

**HEAD, CLARA AND MARIA PUBLIC LIBRARY**  
**A regular meeting of the Head, Clara & Maria Library Board was held on**  
**Oct. 15, 2012 at 1:00 p.m. in the Library**

**1. ROLL CALL**

Chair:	Marlene Gibson	Member:	Betty Condie
Member:	Dave Foote	Member:	Cathy Balla-Boudreau
Member:	Cathy Sutherland	Member:	Fran Kelly-Chamberlain

**2. PECUNIARY INTEREST- None**

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING**

**Moved by Betty Condie Seconded by Dave Foote**

BE IT RESOLVED THAT minutes for regular meeting of Sept. 17, 2012 be accepted as presented. *Carried*

**4. DEPUTATIONS- none**

**5. REPORT OF THE CEO – No report**

**6. REPORT OF THE CHAIR –**

- requested that the OLA/OLBA be sent board information updates
- Pam Charron cannot work in the library as the fluorescent lights cause a health problem .

**7. FINANCIAL REPORTS**

Cheque Log –

**Moved by Cathy Sutherland Seconded Cathy Balla-Boudreau**

BE IT RESOLVED THAT The Cheque log generated on October 10, 2012 covering the period of Sept. 12, 2012 to October 10, 2012 be accepted as presented. *Carried*

Comparative Income Statements-

**Moved by Fran Kelly-Chamberlain Seconded Betty Condie**

BE IT RESOLVED THAT the Comparative Income Statement generated on Oct. 10, 2012, covering the period from Jan. 1, 2012 to Oct. 10, 2012 be accepted as presented.

*Carried*

**8. CORRESPONDENCE**

L. Gillies – Revised Core Suite of E-Resources for 2013-2014-2015  
Lynda Dowdle – DVD Pool vote results  
Townships Office – email re using the hall  
Townships Reeve – re Harvest luncheon- Info only  
Township Office – Thoughts of our Canadian Soldiers at War- Info only  
Township Office – Flu Clinic- Info only  
Compass 101 registration – sent to board members- Info only  
Barbara Franchetto – NFB proposal- Info only  
Shannon Khan – PLOG reminder- Info only  
Laurey Gillies – Elliot Lake Library- Info only  
Betty Condie – Crime Stoppers Calendars- Fran Kelly-Chamberlain  
Signal – info only  
Ottawa Museum – Event guide- Info only

**9. NEW BUSINESS**

- Use of Library by the Township office from October 19 – October 30<sup>th</sup> during the office remodeling.
- Harvest Luncheon Debrief – see attached notes.

**10. PROJECT REPORTS**

Jasi-

History Project –a request for information on all schools in the townships has been sent to Earl Francoeur for further data.

Veterans Project – no report

**12. UNFINISHED BUSINESS**

Policy, Procedures and (Strategic Plan)

13. **By-laws** - none

**14. QUESTIONS AND ANSWERS**

The crime stopper calendars that Betty Condie is selling for Eastern Star was discussed and it was felt the library would benefit from the sale of these. The calendars cost \$20.00 each and we make \$5.00 on each one we sell. Fran Kelly-Chamberlain will look into getting some calendars and members will begin to sell them at the earliest opportunity.

**15. ACTION ITEMS –**

-Gayle Watters- a list of vendors and phone numbers for eResources items.

- Gayle Watters - find a way to recoup Library volunteered hours.

- Library Board continue reading of Board Orientation Kit –September

**ADJOURNMENT**

**Moved by Cathy Balla-Boudreau Seconded by Fran Kelly-Chamberlain**

BE IT RESOLVED THAT this meeting adjourn at 3:00 p.m. to meet again Monday, November 12, 2012 at 1:00 p.m., in the Library. ***Carried***

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Chairperson

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Secretary/Treasurer