



# HCM News

**T H E U N I T E D T O W N S H I P S O F  
H E A D , C L A R A & M A R I A**

Welcome to 2014 and Happy New Year from the Council and Staff of Head, Clara & Maria. The New Year brings new opportunities, new obligations and new promise.

Challenges with having engineers and architects express our ideas accurately on paper, the hall renovation was well executed. Again, thank you to all our volunteers and to Darryl

for 2012 (due mainly to increases in the amount the province pays us in lieu of taxes) made up the rest.

Thank you to the Federal government for making

mittee? If so, please contact the office or council to express your interest.

Similarly, Council is working with the Missing Link Snowmobile Club to hold a SmartServe training program in the near future. If you are interested in obtaining your certificate, in return for volunteering your time at community events, please contact the office or MLSC executive.

**It's our hall,  
let's use it.**



2013 ended with the first "large" event at the newly renovated Community Centre. The New Year's Eve dance was a huge success and was quite well attended for being planned on such short notice. Thank you to all who worked hard to make our event such a success.

Aside from a few minor chal-

lenges with having engineers and architects express our ideas accurately on paper, the hall renovation was well executed. Again, thank you to all our volunteers and to Darryl

these funds available, and to Cheryl Gallant for going to bat for us to ensure our projects were selected.

Funding received from the Federal Government's **Community Infrastructure Investment Fund** and Employment and Social Development Canada's **New Horizons for Seniors Program** helped to expand the hall and create a larger and better equipped kitchen. Reserves for hall upkeep/renovation, Gas Tax Funding and a larger than usual surplus

these funds available, and to Cheryl Gallant for going to bat for us to ensure our projects were selected.

## Canada

We are happy to announce that we have a newly renovated and revitalized recreation centre with a top of the line kitchen and bar facility available for community use.

Council would like to see our facility used more frequently and wonder if anyone has an interest in sitting on a recreation com-

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## MMAH'S MUNICIPAL COUNCILLOR GUIDE CONTINUED

### ... **Two Tier Municipal Structures**

If your municipality operates in a two tier structure, the upper tier municipality delivers certain services for the lower tier municipalities within its geographical boundaries.

Lower tier municipalities may also be referred to as

*Although often more similar to northern communities than southern, HCM is not in "Northern Ontario."*

local municipalities.

Membership on local council is by direct election, either by wards (i.e., election by the electors in one ward only) or "at large" (i.e., election by the electors of the whole municipality).

Elections to upper tier councils (i.e., counties and regions) are usually indirect – i.e., the upper tier council is usually composed of the heads of the lower tier councils and certain

councillors elected to the lower tier councils who also sit on the upper tier council (e.g., deputy reeves, deputy mayors or regional councillors). ... The head of the upper tier council is typically called the warden or the chair and is usually elected indirectly as well – which in this case means elected by and from among the members of the upper tier council, usually at the inaugural meeting of the new council. ...

### **Changes to Council Composition**

There are provisions in the Municipal Act, 2001 under which a municipality – by local initiative – can alter the composition of its council, including changes to the size of council, members' titles, and the method of election. The provisions apply, with some differences, to all municipalities except for regional municipalities, which can only make changes to their councils if authorized to do so by a regulation made by the Minister of Municipal Affairs and Housing in response to a request by

the region.

### **Northern Ontario**

Whether you are a councillor in northern Ontario or not, it is important to understand that local governance in northern Ontario is different in some ways from governance in the rest of the province. For administrative purposes, northern Ontario is divided into territorial districts, which are not municipalities.

All municipalities in northern Ontario are single tier. There are currently ten District Social Services Administration Boards (DSSABs) that provide consolidated municipal services. These DSSABs serve both municipalities and unorganized territory. Most of northern Ontario is not organized for municipal purposes. The Ministry of Northern Development, Mines and Forestry (MNDMF) assists residents of communities in unorganized territory to set up local services boards (LSBs) to deliver basic services.

To be continued....From the Ministry of Municipal Affairs and Housing

**C O U N C I L ' S P R O C E D U R E B Y - L A W  
C O N T I N U E D**

**MOTIONS Continued**

At a meeting, the motion must be formally introduced by a member of Council, in writing, by having that member submit the motion to Council, or “move” it.

A motion must be formally seconded before the Presiding Officer can present the issue for deliberation to Council or before a motion may be recorded in the minutes.

A main motion stated by the Presiding Officer may introduce a subject for the first time or may reintroduce the subject from a previous meeting.

A previously considered matter may not be reconsidered by Council more than two times in a calendar year. Decisions which contractually bind the Township shall not be reconsidered. The motion to reconsider may only be moved by a member on the prevailing side of the previous decision.

A motion in respect of a matter which is beyond the jurisdiction of the council, or “ultra vires”, shall not be in order.

Although not conclusive, the following matters and motions with respect to them may be introduced verbally:

- point of order;
- point of privilege;
- recess;
- to close debate;
- motion to withdraw;
- motion to put the main motion to a vote.

The following motions shall be in writing and signed:

- to introduce new business;
- to refer (the business to a committee);
- to defer;
- to divide;
- to amend (a motion currently before Council);
- to amend a previous decision;
- to rescind a previous decision;
- to reconsider a vote;
- to postpone indefinitely;
- to postpone temporarily;
- to postpone the decision to a certain time;
- to limit or extend debate;
- to suspend the Rules of Procedure;
- fix the time for a continued meeting;
- motion to adjourn.

**VOTING ON MOTIONS**

Immediately preceding the taking of the vote, the Presiding Officer shall state the question in the form introduced or “as read” if the

motion was provided to Council via hard copy in the Councillor package.

After a question is finally put by the Presiding Officer, no member shall speak to the question nor shall any other motion be made until after the vote is taken and the result has been declared.

The manner of determining the decision of Council on a motion



shall be at the discretion of the Presiding Officer and may be by voice or show of hands.

Where a vote decision is not unanimous, all municipal council votes are to be recorded. All members present at the Council meeting, including the Presiding Officer, must vote in alphabetical order, unless otherwise prohibited by statute.

The presiding officer shall vote last. The names of those who voted for and others who voted against shall be noted in the minutes. The Clerk shall conduct the vote and announce the results.

To be continued...

## CONTINUED WASTE REDUCTION IDEAS

As a reminder of our community's commitment to reduce waste we have the following list of organizations which collect things that we normally consider "waste" and use them to help others. Whether its **aluminum pop tabs** for wheel chairs, **outer milk bags** for sleeping mats, **used stamps** for leprosy or **Campbell product labels** for school supplies. By collecting them we are helping various organizations fulfill important goals

as well as diverting material from our landfill. **Save your items and bring them to us.** We will set up a collection post in the hall/office. Access to a computer.... Type any of the following links to learn more or drop by or call us for additional information. Thanks Gayle for your valuable suggestions to help us divert waste from landfill and help others at the same time.

**Used stamps** for leprosy...[www.leprosy.ca/stamps](http://www.leprosy.ca/stamps)

**Pop can tabs—**

[www.poptabsforwheelchairs.ca/](http://www.poptabsforwheelchairs.ca/)

**Campbell Products labels—**

[www.labelsforeducation.ca/english/works.asp](http://www.labelsforeducation.ca/english/works.asp)

**Clean outer milk bags...<http://www.nwhcm.ca/mats4haiti.htm>**

**Thank you for your support.**



## CANADA DAY PLANNING COMMITTEE



2014 is looking to be an exceptional year for our Canada Day Celebrations building on the successes of years past and focusing on our heritage and traditions. Funding applications are due earlier and earlier with 2014's being submitted for January 15. Our dedicated committee is planning to meet February 27 at 2:00 at the Township Offices. New ideas and volunteers are always welcome. If you are interested in planning, volunteering the day of, or have some suggestions please contact office staff or current volunteers so that we can pass your interest on and you can be included in future notices and planning meetings.

### Family Day License Free Fishing

Across Ontario, licence-free fishing opportunities are back for the Family Day long weekend, February 15-17, 2014. Anglers without a licence must abide by the limits set for the **Conservation Licence**. All other fees and regulations apply and will be enforced, including size limits and sanctuaries. There has never been a better time to introduce a friend to fishing! For more info visit—<http://www.ontariofamilyfishing.com/>.

**MISSING LINK  
SNOWMOBILE  
CLUB**

**IN YOUR  
COMMUNITY**

**ST. PATRICK'S  
DAY**

**Dates to remember**

**Tues. Feb. 4th**

**Next Meeting 7:00 p.m.**

**Gibson's Stonecliffe**



**Next Events**

**Sun. Feb. 16th**

**Menet Lake "Family Day Fish & Fun"** - Come out for a casual Snowmobile run, ice fishing, and campfire lunch.

**Sat. Mar. 1st**

**17th Annual "The Bow-Tie Classic"** Snowmobile Rally and Silent Auction at the Stonecliffe Township Hall. Check posters or call 613-586-2761 for details

The CWL will be hosting a "Valentine's Bingo" in support of the Cemetery Committee. Come out to the Community Centre on **Sunday, February 9, 2014 at 7:00 p.m.** for your chance to win cash prizes and other gifts. Contact Linda Chartrand



at 613-586-2366 for more information.

We will also be cooking for the Silent Auction on March 1st. Save your appetite. Come out for hot sandwiches, home made beans and butter tarts.

**GOSPEL SING**

The Lentz's and friends are once again hosting a "Gospel Sing" on **Saturday, February 22, 2014 from 6-10** at the Community Centre in Stonecliffe. Come out and enjoy the sounds of local and some not so local talent perform Gospel favourites. A light lunch is served. Admission is free.

A group of residents would like to arrange an event for St. Patrick's Day on Saturday, March 15th. Contingent on logistics and Council approval, they plan to host a family style "pub" event with Irish stew and a bar. Save the date and watch for posters and emails for additional information.



**Vesey's Bulbs**

Perhaps it's the weeks of minus 20 temps but I for one have been thinking of spring. Vesey's flyers will be available soon but you can always go on-line and review their catalogue. Orders will need to be made by May 1, but for those of you who like to dream... check out the offerings on their fundraising page at <http://www.veseys.com/ca/en/about/veseys/fundraising>.

## COUNCIL NEWS

**2014—Meeting  
Dates**

January 17

February 21

March 21

April 25

May 23

June 20

July 18

August 22

September 19

October 17

November 21

December 5

The January 17 Council meeting date was cancelled due to Council member and staff availability. The next regular meeting will be held on Friday, February 21, 2014 at 2:00 p.m. or 14:00h.

Council will also meet on Thursday, February 20 at 2:00 p.m. to review and discuss a Municipal Checklist.

This meeting is open to the public to attend and observe. Participation is left to Council members with input from staff.

As always, you are welcome to bring your concerns to staff and/or Council through a variety of means—in person, via mail, phone, email.

Note\* As per policy, any anonymous complaints will not be acted upon.

Although Council held public and special meetings to facilitate entering into an agreement to pursue Solar Fit projects within our municipality, because of tight deadlines and concerns raised by our legal counsel, Council decided **NOT** to proceed with application for this round of Solar Projects under the FIT program.

Council minutes may be located on website; which will soon have a new look.



Council Meeting Dates and Times

**From Staff and Council****PAYMENTS AT SCOTIABANK**

2014's first tax installment is due March 31, 2014, watch for your bills in the mail early in March. As we have expressed previously, any ratepayer can go into any branch of Scotiabank, whether they are a customer or not, and pay their property taxes for Head, Clara & Maria. The key is that you must have your bill with you and request a bill payment as a "**NON-CUSTOMER**". This is because HCM is a Scotiabank customer. Thanks to the patience of Noella and one of our taxpayers, who have worked with Scotiabank employees to resolve this challenge we are now able to give you precise instructions. If you arrive at a branch and they do not know how to process your payment, ask them to process it as a **non-customer payment**.

For those of you who are Scotiabank customers and participate in on-line or phone-in banking, you can select "Taxes" and "Head, Clara & Maria" to set up bill payments. We apologize but due to the costs of networking with the other major banks, this service is only available at Scotiabank.

As always, you can pay your bill by cheque or money order through the mail, or with cash/cheque in person. Due to our size, the monthly fees associated with the municipality setting up on-line and other methods of payment (credit card) are not cost effective for us or you.

## COUNCIL NEWS

## TAX ARREARS

Noella would also like to remind those who have tax payments in arrears that as provided by legislation and decision of Council, 1.25% interest is added to your outstanding tax payments at the beginning of every month.

For those properties which have taxes in arrears over 3 years, your property is eligible for tax sale. Arrangements may be made to assist with a payment plan with Council consent as per provincial legislation. If you are in this position, please contact Noella so she can provide you with specifics of a repayment plan. Please be assured that although Council must approve a repayment plan, your name and other identifying information is kept confidential, known only to staff.



## SAFETY AND REFLECTIVITY

In order for emergency vehicles to locate you during dark hours, it is important that the reflectivity on your 911 signs is adequate. Many signs, depending on their position in the sun/shade, are soon going to require replacement. To determine the extent of this project, please test your own sign by going outside during darkness, and with a flashlight, shine it upon your sign. If there is reflectivity, great; if not, please contact municipal staff with your 911 number. Council requires this information prior to making any further decisions on 911 sign replacement.

Thank you for helping to keep our municipality safe.

## IN MEMORY

It is with sadness that we acknowledge the passing of two long term residents of HCM. Although these ladies left our community some time ago to reside elsewhere, members of their families are still a part of our community. We respectfully remember Mrs. Elaine Ferrill who passed on September 13, 2013 at the age of 98 and Mrs. Doris Donnelly-Oglestone who passed on December 25, 2013 in her 88th year.

May they rest in peace.



## FIRE SAFETY AND CO DETECTORS

There is much happening in the world of fire and Carbon Monoxide (CO) safety in Ontario. The following paragraphs are from the Fire Marshal's Communique dated December 16, 2013 No. 2013-17 entitled *HAWKINS GIGNAC ACT (CARBON MONOXIDE SAFETY), 2013*.

"Bill 77, An Act to proclaim Carbon Monoxide Awareness Week and to amend the *Fire Protection and Prevention Act, 1997* to provide safety requirements related to the presence of unsafe levels of carbon monoxide on premises, received Royal Assent on December 12, 2013. The Act, which has the short name *Hawkins Gignac Act (Carbon Monoxide Safety), 2013*, provides for the regulation of carbon monoxide (CO) alarms through amendments to the Fire Code and proclaims the week beginning November 1 as Carbon Monoxide Awareness Week.

The Act itself does not set out CO alarm installation requirements. It does however, give the Minister the authority to make regulations in regard to the risk created by the presence of unsafe levels of carbon monoxide. The Act came into force on the day it received Royal Assent. ...

Furthermore, section 5 of the Act states that the *Fire Protection and Prevention Act, 1997*, will be amended to the effect that provincial regulations will supersede all municipal by-laws relating to the risk created by the presence of unsafe levels of carbon monoxide."

The Office of the Fire Marshal and Emergency Management Ontario are establishing a CO Technical Advisory Committee to oversee the creation of regulations and guidelines which will come in effect and enforceable in about a years time. The reg's will likely follow or be close to those outlined in the 2012 Building Code Compendium at 9.33.4.

The Building Code's requirements include at section 9.33.4.2 Location of Carbon Monoxide Alarms (1) "Where a fuel-burning *appliance* is installed in a *suite of residential occupancy*, a carbon monoxide alarm shall be installed adjacent to each sleeping are in the *suite*."

### **Smoke Detectors and Alarms Save Lives!** **CO Detectors and Alarms Save Lives!**

Be Pro-Active, Don't wait until it becomes law, go and get one (or more) before demand drives the price up. It could save your life, or the life of a loved one.

*Reminder: Come visit our Emergency Management and Fire Safety display at May Madness for your chance to win home fire safety equipment.*





**RECYCLING DATES  
2014  
(ON WEBSITE)**

Recycling continues every second Monday in Mackey and Stonecliffe, and weekly with garbage collection in Deux Rivieres and Bissett Creek. Watch for holidays which switch Monday collection to the following Tuesday.

**January 6, 20**

**February 3, 18—Tuesday**

**March 3, 17, 31**

**April 14, 28**

**May 12, 26**

**June 9, 23**

**July 7, 21**

**August 5—Tuesday, 18**

**September 2— Tuesday, 15, 29**

**October 14—Tuesday, 27**

**November 10, 24**

**December 8, 22**

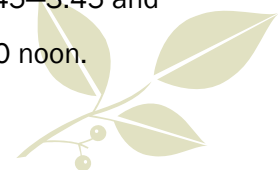
**DISPOSAL SITE WINTER  
HOURS**

At its meeting of Friday, September 27, 2013 the Council of the United Townships of Head, Clara & Maria, after public consultation, passed a resolution to alter disposal site hours for the months of **January, February and March of 2014**.

Both sites will remain open on Saturday but the hours on Tuesday and Thursday will be reduced somewhat.

On Tuesday, the Bissett Creek Road site will be open from 12:30—2:00 instead of 3:30 and on Thursday, the Kenny Road site will be open from 12:45—2:30 instead of 4:15.

Saturday hours remain the same year round— Bissett Creek Road —12:45—3:45 and Kenny Road—8:30—12:00 noon.



**MUNICIPAL ELECTIONS 2014**

**So You Want to Run For Council?** 2014 is an election year for Ontario Municipalities with voting to occur on Monday, October 27, 2014.

Nominations are open. Come in to the municipal office with your fee—\$200 for Reeve or \$100 for Council member and throw your hat in the ring. As Deputy Clerk and through specifically designated authority under

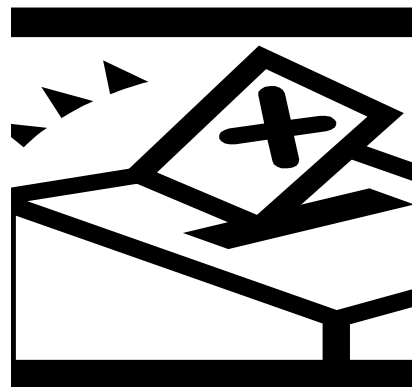
the *Municipal Elections Act*, Noella has the ability to accept nomination papers in my absence.

Polling stations, advance votes and other important information will be included in subsequent Newsletters. Detailed information will also appear on our soon updated website. Finally, a bulletin board dedicated specifically to elections has been installed

in the municipal office. As always, if you have any questions, please ask.

New in 2010, the term of the next Council will begin on December 1, 2014 and will last for 4 years.

**Is it your time to participate?**



**Your opportunity to have a say; consider representing your community at the Council table come December 2014.**



## YOUR PUBLIC LIBRARY NEWS

### Community News Winter 2014

Can you believe that we are at the end of January? Time is sure flying by and with all the 2014 library projects being planned it will continue to move along quickly. I can see the end of winter and spring just out there on the horizon.

Last year our **Bingo Challenge** ended with the last Library Board meeting of 2013 with three winners, Pauline Perrin, Carol -Anne Foote and June Vaughan. The 2014 Bingo Challenge is now set up and you can pick up your bingo card and set up your record sheet at the library. This project will run until the board meeting of December 2014. There are some interesting topics to accomplish on this year's bingo card so good luck to all. It is important to note that the book does not have to be held in our library collection to be read for the Bingo Challenge.

This year we are introducing something new. It is the **Book Brick Wall!** We challenge all of our patrons to read, read, read! After reading a book you come to the library to record what you have read on a record sheet. Staff will place a brick on the wall with your "coded" Id, the title, author and the spine label for easy locating of the book. The person having read the most books in 2014 will be declared the winner. Please note that the books must be in our collection and so we are open to suggestions as to what items might be good to purchase. A record sheet will be available for patrons to record your items so you will need to try. Bring your library card in with you to get set up.



The "Bricks" and the "Bingo" challenges will each support 3 prizes and both projects will end with the last board meeting of 2014 in December. Whereas board members can participate they cannot win, but will be given an honorable mention on completion of the challenge. *Both ventures require that participants must be an active member of our library and new memberships are easily arranged.*

The library staff would like to remind everyone that what you read is considered **confidential**. To that end we will do our best to keep your information secure and ask our patrons to help us out by not reviewing sheets belonging to others. In our small community where everyone knows everyone this is sometimes difficult to do but if everyone strives to follow the rules we will be okay.

Our library volunteer Cathy Sutherland has been training with our former employee Nancy Skuce (**Digitization Project**) and has been working very hard to come up to speed on the project. I have seen some of the end results myself and can assure everyone that we will all be very pleased. The site <http://images.ourontario.ca/hcmpl/search> is still available to our patrons to check out but I would like to remind everyone; if you should have photos or historical documents that you would like placed on the site you can bring them to the library, to

have them scanned and processed.

The Library sold all of our **Crime Stopper Calendars** and raised \$500.00 for our library. Thank you to everyone who purchased a calendar and good luck to you all in the 2014 draws.

The library has a **NO SEW PILLOW craft** afternoon planned Feb. 12, 2014 at 1:00 p.m. in the library. Two (2) pieces of ½ metre each of coordinated fleece is needed as well as micro stuffing. A washable marker and scissor also is required. The stuffing will be available the day of for a small donation to the library of a “toonie “. If you are interested please contact Gayle Watters at 613-586-2526 or [hcmlibra@xplornet.com](mailto:hcmlibra@xplornet.com). We currently have 8 people registered.

We have set a date for an **Easter Craft of 3D cards** just like the Christmas cards we did this past winter. The date planned is April 9, 2014. More details will be posted in future newsletters.

Our annual **May Madness Event** has been set to May 10, 2014 so mark your calendars and let us know if you would like a table. We will post this event around the townships and on line for those interested. Betty Condie is busy planting her tomatoes and flowers for the day and could use a few more 48 oz. tins, which can be left at the library.

The final fundraiser of the year will be the **Fall Card Party** planned for Oct. 9, 2014 which will also be our Library Week for 2014 so just mark your calendars and watch for details. The **Spring Card Party** is to be held on April 14, 2014; details to be shared soon.

A **Photo book craft** is being planned for the late summer or early fall. An early heads up is needed for this project as participants will need to get the pictures together. They would be best saved to an USB stick but should scanning need to be done we can try and arrange something at the library, however we need to do this well ahead of time. An information session may be planned if the need arises. The types of things that can be done are albums of your grandchildren, a celebration of life like a milestone birthday, anniversary or graduation or maybe to record a trip of a lifetime. We hope to have some samples set out at a later date at the library.

We are looking for **volunteers for library events** to assist with some of the following tasks; baking, set ups and/or tear downs of different events or to serve as hosts at an event. We would like to set up a data bank of names and then have people on a rotation type of schedule so we are not always looking to the same people. We have a list of cooks for our card parties and would like update that as well. So contact Gayle Watters if there is a bit of time you can offer to the library.

As ever we would just like to remind you to save your **Valu Mart tapes** for us. We received another \$280.00 dollars from this fundraiser and **thank Fluery's** for their generosity.

So visit the HCM Public Library and give yourself the wonderful gift of time in which to snuggle in with one of our great reads or watch one of the fantastic movies available.

Good luck to all those betting on Warton Willie on February 2, 2014. Here's to a lovely spring. (GW)

Just in; **“We have had our first winner from the Crime Stoppers Calendar for 2014 – Jocelyn Bourdon won the \$200.00 New Year's Day draw. Congrats Jocelyn and good luck to everyone else.”**



WE'RE ON THE WEB

[www.townshipsofheadclaramaria.ca](http://www.townshipsofheadclaramaria.ca)

**THE UNITED  
TOWNSHIPS OF HEAD,  
CLARA & MARIA**

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[treasurer@xplornet.com](mailto:treasurer@xplornet.com) (Noella)  
[chambers@xplornet.com](mailto:chambers@xplornet.com) (Bob and Gayle - not  
checked daily)

Bob—CBO/Community Fire Safety Officer  
613-586-1950 or 613-401-6955  
[www.townshipsofheadclaramaria.ca](http://www.townshipsofheadclaramaria.ca)

**EMAIL LIST** If you would like to be on our community email list please contact the Municipal Office. It is the intent of staff to keep email addresses secure by using Blind Carbon Copy however; we can not guarantee confidentiality.

**INPUT:** Council and staff are interested in what you have to say. If you have ideas for service changes, comments, concerns, complaints? Please forward to the Municipal Office or any of your members of Council at the contacts provided. Your input is valued. Many positive changes recently implemented have been the result of ratepayer suggestion. Please take every opportunity you can to take part in the future of your government and your community.

**C O U N C I L   C O N T A C T   I N F O**

**Reeve Tammy Stewart**

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Signage is changing. Watch for our new look!