

*Request for Decision United Townships of Head, Clara & Maria Council*

Type of Decision									
Meeting Date	Friday, December 5, 2014				Report Date	Friday, November-07-14			
Decision Required	X	Yes		No	Priority	X	High		Low
Direction	X	Information Only			Type of Meeting	X	Open		Closed
<b>Annual Resolutions - Report #05/12/14/1401</b>									

**Subject:**

Routine annual appointments to committees.

**RECOMMENDATION:**

That Council adopt the following resolution appointing members to committees beginning December 5, 2014 and for the calendar year 2015.

**1 - Appointing Alternate Head of Council:**

**WHEREAS** it is common and appropriate to appoint an alternate Head of Council to facilitate the continuity of business of the Municipality in the absence of the Reeve;

**THEREFORE BE IT RESOLVED THAT** Councillor Debbi Grills be named as alternate Head of Council for this term of Council beginning December 2014 to and including 2018 unless otherwise amended by resolution of Council.

**2 - Appointing Committee Representatives**

**WHEREAS** it is in the best interest of the ratepayers of the United Townships of Head, Clara & Maria to be represented at various area committees that affect them and their well-being;

**AND WHEREAS** it is by representation by members of Council on various Joint committees between the Town of Deep River, The Town of Laurentian Hills and the United Townships of Head, Clara & Maria (and other municipalities) that ratepayers' participation is achieved;

**BE IT RESOLVED THAT** the following individuals be appointed to the corresponding committees beginning immediately and for the calendar year 2015 or until replaced through a resolution of Council:

- o Family Health Team Committee – Reeve Jim Gibson.
- o Library Board – Marlene Gibson, Betty Condie, Fran Kelly-Chamberlain, Cathy Sutherland and Councillor Dave Foote as Council representative.
- o Joint Laurentian Hills, Deep River and Head, Clara & Maria North Renfrew Emergency Response Committee – Reeve Jim Gibson.

- o North Renfrew Integrated Community Services Council – Councillor Debbi Grills.
- o Municipal Emergency Management Committee - Melinda Reith, Clerk/CEMC, Noella LeBreton, Alternate CEMC, Gayle Watters, Administrative Assistant, and all members of Council.

### **3 – Signing Authority**

**WHEREAS** the purpose of this resolution is to provide the municipality with flexibility in the signing of various documents to improve the efficiency of business operations and yet maintain effective internal controls and approval processes.

**NOW THEREFORE** the Municipal Council of the Corporation of the Municipality of the United Townships of Head, Clara & Maria enacts as follows:

**THAT** for purposes of completing budgeted, emergency or specifically approved financial transactions for the United Townships of Head, Clara & Maria as well as to complete routine contracts, applications and agreements;

**THAT** signing is hereby authorized effective immediately and for the calendar year 2015 or until changed by a resolution of Council;

**THAT** Reeve Gibson is appointed as having signing authority for Council with Councillor Grills and Councillor Foote as alternates;

**THAT** the Clerk, Melinda Reith is appointed for administration with the Treasurer, Noella LeBreton as alternate.

**THAT** all cheques, pre-authorized payments or other forms of payment excepting municipal credit cards are to be signed by one representative of Council and one representative of administration;

**THAT** this authority becomes effective on the date of passing.

### **BACKGROUND/EXECUTIVE SUMMARY:**

Routine annual appointments to external committees, signing authority and alternate Head of Council.

### **Options/Discussion:**

### **Policy Impact:**

### **Others Consulted:**

Reeve Gibson

Approved and Recommended by the Clerk

Melinda Reith,  
Municipal Clerk