

*Request for Decision United Townships of Head, Clara & Maria Council*

Type of Decision									
Meeting Date	Tuesday, January 23, 2018				Report Date	Monday, January 15, 2018			
Decision Required	X	Yes		No	Priority	X	High		Low
Direction	X	Information Only			Type of Meeting	X	Open		Closed
<b>General Authorizing By-law - Report #23/01/18/1203</b>									

**Subject:**

Report as per by-law 2015-03 the Municipal General Authorizing By-law listing documents signed under its authority.

**RECOMMENDATION:**

That Council receive the attached as information.

**BACKGROUND/EXECUTIVE SUMMARY:**

The by-law requires a report to Council listing all documents signed under its authority for the calendar year. From the by-law...

**“NOW THEREFORE** the Council of the Corporation of the United Townships of Head, Clara & Maria does hereby enact as follows:

1. **THAT** the Head of Council and/or the Clerk/CAO are hereby authorized to execute agreements, contracts, or other documents and consents which are routine in nature and are required to finalize a previous action taken by Council through direction to staff and to affix the Corporate Seal to it.
2. **THAT** the agreements, contracts or other documents and consents include, but are not limited to:
  - a. Contracts awarding tenders where the awarding of such tender has been approved by resolution of Council or as per the procurement by-law where Council specific approval is not required;
  - b. Contracts for public utilities such as agreements with Bell Canada and/or Hydro One for routine service or installation on municipal property;
  - c. Standard agreements to provide for consulting, auditing, legal and/or engineering services where the approval to engage such a consultant for compensation and for particular works has previously been approved by Council;
  - d. Employment Contracts;
  - e. MNR Wildfire Protection Agreements;
  - f. Grant Applications;
  - g. Agreements required to be entered into as a condition of approval of a land severance or zoning amendment approved by the County of Renfrew Planning Department or the Ontario Municipal Board; and

- h. Any other routine agreement/contract which does not require a specific authorizing by-law but of which Council has prior knowledge and has given prior approval.”

**Options/Discussion:**

**Financial Considerations/Budget Impact:**

**Policy Impact:**

**Others Consulted:**

Approved and Recommended by the Clerk

Melinda Reith,  
Municipal Clerk