

Type of Decision									
Meeting Date	Friday, November 16, 2012				Report Date	Monday, November-12-12			
Decision Required	X	Yes		No	Priority	X	High		Low
Direction	x	Information Only			Type of Meeting	X	Open		Closed
REPORT TITLE									
Amendment to Council's Meeting Schedule Report #16/11/12/1201									

Subject: Amendment to Council's meeting schedule.

RECOMMENDATION: That the December and January municipal schedules be amended as follows.

WHEREAS traditionally meetings, office hours and disposal site hours have been modified due to Christmas holidays;

THEREFORE BE IT RESOLVED THAT in order to make the most effective use of resources the Council of the United Townships of Head, Clara & Maria does hereby agree:

- To cancel the regular meeting of Friday, January 4, 2013 to meet instead on Friday, January 11, 2013.
- To post office closure hours of Monday, December 24 to and including Wednesday, December 26 and Monday, December 31 and Tuesday, January 1, 2013;
- To advertise disposal site closure dates of Tuesday, December 25 and Tuesday, January 1, 2013.
- To advertise Collection changes for Deux Rivieres and Bissett Creek from Tuesday, December 25th to Monday, December 24th, 2012 and from Tuesday, January 1, 2013 to Monday, December 31st, 2012;
- To advertise reduced and changed Site opening dates at Bissett Creek to be Monday, December 24th from 12:30 – 2:30 and Monday, December 31st, 2012 from 12:30 – 2:30;
- To declare the garbage collection dates from December 24 to and including January 5, 2013 as Amnesty Days for regular household garbage due to the holidays, providing bag tag free collection and drop off.
- Staff is to advertise all changes as per the municipal Notice By-law.

BACKGROUND/EXECUTIVE SUMMARY: Self-explanatory.

Christmas Newsletter – message from Council?

Will confirm collection days for Recycling with Andre and will advertise any changes at the same time. Will also ask him to clarify materials for recycling – wrapping paper, bows etc.

There are limited working days between the last meeting in December and the date the packages will be required to go out for the January meeting. As there is little new business

during the holidays with many offices being closed there will be limited material to include in a meeting.

As per the Procedure By-Law, an emergency and/or special meeting may be called at short notice if required to deal with any issue on an urgent basis.

Financial Considerations/Budget Impact: Saves taxpayers dollars in meeting for no real purpose.

Policy Impact: None- as per past practise.

Approved and Recommended by the Clerk

Melinda Reith,
Municipal Clerk

Melinda Reith