted by this build?

2) Who will be using the showers that are to be included in this renovation?

3) Why does Council think we need to spend this large amount of money on a renovation to our Community Hall that we don't need? This is an obscene waste of municipal tax dollars just to qualify for a Federal government grant. This is a time when all of us should be reducing our debt, not increasing the debt.

A reply from Council is requested.

Sincerely,

William Croshaw

A handwritten signature in cursive script, appearing to read "Croshaw".

c.c. MP Cheryl Gallant

Editor, NRT newspaper.

6

RECEIVED
OCT 22 2012
[Signature]

October 20, 2012
To Council of Head Clara Maria Township

It is with concern, that I approach council with questions of its ~~actions~~ and wishes.

I must ask why we need an addition to the township hall for emergency preparedness? Mostly all residents in this area realize the implications of living in a remote area and have, generators, access to water, food etc... The hall when used, is used to host snowmobile events a couple times a year and May Madness and card games. The majority of the population seems in this area, are of retirement age and my mind, begs the question of why an addition is warranted. There does not appear to be a lot of younger generation residents who would really benefit. My fear is that the hall in all its new glory will sit vacant in another few years where money could have been spent more wisely and elsewhere to better the community. Why take money from the reserves when it appears it is not actually necessary. The premise if we apply to get the grant and see if we get it, seems a bit far stretched in the feasible scheme of things. Also, if the grant is provided, what is council's plans to build showers etc., the necessity of those showers, and is it to be included in terms of the grant plan imposed? What happens if something is not carried out to plan or changed and we have return that grant money? Who is responsible then?

I also query the necessity of a raise of \$7.27 per hour? In our township population base of 228, which does not even come close to Killaloe, Hagarty and Richards of approximately 2500 (this number obtained from the County of Renfrew website), why is this raise warranted because the work load does not support the variables of population? In other words, the work load should be presumably much smaller for 228 residents vs. 2500 and more. Perhaps a shortened work week is warranted.

Council and staff have already incurred \$18,000.00 + in fees to the Delfi Group plus legal fees, and I cannot as a ratepayer, conscientiously agree to a raise of \$7.27 per hour for "performance" duties", which in turn, will increase our taxes again. We have already have to bear the burden of the cost of Ray Bonenberg's report, which council and staff agreed to adhere by and then threw a good part of it out the door.

I also must ask, what actual concrete positive work has been done in this Township in the past two years to improve the betterment of YOUR resident's lives and well-being by our council and staff? The day to day routines have been fairly steady as are the annual events, but it would seem that nothing for the residents has been achieved except increasing our taxes once again.

I ask this as a township resident and ratepayer and certainly not as a harassment issue as it has been perceived in the past.

Once again, perhaps a public meeting concerning these issues should be brought forward and ask the ratepayers what they think, if anything, and to that end, if any of the ratepayers really care?

Heather McKechnie
cc NRT

7

Melinda Reith - Head, Clara, Maria

From: <communicate@amo.on.ca>
Date: October-18-12 2:56 PM
To: <treasurer@xplornet.com>
Subject: AMO BREAKING NEWS - The Navigation Protection Act - Welcomed Changes
TO THE IMMEDIATE ATTENTION OF THE CLERK AND COUNCIL

October 18, 2012

The Navigation Protection Act – Welcomed Changes

The Honorable Denis Lebel, Federal Minister for Transportation, Infrastructure and Communities, announced amendments to the *Navigable Waters Protection Act* today. The nature of the amendments would appear to address many of the long-standing concerns municipal governments have had, particularly concerning the renewal of bridges and wharfs. The announced changes are aimed at simplifying the process of building and maintaining bridges or other infrastructure. Providing greater certainty in planning for works, reducing time and project costs is welcomed.

The amendments are intended to clarify when approval of the Minister to build, repair or infrastructure in navigable waters will be required. In announcing the changes, Minister Lebel noted that the new legislation would:

- Change the name of this law (the *Navigable Waters Protection Act*) to the *Navigation Protection Act* to reflect its historic intent;
- Clearly list the major waterways for which regulatory approval is required prior to the placement or construction of a work and apply the common law to protect navigation in unlisted waterways;
- Allow proponents of works in unlisted waters, such as municipalities and provinces, to opt-in and seek approval of their proposed work to give them additional legal certainty by allowing them to choose; and
- Expand the list of low risk works (like minor repairs on bridges) that can be pre-approved because they pose very little impact on safe navigation.

AMO will be reviewing the legislation in detail when available.

For more information, see the announcement: <http://www.tc.gc.ca/eng/mediaroom/releases-2012-h110e-6908.htm> **and backgrounder:** <http://www.tc.gc.ca/eng/mediaroom/backgrounders-mpa-6911.htm>.

AMO Contact: Craig Reid, Senior Policy Advisor, email: creid@amo.on.ca, (416) 971-9856 ext. 334.

30/10/2012

(8)

Melinda Reith - Head, Clara, Maria

From: "Noella Lebreton" <treasurer@xplornet.com>
Date: October-09-12 9:08 AM
To: "HCM" <twpshcm@xplornet.com>
Subject: Fw: AMO communication re highlights of the September 2012 Board meeting
Melinda
FYI

From: communicate@amo.on.ca
Sent: Wednesday, October 03, 2012 8:51 PM
To: treasurer@xplornet.com
Subject: AMO communication re highlights of the September 2012 Board meeting

TO THE IMMEDIATE ATTENTION OF THE CLERK AND COUNCIL

October 3, 2012

AMO Report to Members**Highlights of the September 2012 Board Meeting**

To keep members informed, AMO provides updates on important issues considered at regular AMO Board of Directors' meetings. Highlights of the September 28, 2012 Board meeting follow:

Mayors Coalition for Affordable, Sustainable and Accountable Provincial Policing

Gerry Marshall, Mayor, Town of Penetanguishene, provided an update on the work that the Mayors Coalition has been doing regarding Ontario Provincial Police (OPP) costing. Of concern to the Coalition are the rising cost of the OPP and the affordability of the service to municipalities. Board members noted that the rising cost of policing is endemic to own force services too and that OPP contract negotiations and arbitration decisions have a significant impact on costs. Questions were raised about potential impacts of several Coalition ideas, such as equalized billing for OPP services. The Board received the presentation.

Arbitration Update

AMO's Labour Expert Advisor, Craig Rix, Hicks Morley, and Joy Hulton, Regional Solicitor, York Region and Emergency Services Steering Committee (ESSC) member provided some observations about Bill 121, *An Act to Deal with Arbitration in the Public Sector* (short title: *Ability to Pay Act, 2012*). Bill 121 sets out in detail the PC platform as relates to the labour relations system. This Bill is awaiting 2nd reading and referral to Committee. At the same time, the Government is proposing to reintroduce its previously failed arbitration changes but through a draft omnibus bill, *Protecting Public Services Act*, that contains new compensation restraint measures and processes. In the spring, the Government lost its arbitration changes through opposition amendments to the Government's Budget Bill (Bill 55). The Board has directed staff to do further work including developing any necessary changes to advance municipal interests and report back with recommendations. (See [AMO Breaking News](#), October 2 that contains a draft resolution.)

Canada's Gas Tax Fund - AMO 2011 Annual Expenditure Report

The Board approved AMO's 2011 Gas Tax Fund Annual Expenditure Report and Audit Statements for submission to Infrastructure Canada. Municipal governments continue to use the gas tax funds effectively to make progress on the sustainability objectives of the Agreement with the federal government and that also creates jobs. The report is available on the [AMO website](#) and on [Gas Tax at Work](#). Follow Gas Tax on [Twitter](#).

Contact: Jay Paleja, Policy Advisor – Canada's Gas Tax Fund, email: jpaleja@amo.on.ca, Ext. 352.

AMO Response to the Child Care Modernization Policy Framework

The Province is seeking public input on a new proposed policy direction to guide child care delivery in Ontario. The Board approved AMO's approach to its response to the Ministry of Education's [discussion paper](#), "Modernizing Child Care in Ontario: Sharing Conversations, Strengthening Partnerships, Working Together." Key to modernizing the system will be the continued need for the Province to stabilize the existing system from the impacts of the introduction of full day kindergarten.

Contact: Michael Jacek, Senior Policy Advisor, email: mjacek@amo.on.ca, Ext. 329.

AMO Response to the Final Proposed Amendments to the Integrated Accessibility Regulation Governing the Design of Public Spaces

The Province has released the final proposed amendments to the Integrated Accessibility Regulation (IAR) outlining Accessibility Standards for the Built Environment governing the design of public spaces. AMO has convened a municipal staff working group to inform AMO's submission to the proposed amendments. AMO will continue to emphasize that the objectives of the *Accessibility for Ontarians with Disabilities Act* need to be implemented in a manner that is affordable, efficient and sustainable for municipalities.

Contact: Michael Jacek, Senior Policy Advisor, email: mjacek@amo.on.ca, Ext. 329.

Local Authority Services Update

LAS, a subsidiary corporation of AMO, should be the preferred provider of competitively-priced and sustainable business services for Ontario municipalities. The LAS continues to market its services and products to municipalities so that they can "save money, make money, and build capacity". The Board was briefed on electricity and natural gas pricing for 2013; the much better rates of return that pooled investments are bringing to those in the One Investment program; the recently launched Energy Consulting Service that is providing seven staff on a regional basis across Ontario to assist municipalities in their energy conservation planning and consumption work such as data collection, audits, procurement assistance, policy development and more.

Contact: Nancy Plumridge, President & Secretary Treasurer (LAS), email: nplumridge@amo.on.ca, Ext. 324.

There's Got to be a Better Way: AMO is looking for practical ideas on how to improve provincial program delivery and create savings for the province and/or municipalities. We believe that [There's Got to be a Better Way](#). You are encouraged to submit your ideas and thoughts before October 31,

12:00pm. However, AMO's Ideas Box is always open.

AND A Reminder: Collaborate. Innovate. Discover: Counties, Regions and Single Tier (CRST) Symposium occurs October 25 & 26 in the Grand Central Lodge at the Blue Mountain Resort.

Program Highlights (subject to change) include:

- A Review of Homelessness Integration Initiatives – Nonie Brennan, CEO of the Chicago Alliance to End Homelessness.
- Arts Makes Cents – the business care for arts and festivals in your community.
- With Respect to Old Age – Dr. Samir Sinha, Director of Geriatrics, Mount Sinai and the University Health Network Hospitals and Provincial Lead, Ontario Seniors Care Strategy.
- Ontario's State of Repair – an update on end of operating agreements.
- Diversity and Politics, Women, Culture and Your Communities – making local government a place for everyone.
- Why Immigration Matters – Ontario's strategy for Ontario's future.
- Social Assistance Review, Recommendations for Change – what the Commission's Report and government action may mean for Ontario's municipalities.
- Ottawa and the Provinces – Paul Wells, Senior Columnist for *Maclean's* magazine.

Register today! Don't miss out on the 2012 CRST Symposium. Registration is available online.

DISCLAIMER

This is the final version of AMO document. AMO assumes no responsibility for any discrepancies that may have been transmitted with the electronic version. The printed versions of the documents stand as the official record.

9

Melinda Reith - Head, Clara, Maria

From: "Noella Lebreton" <treasurer@xplor.net.com>
Date: October-09-12 9:11 AM
To: "HCM" <twpshcm@xplor.net.com>
Subject: Fw: AMO breaking news re arbitration reform

From: communicate@amo.on.ca
Sent: Tuesday, October 02, 2012 4:40 PM
To: treasurer@xplor.net.com
Subject: AMO breaking news re arbitration reform

TO THE IMMEDIATE ATTENTION OF THE CLERK AND COUNCIL

October 2, 2012

Municipalities are Counting on the Legislature to Get Arbitration Reform Right

For many years, AMO and its members have sought changes to interest arbitration that would improve accountability and transparency for municipal taxpayers, employees and employers alike. A long track record of evidence backs up AMO's view that Ontario's current system is unbalanced and unresponsive to legitimate taxpayer concerns.

Better processes, such as timely and written reasons for decisions, and more clearly defined criteria for the arbitrator's consideration, are needed to ensure that arbitrated settlements are fair, balanced, transparent and accountable. It is particularly important that settlements are affordable and appropriate for individual communities.

There is broad recognition across the Ontario Legislature that arbitration reform is needed. The government and the Official Opposition have both proposed changes to our current arbitration system. Municipalities finally have an opportunity to get the changes that we need, provided that we are consulted with. In particular, municipalities have an interest in making sure that appropriate criteria will guide an arbitrator's review of a municipality's ability to pay a given settlement.

On September 28, AMO's Board directed staff to work with external legal counsel, Hicks Morley, and the Emergency Services Steering Committee (ESSC) develop any necessary changes to advance municipal interests and report back soon to the AMO Executive and Board with recommendations. In the meantime, AMO would encourage municipal councils to consider the Township of Scugog's recent resolution on this matter. Local councils are encouraged to either support it, or to use it as a basis for its own resolution.

It is essential that broad support for arbitration reform is translated into prudent legislation. Through consultation with AMO, Ontario's municipalities will have an opportunity to make sure the legislation achieves its intended outcomes. We have important expertise to share, particularly around ability to pay criteria, and it is essential that the Ontario Legislature get this legislation right. Ontario communities cannot afford the consequences of getting it wrong.

11/10/2012

If your council does pass a similar resolution, please forward it to AMO so that we can share with all political parties at the Ontario Legislature.

"Whereas, the _____ is pleased that both the Liberal government and the PC party have kept the issue of interest arbitration reform at the forefront of major policy discussions;

And Whereas, the _____ supports the overall intention of interest arbitration reform;

And Whereas, a preliminary review indicates that there appears to be room for improvement in both pieces of draft legislation before the legislature;

And Whereas, the _____ trusts that through further consultation these issues can be resolved;

And Whereas, the _____ is aware that AMO and the Emergency Services Steering Committee are reviewing these issues and look forward to further discussion and input;

Now Therefore, the _____ requests that the legislature will work collectively in the best interest of Ontario municipalities and Ontario taxpayers on this important issue of interest arbitration reform."

AMO Contact: Monika Turner, Director of Policy, MTurner@amo.on.ca or 416-971-9856 Ext. 318.

PLEASE NOTE AMO Breaking News will be broadcast to the member municipality's council, administrator and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

DISCLAIMER These are final versions of AMO documents. AMO assumes no responsibility for any discrepancies that may have been transmitted with the electronic version. The printed versions of the documents stand as the official record.

10

Melinda Reith - Head, Clara, Maria

From: <communicate@amo.on.ca>
Date: October-10-12 7:02 PM
To: <treasurer@xplor.net.com>
Subject: Municipalities Being Urged to Learn More About Pensions

To the Immediate Attention of the Head of Council**October 10, 2012****Municipalities Being Urged to Learn More about Pensions**

Recently, a citizen's group called, "Fair Pensions for All" has been working to draw media and public attention to the rising costs of the public sector pensions, including the Ontario Municipal Employees Retirement System (OMERS) Pension Plan. As of December 31, 2011, the OMERS funding deficit stood at \$7.3 billion.

Reducing OMERS' deficit is in the best interest of municipal employees, employers and taxpayers alike. In addition to making sure that the OMERS Plan is fair, we have to make sure that it is sustainable for the long term.

To achieve fairness and stability, municipal leaders need to understand how the OMERS Plan is governed, what tools are available to influence decision making, and how individual Councils can help to advance taxpayer interests.

What Your Council Can Do

First of all, it is important to recognize that individual municipal councils, like individual employees, have almost no opportunity to directly influence decisions that are made by OMERS.

AMO created the Municipal Employer Pension Centre of Ontario (MEPCO), which provides an opportunity for municipalities to pool resources, secure top notch pension expertise, and represent municipal interests with a strong common voice. Unions have done this for quite some time.

All municipalities that contribute to the OMERS Pension Plan are encouraged to take advantage of MEPCO's educational resources, learn about how OMERS is governed, stay on top of pension matters, and support MEPCO's work through voluntary contributions.

Municipalities should apply a broad understanding of pension issues when they negotiate collective agreements or make long-term financial plans.

From time to time, MEPCO may advise municipalities to speak out on key concerns. For example, the Province has been urged to reform the interest arbitration process and to grant municipalities better tools to control benefit increases.

Finally, volunteering to fund MEPCO is one of the few concrete steps that individual municipalities can take to ensure that the OMERS Pension Plan is fair and sustainable for employees, employers and taxpayers.

Governance of OMERS

Under provincial legislation, OMERS is governed by two corporations. The Sponsors Corporation oversees the design of the Plan, including changes to benefits and contribution rates. Representation is based on the jointly sponsored model with contributions split equally between employers and members; and plan decisions are made on the basis of a two-thirds majority vote as set out in legislation.

The Administration Corporation manages the Plan's day to day operations, including its investment strategy, plan valuation and pension benefit administration.

AMO's Role within the Governance of OMERS

AMO has two representatives on the Sponsors Corporation and two representatives on the Administration Corporation. These four representatives serve as the voice of municipal employers. They do their best with their votes to ensure that decisions about the Plan are in the best interest of municipal employers, the overall health of the Pension Plan, and taxpayers.

The Municipal Employer Pension Centre of Ontario (MEPCO)

In 2008, AMO created the Municipal Employer Pension Centre of Ontario (MEPCO) to help ensure that AMO's representatives on the Administration and Sponsors Corporations can draw on professional advice and expertise. MEPCO is supported by Ontario municipalities on a voluntary basis. This is particularly important when one considers that there are about 900 different employer groups within OMERS, vis-à-vis a small number of large, well-funded and well-organized unions.

MEPCO has built a track record of advancing well thought-out, actuarially sound perspectives on OMERS matters – and AMO's representatives within OMERS are using it to make sure that municipal perspectives are understood when decisions are made that affect the OMERS plan and the pension fund's management.

Further Information

OMERS matters are complex. Both AMO and MEPCO are working to keep municipal councils as informed as possible. On www.mepco.ca, you will find a [Municipal Toolkit](#) with basic OMERS and MEPCO information, a summary of the 2012 major pension issues and a Glossary of Terms. In addition, information is shared regularly through the AMO Watch File, Breaking News Alerts and conference workshops.

DISCLAIMER

This is the final version of an AMO document. AMO assumes no responsibility for any discrepancies that may have been transmitted with the electronic version. The printed versions of the documents stand as the official record.



Melinda Reith - Head, Clara, Maria

From: <communicate@amo.on.ca>
Date: October-15-12 6:05 PM
To: <treasurer@xplornet.com>
Subject: AMO BREAKING NEWS - Local Food Act - Bill 130
TO THE IMMEDIATE ATTENTION OF THE CLERK AND COUNCIL

October 15, 2012

Policy Update –Local Food Act may create additional municipal reporting requirements

A provincial bill to promote local food has laudable goals, but AMO is cautioning the Province about how it could add to municipal reporting requirements and reach outside of municipal governments' roles and responsibilities.

Bill 130, known in short as the *Promoting Local Food Act, 2012*, was introduced on October 4th by Minister Ted McMeekin, Minister of Agriculture, Food and Rural Affairs.

The draft legislation would allow the Minister, after consultation, to establish aspirational goals or targets regarding local food. Under the proposed legislation, the Minister may require a public sector organization – a municipality, hospital, long-term care home, school, college or university, etc. - to provide information related to increasing awareness, access and sales of local food. This may include providing information to assist in:

- Establishing a goal or target or determining the actions required to meet a goal or target;
- Understanding the steps being taken to meet a goal or target; or
- Assessing the progress toward meeting a goal or target.

AMO supports the development of the local food economy and fully understands the economic and social benefits for such investment. However, it is not clear why municipalities would be required to report to OMAFRA as proposed. The requirements would add to the administrative reporting burden already funded by municipal taxpayers. It is estimated that municipalities are currently required to complete about 270 reports per year to the Ontario government on funded and unfunded mandates. The proposed Bill 130 requirements would further add to this load. As well, it concerns a matter outside of municipal governments' mandates and responsibilities.

AMO recommends that the Ministry consider a voluntary approach to the information provision requirements under the draft Bill that would enable the leaders in the local food industry to continue to lead. One potential opportunity would be to use the Ontario Municipal Knowledge Network to publish best practices for municipal governments on promoting local food.

AMO will continue to monitor and keep members updated on Bill 130 as it moves through the Legislature.

Contact: Nicholas Ruder, Policy Advisor, nruder@amo.on.ca or 416-971-9856 Ext. 411.

PLEASE NOTE AMO Breaking News will be broadcast to the member municipality's council, administrator and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

DISCLAIMER These are final versions of AMO documents. AMO assumes no responsibility for any discrepancies that may have been transmitted with the electronic version. The printed versions of the documents stand as the official record.

Ministry of Citizenship
and Immigration

Minister

6th Floor
400 University Avenue
Toronto ON M7A 2R9
Tel.: (416) 325-6200
Fax: (416) 325-6195

Ministère des Affaires civiques
et de l'Immigration

Ministre

6^e étage
400, avenue University
Toronto ON M7A 2R9
Tél.: (416) 325-6200
Télééc.: (416) 325-6195



12

September 2012

RECEIVED
OCT 10 2012
[Signature]

Dear friends,

It is my pleasure to send out the call for nominations for the **June Callwood Outstanding Achievement Award for Voluntarism in Ontario**.

Volunteers play a significant role in leading and supporting services in their communities; they lay the foundation for a strong and dynamic province. This award recognizes exceptional leadership, innovation and creativity in voluntarism and community service. Recipients of this award can include individual volunteers, volunteer groups, businesses and other organizations which have made outstanding contributions to their communities and the province.

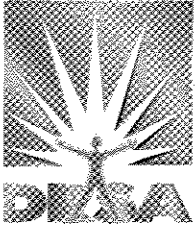
Do you know an individual or group that makes an outstanding contribution? You may wish to consider nominating them for this award. Nomination forms and additional information are available on the Ministry of Citizenship and Immigration website at www.ontario.ca/honoursandawards or by phone at 416 314-7526, toll free 1 877 832-8622, TTY 416 327-2391. Deadline for nominations is **December 5 2012**.

I hope you will take this opportunity to ensure that volunteers receive the recognition they deserve.

Sincerely,

A large, stylized handwritten signature in black ink, appearing to read "Charles Sousa".

Hon. Charles Sousa
Minister



Deep River Science Academy®

National Excellence for Science Students

20 Forest Avenue, PO Box 600
Deep River, Ontario K0J 1P0
Tel: (613) 584 4541 Fax: (613) 584 9597
info@drsa.ca www.drsa.ca

13



www.rcrsf.ca | info@rcrsf.ca

October 10, 2012

Melinda Reith
Township of Head, Clara & Maria
15 Township Hall Road
Stonecliffe, ON
K0J 2K0

Dear Ms. Reith,

I am writing on behalf of the Renfrew County Regional Science and Technology Fair (RCRSTF), a program of the Deep River Science Academy (charitable registration number 119229615RR0001), to request a donation to support the 2013 fair so we can continue to bring this wonderful opportunity to students across Renfrew County.

Each year we host the Renfrew County Regional Science & Technology Fair where students present science and technology based projects. Those projects are judged and prizes are awarded for experimentation, innovation and study. Four students are then selected to represent Renfrew County at the Canada Wide Science Fair. We are grateful to have sponsors that reward scientific thought in our students, both at the Regional Fair and at the Canada Wide Science Fair.

The 2012 Team added another award to its credit at the most recent Canada Wide Science Fair held in Charlottetown, Prince Edward Island. Savannah Enright won a Silver Medal in the Junior Category, which included a cash prize and a scholarship to the University of Western Ontario.

The 2013 fair will be held April 5th and 6th at the Petawawa Civic Centre, and we look forward to seeing you there.

We would like to invite you to become a sponsor of the RCRSTF and have enclosed a funding schedule of giving levels to assist you in your consideration.

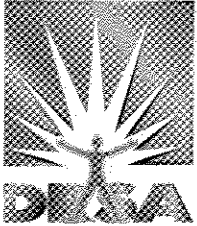
We welcome the opportunity to speak with you at any time. Please feel free to contact us if you have any questions or would like more information on the Renfrew County Regional Science and Technology Fair and the ways in which you can help make it a success in 2013. Or view our website at <http://rcrsf.ca/>.

Respectfully,



Shawna Kunkel
Fundraising Assistant
Deep River Science Academy
Phone: 613-584-4541
shawna.kunkel@drsa.ca

For,
Aidan Leach
Fundraiser, Renfrew County Science & Technology Fair Committee
aidan.leach@rcrsf.ca



Deep River Science Academy®

National Excellence for Science Students

20 Forest Avenue, PO Box 600
Deep River, Ontario K0J 1P0
Tel: (613) 584 4541 Fax: (613) 584 9597
info@drsa.ca www.drsa.ca



www.rcrsf.ca | info@rcrsf.ca

2013 SPONSORSHIP OPTIONS

2013 Regional Fair Event.....April 5th and 6th, 2013 (Petawawa Civic Center)
Sponsorship notice of intent Date, via E-mail or phoneJanuary 25, 2013
Sponsorships & Donations Goal Date.....March 29, 2013

Trip to Canada Wide Science Fair (\$1,500)

Four sponsorships are available each year to send four local students to participate in the Canada Wide Science Fair. The awards ceremony for the Fair leads up to the announcement of the top projects. Sponsors receive recognition on the day of the fair, and are mentioned in the program and in the awards ceremony. Media release contains the name of all sponsors – following the awards ceremony. Sponsors may also have a display at the fair and bring promotional material.

Total Sponsorship: \$1,500

Sponsorships Available: 4

Grade Six Best Project (\$200)

As grade six projects are not eligible for the Canada Wide Science Fair, there is one sponsorship available each year for best Grade Six Project. The awards ceremony for the fair leads up to the announcement of the top projects. Sponsors receive recognition on the day of the fair, and are mentioned in the program. Media release contains the name of all sponsors – following the awards ceremony.

Total Sponsorship: \$200

Sponsorships Available: 1

Divisional Sponsor (\$800)

The Regional Fair has four divisions in which projects may be entered: Engineering & Computer Science, Health Sciences, Physical & Mathematical Science and Life Sciences. Sponsors receive recognition on the day of the fair, their logo is displayed on signage to mark various divisions and are mentioned in the program and in the awards ceremony. Media release contains the name of all sponsors – following the awards ceremony.

Total Sponsorship: \$800

Sponsorships Available: 4

Judge's Lunch (\$400)

Approximately 40-60 employees of local science-based industry donate their time to judge 75-100 projects on the Saturday of the Fair. Each project is judged three times. The four top projects of the Fair are judged additionally. In exchange for their volunteer time, the fair provides them with a lunch and snacks. Sponsors receive recognition on the day of the fair, and are mentioned in the program. Media release contains the name of all sponsors – following the awards ceremony.

Total Sponsorship: \$400

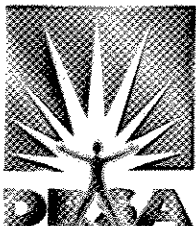
Sponsorships Available: 1

Student's Lunch (\$400)

Approximately 75-125 students take part in the Science Fair each year. As it occurs on a Saturday, and runs from 8:30am to 3:00pm, the fair provides the students with a lunch. Sponsors receive recognition on the day of the fair, and are mentioned in the program. Media release contains the name of all sponsors – following the awards ceremony.

Total Sponsorship: \$400

Sponsorships Available: 1



Deep River Science Academy®

National Excellence for Science Students

20 Forest Avenue, PO Box 600
Deep River, Ontario K0J 1P0
Tel: (613) 584 4541 Fax: (613) 584 9597
info@drsa.ca www.drsa.ca



www.rcrsf.ca | info@rcrsf.ca

2013 SPONSORSHIP OPTIONS

2013 Regional Fair Event.....April 5th and 6th, 2013 (Petawawa Civic Center)
Sponsorship notice of intent Date, via E-mail or phoneJanuary 25, 2013
Sponsorships & Donations Goal Date.....March 29, 2013

Trip to Canada Wide Science Fair (\$1,500)

Four sponsorships are available each year to send four local students to participate in the Canada Wide Science Fair. The awards ceremony for the Fair leads up to the announcement of the top projects. Sponsors receive recognition on the day of the fair, and are mentioned in the program and in the awards ceremony. Media release contains the name of all sponsors – following the awards ceremony. Sponsors may also have a display at the fair and bring promotional material.

Total Sponsorship: \$1,500

Sponsorships Available: 4

Grade Six Best Project (\$200)

As grade six projects are not eligible for the Canada Wide Science Fair, there is one sponsorship available each year for best Grade Six Project. The awards ceremony for the fair leads up to the announcement of the top projects. Sponsors receive recognition on the day of the fair, and are mentioned in the program. Media release contains the name of all sponsors – following the awards ceremony.

Total Sponsorship: \$200

Sponsorships Available: 1

Divisional Sponsor (\$800)

The Regional Fair has four divisions in which projects may be entered: Engineering & Computer Science, Health Sciences, Physical & Mathematical Science and Life Sciences. Sponsors receive recognition on the day of the fair, their logo is displayed on signage to mark various divisions and are mentioned in the program and in the awards ceremony. Media release contains the name of all sponsors – following the awards ceremony.

Total Sponsorship: \$800

Sponsorships Available: 4

Judge's Lunch (\$400)

Approximately 40-60 employees of local science-based industry donate their time to judge 75-100 projects on the Saturday of the Fair. Each project is judged three times. The four top projects of the Fair are judged additionally. In exchange for their volunteer time, the fair provides them with a lunch and snacks. Sponsors receive recognition on the day of the fair, and are mentioned in the program. Media release contains the name of all sponsors – following the awards ceremony.

Total Sponsorship: \$400

Sponsorships Available: 1

Student's Lunch (\$400)

Approximately 75-125 students take part in the Science Fair each year. As it occurs on a Saturday, and runs from 8:30am to 3:00pm, the fair provides the students with a lunch. Sponsors receive recognition on the day of the fair, and are mentioned in the program. Media release contains the name of all sponsors – following the awards ceremony.

Total Sponsorship: \$400

Sponsorships Available: 1

141

Office of the
Prime Minister



Cabinet du
Premier ministre

Ottawa, Canada K1A 0A2

October 9, 2012

Ms. Melinda Reith
Municipal Clerk and CAO
Corporation of the United Townships of Head,
Clara & Maria
15 Township Hall Road
Stonecliffe, Ontario
K0J 2K0

RECEIVED
OCT 19 2012

Dear Ms. Reith:

I would like to acknowledge receipt of your correspondence regarding the Joint Emergency Preparedness Program. I regret the delay in replying.

You may be assured that your comments, offered on behalf of the Corporation of the United Townships of Head, Clara & Maria, have been carefully reviewed. As a copy of your correspondence has already been forwarded to the Honourable Vic Toews, Minister of Public Safety, I am certain that the Minister will also have appreciated being made aware of your views.

Thank you for writing to the Prime Minister.

Yours sincerely,

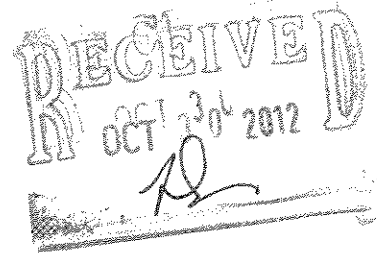
M. Bourque
Executive Correspondence Officer



Renfrew County

15

Corporation of the United Townships of Head, Clara & Maria
15 Township Hall Rd.
Stonecliffe, ON K0J 2K0



October 9, 2012

Dear Reeve Stewart and Members of Council:

On behalf of Victim Services of Renfrew County, we would like to thank you for supporting our 7th Annual EMS Golf Tournament held on September 21st.

Thank you for your generous support as a Hole Sponsor. Your support of our program and generosity are truly appreciated.

As you are aware, Victim Services of Renfrew County is a non-profit, volunteer based organization which responds 24/7/365 to police and fire identified referrals to provide on-site crisis support and assistance to people who have experienced a crime, tragic life event or disaster. This on-site response provides critical support and information in the immediate aftermath and assists in helping to lessen the impact of the crime or tragedy on the individual. We also provide crisis support to the community at large through our business office.

The money raised at this tournament goes directly to our crisis response program.

We look forward to our continued partnership with you in 2013.

Your support makes a difference.

With our thanks,

Lisa Oegema
Program Coordinator
On behalf of the Victim Services Fundraising Committee

Faye Cassista
Assistant Coordinator

16

Noella Lebreton

From: "bob mahusky" <bob.mahusky@myfmradio.ca>
Date: October 22, 2012 11:27 AM
To: <treasurer@xplornet.com>
Subject: CHRISTMAS GREETINGS PACKAGE OFFER from myFM RADIO (96.1 Renfrew & 107.7 Arnprior)

Attention: Melinda Reith

Christmas Greetings Package

The Christmas Greeting Messages Package from myFM Radio

is a portable, convenient, and cost efficient way to thank your many customers for supporting your business over the past year and extend to them the warmest wishes for a safe and happy Holiday Season. This Pre-Sale of the Christmas Greeting Messages Package from myFM Radio includes our best pricing of the season.

Now is the time to invest in your very own customized Christmas Greeting Messages Package from myFM Radio by selecting one of these options and with your completion of this offer sheet. Please forward this offer sheet as soon as possible. This Pre-Sale offer expires at 4:00PM on Tuesday, October 23,2012, so please don't delay!!!

OPTION 1 2 customized Christmas Greeting Messages per day for 5 Days for an investment of only \$159.00.

OPTION 2 3 customized Christmas Greeting Messages per day for 8 Days for an investment of only \$199.00

(Christmas Greeting Messages will air between December 10-30,2012.)

SAMPLE SCRIPT: Tommy's Donuts thinks there is no more fitting time than the Holiday Season to say "thank-you for your patronage". Tommy's Donuts hopes you will enjoy the special gifts of the season; the gift of love, the gift of peace, and the gift of happiness. The Season's best to you from Tommy's Donuts in Deacon.

Option No: _____

Name of Business: _____