

HEAD, CLARA AND MARIA PUBLIC LIBRARY

A regular meeting of the Head, Clara & Maria Library Board was held on
Sept. 17, 2012 at 1:15 p.m. in the Library

1. ROLL CALL

Chair: Marlene Gibson Member: Betty Condie - *Regrets*
Member: Dave Foote Member: Cathy Balla-Boudreau - *Regrets*
Member: Cathy Sutherland - *Regrets* Member: Fran Kelly-Chamberlain

2. PECUNIARY INTEREST- None

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Fran Kelly-Chamberlain Seconded by Dave Foote

BE IT RESOLVED THAT minutes for regular meeting of June 11, 2012 be accepted as presented. *Carried*

4. DEPUTATIONS- none

5. REPORT OF THE CEO –

- Pamphlet completed for our library
- Form for Campgrounds
- PLOG – application completed and Financial statements attached
- Updating Email address list for bulk emails.
- ILL volunteer found and trying things out.
- September Community News letter article submitted
- Letter emailed out for food donations and donations
- Tax receipt being develop with help of Treasurer

6. Report of Chair –

- the next Library Committee meeting is October 4, 2012
- the next Trustee Council is Nov. 3 2012
- Children's Corner box is ready at Winston Chartrands
- Barbara Franchetto answered the question are we eligible for internet costs assistance with a no as we have never requested such assistance before and funds are limited.

7. FINANCIAL REPORTS

Cheque Log –

Moved by Fran Kelly-Chamberlain Seconded Dave Foote

BE IT RESOLVED THAT The Cheque log generated on September 11, 2012 covering the period of June 12, 2012 to September 11, 2012 be accepted as presented. *Carried*

Comparative Income Statements-

Moved by Dave Foote Seconded by Fran Kelly-Chamberlain

BE IT RESOLVED THAT the Comparative Income Statement generated on September 11, 2012, covering spending from Jan. 1, 2012 to September 11, 2012 be accepted as presented. *Carried*

8. CORRESPONDENCE

- Ontario Library Services North- Invoice received and paid– Info only
- Beth Harding – Upcoming changes to Overdrive– Info only
- E-resources Updates– Info only
- Cheryl Gallant – Community Infrastructure Improvement Funds– Info only
- Connie Le - TumbleBooks update– Info only
- Barbara Franchetto – Collection HQ webinar– Info only
- Claire-Marie Paquette-Finlay - OurDigitalWorld (OurOntario) – Info only

-Policy Boot Camp– Info only
Townships – Cultural Strategic Investment Fund– Info only
Laurey Gillies – Capital funding available– Info only
OVR –two recently published books– Info only
Ministry of Industry – letter re CAP– Info only
Townships – Motion for the hall for the fall card party. – Info only
Magazine renewals – Real Simple and Nutrition Action Health letter- renew Real Simple
Margaret Arnason – Assaulted Women’s Helpline – Info only
Sols Training Newsletter – Info only
Lynda Dowdle – Special Virtual meeting – Info only
Ron Z. – TumbleBooks Feedback contest – Info only

9. NEW BUSINESS

- Welcome to new board members
- Privacy Commissioner Info – Dave Foote
- Children’s Time – Saturdays once a month with Cathy Balla Boudreau for school age children from 4-7 years. This will help with some of the reading support the kids may need and could be run during Saturday’s library hours. This was agreed to.
- Library week October 14-20 2012 will also be our stats week and poster will be done up as soon as possible. Gift cards will be purchased in the denominations of \$10.00, \$15.00 and \$25.00.
- Spoons (3) from Carl Lentz for donations- to be sold for \$10.00 each. Board member Dave Foote purchased one at \$20.00

10. PROJECT REPORTS

Jasi- Marlene Gibson is taking part in a teleconference Tuesday at 10:00 a.m.
History Project – has been on hold for the summer but a meeting will be setup.
Veterans Project – no report

12. UNFINISHED BUSINESS

Harvest luncheon and card party plans – 17 tables sold. Tuesday September 25 2012 at 1 p.m. an update meeting will be held.
Policy, Procedures and (Strategic Plan)

13. **By-laws** - none

14. QUESTIONS AND ANSWERS

15. ACTION ITEMS –

- Gayle Watters- a list of vendors and phone numbers for eResources items.
- Gayle Watters - find a way to recoup Library volunteered hours.
- Library Board continue reading of Board Orientation Kit –September

ADJOURNMENT

Moved by Dave Foote Seconded by Fran Kelly-Chamberlain

BE IT RESOLVED THAT this meeting adjourn at 2:31 p.m. to meet again Monday, October 15, 2012 at 1:00 p.m., in the Library. **Carried**

Chairperson

Secretary/Treasurer