



**THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA**

**Minutes September 7, 2017**

Minutes of a regular meeting of Council held on Thursday, September 7 2017 at 14:00 h. in the Municipal Hall.

1. **CALL TO ORDER & MOMENT of REFLECTION** - *Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long term benefit of our Municipality and those we represent.*

2. **ROLL CALL**

The following were present Mayor Reid Councillors: Calvin Chartrand and Dave Foote.

Guest: none

**Staff:** Melinda Reith, Clerk/CAO Crystal Fischer, Admin Assistant 20+ members of the public and media.

**Absent/Regrets:** Noella LeBreton, Treasurer

3. **SWEARING IN OF MAYOR REID** – Mayor Reid officially took the Oath of Office

4. **RECITAL OF MUNICIPAL MISSION AND VISION STATEMENTS** – Councillor Foote

5. **DISCLOSURE of PECUNIARY INTEREST & GENERAL NATURE THEREOF**  
Pecuniary Interest applies to you if it applies to clubs/organizations you are involved in, your employer, or activities of your children, parents or spouse; - None

6. **DEPUTATIONS/PRESENTATIONS – FROM APPLICANTS FOR SEATS ON COUNCIL AS DESIRED**

7. **UNFINISHED BUSINESS**

- i. Report #01/09/17/701 – Appointment of Council to Fill Vacant Seats

Resolution #01/09/17/001

Moved by Councillor Foote and Seconded by Councillor Chartrand

**WHEREAS** Council is required to fill two vacant seats on council and advertisement for interested applicants has occurred as per policy and legislation;

**THEREFORE BE IT RESOLVED THAT** the following individuals, who have signified in writing that they are legally qualified to hold office and consented to accept the office if they are appointed to fill the Council vacancy, be considered by Council for appointment to fill such vacancy.

- Baird, Sylvia
- Elliot, Susan
- McKay, Catherine
- Villeneuve, Ernest Jr.

Carried Unanimously

1. Ernie Villeneuve – offered to provide additional information to Council but expressed that his responses were in the package
  - a. Foote – question- are you a snowbird? No, I am available for meetings all winter.
2. Cathy McKay – addressed Council briefly, here all winter, live in Deep River but spends considerable time here.
3. Sue Elliot – Addressed Council - born and raised, is willing to spend the time to sit on council to work towards keeping community safe – not going south.

4. Sylvia Baird – Elected to read what she submitted to Council.
  - a. Foote – if we go to skype, would you be willing to provide equipment at your end
  - b. Chartrand – petitions circulating around community, you're involved in one. How can you be impartial to situation when you are trying to bring it forward?
    - i. I was impartial totally until the flyer came in my mailbox. There seem to be some partiality in the people who are proponents. So I thought a petition would be a good way for the community at large to voice their say, yay or nay. That could be done for any community issue. It speaks loudly and I think it told a tale.

ii. By-Law 2017-10 Appointing New Members to Council

Resolution #01/09/17/002

Moved by Councillor Chartrand and Seconded by Councillor Foote

**WHEREAS** Council has advertised for and accepted applications for appointment to the vacant seats on council;

**THEREFORE BE IT RESOLVED THAT** By-Law 2017-10 Being a By-Law to Appoint Members to Council for the Corporation of the United Townships of Head, Clara & Maria for the remainder of this term:

1. **THAT** Ernest Villeneuve and Cathy McKay be appointed to Council for the Corporation of the United Townships of Head, Clara & Maria effective immediately be read a first time short and passed this 1<sup>st</sup> day of September, 2017.

Carried Unanimously

**SWEARING IN OF NEW MEMBERS** – Ernest Villeneuve Jr. and Cathy McKay were sworn in as councillors and assumed a seat at the Council table at Mayor Reid's invitation.

8. **IN CAMERA SESSION** – Personal Information About An Identifiable Individual
  - i. Report #01/09/17/801 – Documentation and Personal Information about an Identifiable Individual

Resolution #01/09/17/003

Moved by Councillor Foote and Seconded by Councillor Chartrand

**WHEREAS** the Municipal Act allows for closed meetings under section 239;

**THEREFORE BE IT RESOLVED THAT** this meeting go into an in camera session at 19:24h to discuss personal information about identifiable individuals including municipal and local employees under section 239 (2) (b);

**AND** specifically to consider a confidential report considering the Municipal Code of Conduct, other legislation and municipal employees;

Carried Unanimously

Resolution #01/09/17/004

Moved by Councillor Chartrand and Seconded by Councillor Foote

**WHEREAS** Council went into closed session to discuss personal information about an identifiable individual and receive a confidential report and has finished its discussion;

**THEREFORE BE IT RESOLVED THAT** this meeting come out of closed session at 19:59 h. and the public portion of the meeting continue. Let it be public record that no business of Council was advanced during this closed session.

Yes\_\_\_ No \_\_X\_\_ Votes were held in closed session.

Yes\_\_\_ No \_\_X\_\_ Votes were held in camera for the sole purpose of n/a.

Carried Unanimously

9. **BUSINESS ARISING FROM CLOSED SESSION** - none

10. **QUESTIONS AND ANSWERS**

i. None

**11. CONFIRMATION OF PROCEEDINGS**

Resolution # 01/09/17/005

Moved by Councillor Foote Seconded by Councillor Chartrand

**BE IT RESOLVED THAT** By-Law 2017- 11 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at this special meeting held on Thursday, September 1, 2017 be read a first time short and passed.

Carried Unanimously

**12. ADJOURNMENT**

Resolution # 01/09/17/006

Moved by Councillor Chartrand and seconded by Councillor Foote

**BE IT RESOLVED THAT** this meeting adjourn at 20:02 h. to meet on Friday, September 15, 2017 at 14:00 h.

Carried Unanimously

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Mayor – Bob Reid

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Clerk – Melinda Reith