

# THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

## Minutes July 18, 2014

Minutes of a regular meeting of Council held on Friday, July 18, 2014 at 14:02 h. in the Municipal Hall.

### **1. CALL TO ORDER & MOMENT OF SILENCE**

### **2. ROLL CALL**

The following were present Reeve Stewart Councillors: Jim Gibson, Debbi Grills and Bob Reid.

Absent/Regrets:

Late: Councillor Doug Antler;

Staff: Melinda Reith, Clerk; Noella LeBreton, Treasurer; Nathaniel Chaput, Summer Student;

2 members of the public;

### **3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF -**

Pecuniary Interest applies to you if it applies to clubs/organizations you are involved in, or activities of your children, parents or spouse;

- i. **Councillor Grills** – declared pecuniary interest for Report #18/07/14/1202 – Mileage and Council Expense Policy Review concerning potential reimbursement for mileage as this issue deals with the potential for financial gain for specific members of Council.

### **4. DEPUTATIONS/PRESENTATIONS - none**

### **5. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES)**

- i. Council Minutes – June 20, 2014

Resolution # 18/07/14/001

Moved by Councillor Reid and seconded by Councillor Grills

**BE IT RESOLVED THAT** the minutes of the regular meeting of Friday, July 20, 2014 be accepted as presented.

Carried Unanimously

- ii. Canada Day Minutes – June 24, 2014 - information
- iii. Social Programming Committee Minutes – June 3, 2014 – information

### **6. CORRESPONDENCE & PETITIONS – none**

### **7. CORRESPONDENCE**

i. County of Renfrew – Jim Hutton re: County level Elections Audit Committee  
**Action:** Clerk to contact and potentially work with those who supported this initiative to form an Elections Audit Committee with other like-minded communities.

- ii. North Renfrew United Landowner's – re: Thank you - information
- iii. Ontario East Economic Development – re: advertising services - information
- iv. ROAR – re: Calabogie Recreation Conference Invitation – information – later agenda item
- v. Northern Graphite – re: Update – press release - information
- vi. Trans Canada – re: Planning for Seismic Activity - information
- vii. Trans Canada – re: Distance Between Valves - information
- viii. Toronto Star – re: Energy East and Town of Mattawa - information
- ix. OGRA Alert – 2014 Throne Speech - information
- x. MMAH – re: Introduction by new Minister Ted McMeekin - information
- xi. AMO Communications – re: 2014 Provincial Budget - information

- xii. AMO Communications – re: Ontario Speech from the Throne -information
- xiii. Children and Family Services – re: October Abuse Prevention Awareness - information
- xiv. Town of Penetanguishene – re: Formation of Small and Rural School Alliance - information
- xv. Town of Wawa – re: Power Dam Special Payments being Eliminated - information
- xvi. AMO Communications – re: Accountability Act reintroduced - information
- xvii. Township of Baldwin – re: Transferring responsibility of policing back to Province - information
- xviii. Friends of Earth Canada – re: Ban of Neonicotinoid products – information
- xix. Late 1 – re: resolution re: pesticide ban - information
- xx. Municipal law Seminar to Eganville – November 13, 2014 – suggest that the Clerk attend

## 8. STAFF REPORTS

- i. Report #18/07/14/801 – Clerk's Report

Councillor Antler arrived during the Clerk's Report.

- ii. Report #18/07/14/802 – Treasurer's Report
- iii. Report #18/07/14/803 – Reeve's Report – none

## 9. FINANCIAL REPORTS

- i. Cheque Log

Resolution # 18/07/14/002

Moved by Councillor Gibson and Seconded by Councillor Reid

**BE IT RESOLVED THAT** the Cheque Log dated June 15, 2014 to July 15, 2014 totalling \$616,900.06 Report #18/07/14/901 be accepted as presented.

Carried Unanimously

- ii. Comparative Income Statement

Resolution #18/07/14/003

Moved by Councillor Reid and Seconded by Councillor Gibson

**BE IT RESOLVED THAT** the Comparative Income Statement from January 1, 2014 to July 15, 2014, Report #18/07/14/902 be accepted as presented.

Carried Unanimously

**Action:** Follow up on helipad requirement for signage. Finalize contract. Requirement for painting; ease of cleaning. Night lights installed.

## 10. BY-LAWS - none

## 11. UNFINISHED BUSINESS

- i. Report #18/07/14/1101 – Canada Day Breakfast

Resolution # 18/07/14/004

Moved by Councillor Gibson and Seconded by Councillor Reid

**WHEREAS** volunteers hosted a Canada Day Fundraising Breakfast using with Council's approval the hall and kitchen equipment;

**AND WHEREAS** a full report of the event reveals a profit of \$459.51;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby accept the event report as presented.

Carried Unanimously

## 12. ADDENDUM (NEW BUSINESS)

- i. Report #18/07/14/1201 – Funding for participants at the Rural Recreation Conference in Calabogie

Resolution #18/07/14/005

Moved by Councillor Gibson and Seconded by Councillor Grills

**WHEREAS** funds exist in the Recreation Budget and in realized audited surplus for 2013 which have not yet been allocated;

**AND WHEREAS** grass roots, staff and Council voluntarism has initiated a rebirth in recreational and social activity within the community in recent years;

**AND WHEREAS** local municipal staff have organized a Recreation focused Conference to be held within the County in September focusing on the needs of small rural municipalities;

**THEREFORE BE IT RESOLVED THAT THE** Council of the United Townships of Head, Clara & Maria does hereby authorize the Social Programming Committee to send two people to the ROAR Conference in September;

**AND FURTHER THAT** Council authorizes the Treasurer to cover registration and accommodation/mileage costs as per the municipal policy.

Decision deferred to until after the Social Programming Committee Meeting

**Action:** Clerk to provide the information to the Social Programming Committee to determine if there is interest in attendance.

ii. Report #18/07/14/1202 – Mileage and Council Expense Policy Review

Councillor Grills participated in the discussion concerning the general policy and stated that she would refuse any compensation for the meeting attended if Council decided to make such an award as it was not her intent to make a claim for that meeting.

Councillor Grills did not participate in the discussion concerning that section of the resolution which discussed the award of compensation based on the current policy.

Resolution # 18/07/14/006

Moved by Councillor Reid and Seconded by Councillor Gibson

**WHEREAS** policy exists to cover expenses for Council approved purposes and allows for pre-approval as well as consultation with staff for pre-approval;

**AND WHEREAS** car-pooling to reduce costs to the municipality is encouraged;

**AND WHEREAS** this second occurrence within less than one year indicates review might be warranted;

**THEREFORE BE IT RESOLVED THAT** Council does hereby agree to amend the mileage policy as presented;

**AND FURTHER THAT** the Treasurer is hereby authorized, despite the current policy, to compensate both Councillor Grills and Reeve Stewart for mileage and attendance at the North Renfrew Integrated Community Service Council meeting held on May 13, 2014.

Defeated Unanimously

**Action:** Clerk to update the mileage policy to reflect rules for employees only and adapt the honorarium by-law to include all compensation and policy relating to Council including compensation for mileage.

iii. Report #18/07/14/1203 – Councillor Gibson – Report of the Renfrew County Community Futures Development Corporation presentation in Deep River concerning the Eastern Ontario Development Program

Federal funding distributed to create permanent full time jobs within the County. Project, cap of \$100,000. Use it or lose it. Two stages – eligible business submit a statement of interest. You will be invited to submit an application. Must

guarantee highly skilled, highly paid full time jobs at the end of the grant period.  
Need to prove sustainability of the job.

**13. CLOSED SESSION** – none

**14. BUSINESS ARISING FROM CLOSED SESSION** – n/a

**15. QUESTIONS AND ANSWERS**

- i. Councillor Gibson- request to change the meeting date for September as he has a conflict.

Resolution # 18/07/14/006-A

Moved by Councillor Gibson and Seconded by Councillor Grills

**BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby change the date of the September 2014 Council meeting from September 19 to September 26, 2014.

Carried Unanimously

- ii. Councillor Grills – Is Reeve Stewart attending the AMO conference? No. Interested in the opportunity to meet with ministers. Noted the number of new ministries involved with the AMO conference - over 20.

**16. CONFIRMATION OF PROCEEDINGS**

Resolution # 18/07/14/007

Moved by Councillor Grills and Seconded by Councillor Gibson

**BE IT RESOLVED THAT** By-Law 2014-11 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on July 18, 2014 be read a first time short and passed.

Carried Unanimously

**17. ADJOURNMENT**

Resolution # 18/07/14/008

Moved by Councillor Reid and seconded by Councillor Grills

**BE IT RESOLVED THAT** this meeting adjourn at 15:28 h. to meet again Friday, August 22, 2014 at 14:00 h.

Carried Unanimously

---

Reeve – Tammy Lea Stewart

---

Clerk – Melinda Reith