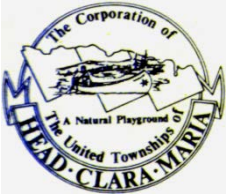


THE CORPORATION of the UNITED TOWNSHIPS of HEAD, CLARA & MARIA  
**AGENDA**

December 7, 2012 – 14:00 h. (2:00 p.m.)

1. Call to Order and Moment of Silence
2. Roll Call
3. Disclosure of Pecuniary interest & General Nature Thereof
4. Deputations/Presentations – none
5. Adoption of Minutes of previous meeting (Including Committees)
  - Council Minutes – November 16, 2012
  - Library Board Minutes – October 15, 2012
6. Correspondence & Petitions – none
7. Correspondence Information Only – (Please advise if you feel any item warrants further consideration )
8. Staff Reports (For information and direction only)
  - Report #07/12/12/801 – Clerk’s Report – Budgeting Overview
  - Report #07/12/12/802 – Treasurer’s Report – Working Document Overview; 5 year budget comparison; Reserves and Deferred Revenue Update;
  - Report #07/12/12/803 – Reeve’s Report –County Council minutes – on-line;
9. Financial Reports
  - Comparative Income Statement to December 5, 2012
  - Cheque Log to December 5, 2012
10. By-Laws – 2012-31 – Change to Procedure By-law
11. Unfinished Business
  - Report #07/12/12/1101 – December meeting cancellation
  - Report #07/12/12/1102 – COLA
  - Report #07/12/12/1103 – Merit Pay Policy
  - Report #07/12/12/1104 – Resolutions of support – Uxbridge & Broadband
  - Report #07/12/12/1105 – Legal Services to Employees
12. Addendum (New Business)
  - Report #07/12/12/1201 – Canada Day Funding Application Authority
  - Report #07/12/12/1202 – Allocation of 2012 Funds not expended
  - Report #07/12/12/1203 – Reduced Winter Disposal Site Hours
  - Report #07/12/12/1204 – Performance Assessment Recommendations
  - Report #07/12/12/1205 – Preliminary Budget Report 2013
13. In Camera or Closed Session
  - Report #07/12/12/1301 - Overdue Accounts Report
  - Report #07/12/12/1302 – Performance Appraisals Report
14. Business Arising from Closed Session
15. Questions and Answers
16. Confirmation of Proceedings (By-law and resolution prepared)
  - By-law #2012-30
17. Adjournment



**THE CORPORATION OF THE UNITED TOWNSHIPS OF  
HEAD, CLARA & MARIA**  
15 Township Hall Road  
STONECLIFFE, ONTARIO, K0J 2K0

Phone: (613) 586-2526 | Fax: (613) 586-2596 | E-mail: [twpshcm@xplornet.com](mailto:twpshcm@xplornet.com), Treasurer: [treasurer@xplornet.com](mailto:treasurer@xplornet.com)

## Request for Deputation

Person Requesting a Deputation: \_\_\_\_\_

Organization (if applicable): \_\_\_\_\_

Contact Information: Tel # \_\_\_\_\_ Cell #: \_\_\_\_\_

Meeting Date Requested: \_\_\_\_\_

**(Note:** In accordance with the Procedural By-law, the Clerk's Department has the discretion to reschedule or deny an appearance before Council where: the number of deputations is greater than Council has established; the topic is not within the jurisdiction of the Council; the person has exceeded the number of permitted appearances; the matter is such that it requires consultation with staff and a report to accommodate the request.)

Subject Matter: \_\_\_\_\_

Brief Description of Purpose of Deputation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you been in contact with a member of staff with regard to this matter?

Yes  No  If Yes, provide name: \_\_\_\_\_

I will have a presentation

For Handout at Meeting \* Yes  No

PowerPoint \*\* Yes  No

\* Handouts require six (6) copies to be provided to the Clerk **prior** to the meeting.

\*\* PowerPoint is to be e-mailed to the Clerk's Office no later than 12:00 Noon on the Tuesday **prior** to the meeting.

Personal information on this form is collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act* and becomes part of the public record. Questions with respect to the collection and use of this information should be directed to the Clerk's Office at 613-586-2526 or [twpshcm@xplornet.com](mailto:twpshcm@xplornet.com).