

**United Townships of Head, Clara & Maria
Municipal Council**

Type of Decision									
Meeting Date	Oct 17, 2017				Report Date	Oct 15, 2017			
Decision Required		Yes	X	No	Priority		High	x	Low
Direction		Information Only		X	Type of Meeting	X	Open		Closed

REPORT TITLE

Treasurer's Report – Information Only # 17/10/17/802

Treasurer's Report

1. The property tax arrears report:
 - a. 17-Sept-30 - \$25,972.01

2. The property interest report:
 - a. 17-Aug-31 - \$659.58
 - b. 17-Sept-30 - \$601.94

3. Update on the munisoft system:
 - a. Much better...
 - b. This past month, I have been working diligently to get all my work caught up. And I must say, I am certainly getting there.
 - c. All my reports will now be in the same format you see in front of you today. This will now only take a matter of minutes to get ready and print out. It was the set up that took some time. I certainly hope you are all satisfied with the format. I have also provided you with an additional report with the account numbers, names and an explanation for the accounts in which required clarification. But please let me know if there are any other accounts you would like me to add a description to and I will ensure it will be completed for the next council meeting.

4. Two week ago, I ordered a new tap-and-pay cards / INTERAC Flash.
 - a. The new reader will let us accept contactless debit card, mobile payments like Apple Pay and Android Pay and chip credit cards.
 - b. Right now, all we can accept are credit cards along with a fee. (2.65% in office and 3% over-the-phone or online).
 - c. Setup is very simple:
 - i. With the new Interact Flash, all we are required to do is connect it to our existing iPad Square Reader and we are all set.

- d. A bonus for the rest of the year - we will be receiving free processing on debit tap transactions.
- e. The transaction fees for the debit card will be \$0.10 per transaction.
- f. There is however a limit of \$100 per transaction for the interact flash (tap). What this means, if someone would like to pay their tax bill of \$200, staff will enter 2 transactions of \$100 ea. and be charged \$0.20 total for the payment.
- g. Please Note:
 - i. The new interact flash debit card must have the ability to tap.
 - ii. It's a matter of visiting your bank and asking them to issue a debit card that offers the ability to make purchases using interact flash (tap).

This option will not only be economical for the municipality, but will also be for our residents, not to mention be more convenient for all involved.

5. Homecoming 2017 update:

- a. The end total at this time is a loss of -\$3,894
- b. There are still some revenue coming in from the sale of paper products, wine pull, and over stock sales of pop, water, Gatorade.
- c. We have not yet utilized:
 - i. Council's portion (\$25,000)
 - ii. Rec Committee's portion (\$9,451)

In my opinion, I feel it was a success considering...

2017-10-15

 NLeBreton

Noella LeBreton
Treasurer/Deputy Clerk
Signed by: NOELLA LEBRETON