

THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA
HCM RECREATION COMMITTEE
MINUTES

Wednesday April 19th, 2017 – 6:00 p.m.

1. Roll Call

Committee Members: Paul Sarrazin, Marlene Gibson, Betty Condie, Linda Chartrand, Rosanne Boudreau

Council Reps: Councillor Calvin Chartrand and Councillor Dave Foote

Staff: Melinda Reith and Crystal Fischer

Absent: Gayle Watters

Guests: Nancy Rose

2. Previous meeting minutes -

3. Unfinished Business

- New Year's Eve – approximately \$130 profit

- Trail Side Café – Approximately \$1800 profit

Action: Crystal to get Trail Side Cafe figures from 2016 to compare profits.

- Play Structure(s) – OMP will have to wait until it is dry enough to get a cement truck in. Natural play scape will be started next week.

- Financials –

- i. Budget – presented
- ii. Accounts Payable Cheque Register – not available
- iii. Revenue Expense Report – not available

4. New Business

- Alcohol Policy – Council Resolution

- i. A door monitor is required when there are more than 75 people attending an event.
- ii. Police need to be notified when there is an event happening.
- iii. Bar and event volunteers need to start documenting dates, times, witnesses and details of any issues that occur, in order to have a record.
- iv. Need to schedule a bar tender meeting to go over procedures, safety and rights.

Action: Councillor Foote will bring in a hardcover book for documentation, otherwise Crystal to purchase. Have Smart Serve documentation procedure posted with book.

- Ball Tournament – May 13th, 2017
 - i. Four teams registered to date, still looking for more.
 - ii. Have all supplies required.

Action: Crystal to advertise that we are looking for more teams.

- Fishing Derby and Fish Fry
 - i. Entry fee is \$25, one day tournament on Saturday June 17th from 8:00 am until 8:00 pm, live catch and release.
 - ii. Registration at the township office the week of. Nancy will set up her trailer at the Old Mackey Park for people to come in and weigh/register fish. 8 a.m. to 8 p.m.
 - iii. Pickerel and Chicken dinner Sunday night from 4-6 pm. \$20 per meal including dessert and coffee. Discount if tickets for dinner and derby are purchased together. (\$40 for both.)

Action: Staff to make tickets, posters; advertise as soon as possible, pre-sell dinner tickets to aid in purchasing.

 - iv. Prizes:
 - For each category - pike and pickerel
 - 1st – 50% of entry fees; 25% for pike and 25% for pickerel
 - 2nd – \$50/\$50
 - 3rd - \$25 /\$25
 - 2nd and 3rd prizes may be cash and/or gift cards depending on donations received.

- Pickle ball Tape - needs to be removed and have painted lines put down.
- HCM Kitchen Recipe Book - will use cookbook from Homecoming and make sure our regular recipes are included.
- Rec Committee Sustainability
 - i. Limiting volunteer burnout – what are we fundraising for?
 - ii. Ideas include air conditioning for community centre, pavilion off the kitchen door for secured coverage.

Action: Crystal to include work plan in next meeting to be reviewed.

5. Events

- MLSC Appreciation Dinner – April 22nd, 2017
 - i. Event Rep – Paul Sarrazin
 - ii. Bartenders – Mary Lou Eades

- Library Appreciation Event – May 8th, 2017
 - i. Event Rep – Marlene Gibson
 - ii. Bartenders- Marlene Gibson

- Ball Tournament – May 13th, 2017
 - iii. Event Rep – Paul Sarrazin
 - iv. Bartenders- Roseanne Boudreau

- June Jazaar – June 3rd, 2017
 - v. Event Rep – Marlene Gibson

6. Questions and Answers

7. Adjournment

- i. Next meeting May 17th at 6:00 p.m.