



# HCM News

## THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

Welcome 2018, and an opportunity for a new beginning for our community. As much as we have some loose ends to tie up for 2017, we at the municipal office are looking forward to a fresh start, working with Council to provide the services and level of service that our residents are entitled to and deserve.

With 2018 will come the municipal election to be held on October 22. If you are interested in running for a seat on local Council, watch for updates and posters advertising of Candidate meetings, nomination dates, and much more. We are also interested in recruiting one individual to be on the Elections Audit Committee in conjunction with Deep River and Laurentian Hills. New for 2018 – nominations do not open until May 1, 2018; which means that no official campaigning may begin until after that time. You can however; speak with your friends and neighbours about your ideas and intentions; find out from them what they would like to see in our community, maybe encourage them to run.

Also new in 2018, candidates for council office will be required to submit 25 endorsement signatures with their nomination form. Much more information will be shared in the months to come however; you may find updates on the Ministry of Municipal Affairs site at <http://www.mah.gov.on.ca/Page219.aspx> as they become available. There's a lot to learn before taking on a position on council,

we are here to help you through it and will be hosting events for candidates and of course, will hold a council orientation after the election. There are books available to borrow from the municipal office that explain what a municipal councillor does and how it's to be done.

Mel Theil, our Librarian is now also responsible for support for the Recreation Committee. The Rec Committee is looking for individuals willing to spend some time assisting in any number of ways from planning, to meetings to simply showing up for events. Mel would also like to know what types of events and activities you would like to see in our community sponsored by grant funding. Contact Mel at 613-586-2526 or [hcmrecmtheil@gmail.com](mailto:hcmrecmtheil@gmail.com).

One of our first events for 2018 will be an appreciation dinner to acknowledge those of you within and outside of our community, who came together in 2017 to volunteer your time and energies to support our Council, residents and Recreation Committee. This event is sponsored in part through a community grant program.

For those of you who would simply like to discuss issues which affect you in your community, please feel free to contact your members of Council. Their and staff contact information is outlined on the back page of each Newsletter and on our website at <http://www.townshipsofheadclaramaria.ca/council-and-staff/council/>.

Although technically just another day on the calendar, the turn of the new year provides a blank slate with which we can each fill with life events; some will be good, some bad. Let us work together to fill that blank slate with optimism, hope and the fulfillment of wishes and dreams, both personally and as a community. So for 2018, let us look forward, to appreciate all that is right with the world, our community and our lives and let go of the negative. As the municipal Vision states; here's to working together and as a team **"Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future."**

My personal motto for 2018, **"Be a better version of yourself this new year. Fall, learn, carry on, repeat."** Happy New Year. (MR)

**Please note;** Any property tax accounts that are in their third year of arrears, will be eligible for tax sale as of January 1st, 2019. Please contact the office to discuss payment options. (NL)

### Employee Code of Conduct

For some months now, allegations have been made both publicly and privately about administrative employees of the municipality of the United Townships of Head, Clara & Maria and how their actions were contrary to the municipal Code of Conduct. Complaints have been made by members of the public and one particular member of Council.

Municipal employees are in the unique position of being continuously judged by the public but not able to defend themselves due to the position of trust, integrity and respect for the community they serve required to work in this environment. Quite often we are the targets of innuendo, negative comments and sometimes outright lies. For months now, rumours have circulated about employee conduct and how we are responsible for much that is negative in our community.

As per municipal policy, a current member of Council has followed procedure to file complaints and has filed 11 Code of Conduct complaints against municipal employees. These complaints have been investigated and a report has been presented to Council. Council determined at its meeting held on Tuesday, December 19, 2017 that it was important for members of the community to learn the results of the investigation into those code complaints; as many of the complaints were made publicly and fed through the grapevine. As per direction of Council, please find attached a copy of the report of the investigator for your information.

The following is a summary of the report. The entire report, as well as applicable employee reports to Council, is available on the municipal website. If you would like to read the entire report, you may drop by the municipal office to borrow a copy.

For Your Information...

## **SUMMARY:**

The complaints are primarily centred around actions of staff related to the debate and decision of Council as to whether the former rail bed should be permitted to be used as a trail for snowmobiles through the village of Stonecliffe. Councillor Villeneuve voted against the recommendation of staff to prohibit the use of the former rail bed for motorized vehicles; the remaining Council members voted in favour of the prohibition. During our interview with Councillor Villeneuve he confirmed that his concerns arose from the vote related to the rail bed and its use. Even though two complaints deal with Council meetings which did not deal with the trail, it was clear from the interview that those complaints would not have been submitted but for the vote to prohibit the use of the rail bed; Councillor Villeneuve was motivated to pursue his perception that Councillor Chartrand was acting in a conflict of interest. Because Chief Administrative Officer/Clerk Melinda Reith is Councillor Chartrand's sister, Councillor Villeneuve believes that many of her actions related to the debate and vote on the rail bed were in breach of the Code of Conduct for Employees due to her relationship with Councillor Chartrand.

In addition to Melinda Reith, Councillor Villeneuve also named Noella LeBreton in two of the complaints. Ms. LeBreton is named for her role as acting Clerk during the October 17, 2017 meeting (in both closed and open session) related to comments she made to Council that alleged that Councillor Villeneuve made inappropriate comments which impugned the integrity of staff and members of Council. One complaint also named Crystal Fischer, Administrative Assistant. She appears to be named because she is a municipal employee and was part of a petition against use of the rail bed as a snowmobile trail.

In order to investigate the claims we first compiled the complaints into the attached summary chart and reviewed the Code of Conduct for Employees to understand the nature of the complaints and the Code for the Township. Interviews were conducted, first with the Complainant and then with the individuals named in the complaints (with the exception of Crystal Fischer, explained below). We reviewed all documents provided by the Complainant and the named individuals and we listened to the audio file of the October 17, 2017 meeting of Council (open and closed sessions).

It is clear from the investigation that Councillor Villeneuve genuinely believes that Councillor Chartrand had a conflict of interest with respect to the rail bed issue. This alleged conflict arises from the fact that Councillor Chartrand obtains some employment income from the Township as a contractor, as well as receiving some income working on a contract basis for the Missing Link Snowmobile Club. Although Councillor Chartrand lives adjacent to the rail bed in Stonecliffe, this was not cited by Councillor Villeneuve in his complaints as a source of conflict.

It must also be acknowledged that Councillor Villeneuve is a member of the Missing Link Snowmobile Club. We have no information that Councillor Villeneuve has any financial interest in the Club, or that he derives any financial benefit from the Club. This fact is germane to the

investigation only to ensure that the readers of this report understand that the investigation was aware of this fact; in our view nothing turns on this issue.

We find that Councillor Villeneuve had (and continues to have) a genuinely held belief that Councillor Chartrand was acting in breach of either the *Municipal Conflict of Interest Act* and/or the Code of Conduct for Council. He became frustrated that Councillor Chartrand refused to accept that he had a conflict and further frustrated that he was unable to prohibit the Councillor from voting on the rail bed issue.

The essence of the complaints against CAO/Clerk Reith is that she preferred the interests of her brother Councillor Chartrand over what Councillor Villeneuve perceived as the public interest. Councillor Villeneuve submitted 10 complaints against Melinda Reith, most of which relate to the rail bed issue and her role in it. Many of the complaints speak to different aspects of the same actions and appear to focus on Councillor Villeneuve's belief that Melinda Reith should have done more to prohibit her brother from voting on the rail bed issue. Councillor Villeneuve's frustration is clear in the written complaints where he uses the following phrases:

- "when viewed by Municipal Code of Conduct for Employees all statements of principle are violated"
- With respect to the Report prepared by the CAO for the October 17, 2017 meeting, "this indicates bias and violates sections 9 & 11 of the Municipal Code of Conduct for Employees and implies that the end result of the vote was known before the meeting."
- "Since the CAO was informed one month earlier of my concerns and did nothing but side with her brother Chartrand this in my opinion violates all the statements of principle for employees."

In addition, as can be seen from the summary chart, the complaints were submitted over a number of weeks subsequent to the vote to prohibit use of the rail bed. As time passed after the vote and no one agreed with Councillor Villeneuve's position on the alleged conflict of interest, his frustration appears to have grown and that spawned new complaints, often dealing with the same incidents. While we can appreciate the frustration experienced by Councillor Villeneuve, the volume of complaints does not establish the veracity of those complaints.

After a vigorous investigation and a thorough review of the Code of Conduct and research into the underlying issues it is our conclusion that Melinda Reith did not breach the Code. There is no evidence that her relationship with her brother improperly influenced her behaviour or her recommendations to Council. We have no reason to disagree with Ms. Reith when she says that she conducted research into the issues surrounding the use of the Rail bed and made recommendations that she believed were in the best interests of the municipality as a whole. Councillor Villeneuve disagreed with those recommendations and disagreed with the majority of Council who voted to support the recommendation. The political decision is not at issue in this



investigation; what is at issue is the behaviour of staff, which we find to be consistent with the Code.

Our finding with respect to Noella LeBreton is that her raising a point of order to point out behaviour of Councillor Villeneuve that she believed was contrary to the Code of Conduct for Councillors, while procedurally unusual, was not curtailed or sanctioned by the Mayor as improper procedure. Councillor Villeneuve elected to read a slightly edited version of his letter in open session. The Councillor was exercising his right to point out an issue he felt was inappropriate; Ms. LeBreton exercised what she believed was her right to call into question the propriety of Councillor Villeneuve's statement. It is not the function of this investigation to determine which statement was correct, or if either were correct. This investigation finds that the statement made by Ms. LeBreton did not breach the Code of Conduct for Employees. She acted without bias, malice or dishonesty and in accordance with section 26 of the Code.

Administrative Assistant Crystal Fischer is named in a complaint submitted November 22, 2017, after this investigation had been initiated. Ms. Fischer signed a letter/petition in April of 2017 which set out objections to using the rail bed for motorized use. The complaint is that because Ms. Fischer is an employee the letter breached the Code of Conduct for Employees. There is no breach of the Code in this instance. Ms. Fischer stated a personal opinion in the letter. There is no indication that she misled Council or used her position with the municipality in any improper fashion.

Our recommendation in future is that if Council believes that any staff member has a conflict of interest – or could be perceived to have a conflict of interest such that their ability to perform their job might be affected – that Council could, by resolution, direct the staff member with the potential conflict of interest to not participate in that particular matter or author reports on the subject. The Code could be amended to reflect that this process is available to avoid future difficult situations. We caution Council that this should only be used in the clearest of cases. Staff should be assumed to have the best interests of the municipality in mind unless the circumstances clearly warrant such action.

Continued on Page 6

# Plastic Is In!



**All rigid plastic food, beverage and household containers can go in your blue box.**



11 complaints were filed against 3 staff of the Township by a councillor. The complaints centre around actions of staff related to the debate and decision of Council as to whether the former rail bed should be permitted to be used as a trail for snowmobiles through the village of Stonecliffe.

In order to investigate the claims, we reviewed the complaints and the Code of Conduct for Employees and confirmed that an investigation was warranted. Interviews were conducted, first with the Complainant and then with the individuals named in the complaints. We reviewed all documents provided by the Complainant and the named individuals and we listened to the audio file of the October 17, 2017 meeting of Council (open and closed sessions).

It is clear from the investigation that the complainant genuinely believes that a fellow councillor has a conflict of interest with respect to the rail bed issue. This perceived conflict permeates the complaints and can readily be seen as the source of significant frustration; it is our opinion that the complaints are a direct result of being unable to resolve the complainant's concerns with perceived conflicts of interest.

10 of the 11 complaints involved a single employee; most related to the rail bed issue and that employee's role in it. Many of the complaints speak to different aspects of the same actions and a number focus on the complainant's belief that the employee should have done more to prohibit a councillor from voting in violation of what the complainant perceives as a conflict of interest. The complaints also allege bias and that reports contained misleading statements.

After a vigorous investigation and a thorough review of the Code of Conduct and research into the underlying issues it is our conclusion that the named employees did not breach the Code.

There is no evidence of any intent to mislead Council or to improperly influence Council. There is further no evidence of improper conduct or bias in any of the impugned actions. We have no reason to disagree with the employee at the heart of the complaints when they say that they conducted themselves in what they believed were the best interests of the municipality as a whole.

Our recommendation to Council is to amend its Procedural By-law and Code of Conduct for Employees to make it clear that where Council believes that any staff member may have a conflict of interest – or could be perceived to have a conflict of interest such that their ability to perform their job might be affected – that Council may, by resolution, direct the staff member with the potential conflict of interest to not participate in that particular matter. In addition, we recommend amending the Code to include dispute resolution.

# RECREATION

**Trail Side Café** will be open on 3 Saturdays in February this year (Feb 3, 10, and 24). Looking forward to seeing you there! Spread the word, please.

In partnership with the Senior's Community Grant Program, we will be offering a "Stay Active" program instructed by certified trainer Laura Lee Mills. It includes gentle strength conditioning with mild cardio, using resistance bands. It's benefits include joint mobility, strengthening arms, legs and core. If the weather turns nasty, the class will be canceled for that day. We try to notify everyone when this happens, but if you want to phone the HCM office to check first, please do so.

Dates: February 2, 9, 16 and 23rd from 11am -12 pm.

The Senior's Community Grant Program also provides an opportunity for a trip to the NAC to see *Carried Away on the Crest of a Wave*, on Saturday, March 24 at 2:00 pm: "Born of a single cataclysmic afternoon, David Yee's stunning play tosses lives together and just as quickly pulls them apart – an apt metaphor for the massive tsunami that rolled across the Indian Ocean in 2004. Millions of lives were changed forever in a fury of water whose ripple effect gave rise to these far-reaching stories, extending from a Toronto shock-jock radio studio to the shores of Thailand. Winner of the 2015 Governor General's Literary Award for Drama and directed by Siminovitch Prize laureate Kim Collier, *carried away on the crest of a wave* shows that despite our differences, we are all connected through serendipity, loss and love."

If interested, please call or email the office by February 1st. Depending on interest, tickets will be covered or heavily subsidised by the grant funding, and transportation included.



Is anyone interested in enjoying some coffee or tea and treats, or maybe a soup & sandwich once a month here at the Stonecliffe Community Centre? We have a great spot here; its warm, the tea and coffee are hot, the treats will be fresh, and you don't need to be in a hurry to leave if you are enjoying a chat with a neighbour, friend or new acquaintance. All we need to know now is what day of the week or what day in the month would NOT suit you. If you could please let us know here at the office (613-586-2526 or on email at [hcmrecmtheil@gmail.com](mailto:hcmrecmtheil@gmail.com) or [hcminfocfischer@gmail.com](mailto:hcminfocfischer@gmail.com) this would help us to try to pick the best day for as many of our residents and neighbors as possible. Thank you in advance for your help.

Since February is coming up fast, we would like to invite you to a Valentine's Tea and Dessert on Tuesday, February 13 at 1:00 p.m. at the Community Centre. This is nothing fancy; just a chance to get together for a cuppa and a valentine treat! We hope to see you there!





## Trail Side Café

Menu

Sandwich or Sloppy Joe- \$7  
Chili and Biscuit - \$7  
Soup - \$4  
Dessert - \$2.00

Meal Deal

Soup, Sandwich and Dessert - \$11  
Chili, Sandwich and Dessert - \$13  
Coffee/Tea - \$1.00 - free refills

Home-Made Soup

Cream of Tomato w Roasted Garlic or  
Hearty Beef Barley  
Served with crackers

Hot Sandwiches

Old Cheddar Grilled Cheese w onions and/or bacon  
Sloppy Joe on a Bun  
Chili w Tea Biscuit

Dessert

Enough to share

Brownies, Date Square, Tarts

Beverage

Coffee, Tea



**Bar is open!**

In support of the Head, Clara & Maria Recreation Committee!  
Our Community Volunteers at Work!



# A MESSAGE FROM THE OFFICE OF THE FIRE MARSHAL AND EMERGENCY MANAGEMENT

## Ontario Seniors: How to Be Prepared for an Emergency

The people of Ontario have faced all kinds of emergencies, from ice storms and power outages to tornadoes and industrial accidents. We will face more in the future. Emergencies can strike at any time so being prepared is critical since it can take time for help to arrive. That's why everyone should have an emergency plan and kit to take care of themselves for at least three days. Your emergency plan should reflect your personal circumstances and unique needs.

### Make a Plan

In an emergency, you may not have access to everyday conveniences and you may be asked to evacuate your home. Thinking about what you would do is the first step to being prepared.

#### Your Plan Should Include:

Two **safe locations** in case you have to leave your home. One should be nearby, such as a local library or community centre. The other one should be farther away in case the emergency affects a large area.

A **family communications plan**. During an emergency, local telephone lines and networks may not work. Identify one or two out-of-town contacts you and loved-ones can call to connect and share information.

A list of the people in your **personal support network**. This includes all the people who will be able to help when you need it. Consider including family members, neighbours, and health-care and personal support workers.

#### Planning Tips

**Contact service providers**. If someone in your home gets routine treatment outside the home or support services at home, work with the service provider on a back-up plan.

**Have a buddy**. Consider giving an extra set of keys to someone you trust and let them know where you keep your emergency kit. Arrange for that person to check on you during an emergency.

**Be ready to evacuate**. Plan how you would travel to a safe location if evacuation was advised. Have an emergency survival kit ready.

**Plan for your pet(s)**. Often, only service animals are allowed at reception centres. If possible, identify someone who can take your pet(s) if you have to leave your home.

**Consider your living situation**. Do you live in an isolated community? In a high-rise? Do you or someone you live with have limited mobility? Be familiar with evacuation plans, and talk to your building manager or neighbours to make special arrangements, if necessary.

#### When Your Plan Is Ready

- Discuss your plan with your family and friends.
- Teach others about any special needs, such as how to use medical equipment or administer medicine.
- Practice your plans with those who have agreed to be part of your personal support network.



Be aware and follow instructions. Stay tuned to the news before and during an emergency. Follow the advice of first responders and officials.

Use 911 only when someone needs help right away to protect their health, safety or property. Also ask if they have a registry for “vulnerable persons” and whether you should be signed up.

**Sign up for alerts.** You can sign up online for free emergency alerts sent by email or text message. Visit [www.ontario.ca/beprepared](http://www.ontario.ca/beprepared) and follow the links.

## Build An Emergency Kit

Your emergency survival kit should have everything you need to be safe and take care of yourself and your family for at least three days.

### What to Put in Your Survival Kit

#### Essentials

- Food & can opener (non-perishable and easy-to-prepare items, enough for 3 days)
- Water (4 litres per person for each day)
- Flashlight
- Radio (crank or battery-run)
- Extra batteries
- Hand sanitizer or moist towelettes
- First-aid kit
- Medication(s)
- Important papers (identification, contact lists, copies of prescriptions, etc.)
- Cash (and extra car keys)
- Whistle (to attract attention, if needed)



#### Special Considerations

- Medical supplies and equipment (cane, walker, hearing aid and batteries, breathing device, etc.)
- Prescription eyewear and footwear
- Dentures and supplies
- Pet food and supplies if you have a pet

#### Extra Supplies for Evacuation

- Clothes, shoes
- Sleeping bag or blanket
- Personal items (soap, toothpaste, other toiletries)
- Playing cards or travel game



#### Other Tips

- Place all these items in an easy-to-carry bag or case on wheels.
- Keep your emergency survival kit in a place that is easy to reach.

Keep your cell phone or mobile device fully charged.

## LIBRARY NEWS

Happy New Year from the HCM Librarian.

Brrrrrrrr.....Brrrrrrrr.....Brrrrrrrrrr..... Yes, I KNOW it IS January, but WOWZERS, such a stretch of sub-sub-zero temps. But you know what can take your mind of those miserable -20 and -30 days? A good book! Or a good movie!



Come in and check out our ever growing stock of books, DVDs, and magazines. Did you know that we carry a variety of magazines as well as printed copies of “The Successful Investor” and “Dividend Advisor”, which are located towards the back of the library in metal hanging bins on both sides of the back door and near the cork board.

Crime Stoppers Calendar sales went very well again this year with 83 calendars being sold, which means your library receives \$415 of fundraising dollars. Thank You Very Much to all who purchased calendars. Good luck!

You know when you have a book, magazine, DVD, or laptop signed out of the library, and that deadline is looming to get it back before or on the due date? Well, please, please put safety first, and only if the weather is good, and you are feeling well, make the effort to bring it back; there is always a ‘grace period’. We do not want anyone dragging themselves out of their sick bed or putting themselves in harm’s way, in bad weather, to return a book, etc. If you are concerned about it, simply call the library (613-586-1950) and leave a message; or email hcmlibra13@gmail and ask for an extension. No problem!

For those who would like to renew their materials on their device from home, here are a few simple instructions:

Log on to the HCM library website (<http://www.hcmpubliclibrary.ca/>).

Once there, look for and **click on the tab which reads “Catalogue”** (between “Our History” and “Board Minutes”).

Now look up to the top right on this page and **click on “Log In”**.

Here you will be asked to **enter your Library Card Number (225960000XXXXX) as well as your PIN**. (You received your PIN when you were given your library card. If you need help with your PIN please phone the library at 613-586-1950 or email hcmlibra13@gmail.com

Once you have successfully completed this step, your page will change slightly, and you will see, up to the top right on this page “Welcome ‘Jane Smith’”. Now, when you see your name up there you know you are “in”!

Next step is to **click on “My Account”** (top right hand corner); this will show you all of the materials that you have signed out in your name. You will see 4 tabs – “Personal Information”, “Checkouts”, “Holds”, and “Fines”.

**Click on “Checkouts”**.

**Click in the box beside the items** that you wish to renew or **click “Renew All”** if you are renewing all.

Once you select “Renew All” you then need to select the box “Renew” before the box pops up.

A screen will pop up showing a renewal confirmation to which you will **click “Yes”**.

Your screen will then refresh, and you will see over to the far right side under “Due Date”, your new due date.

You may also see a message in red which reads: **“Online renewal limit reached: You must contact your library in order to renew this item.”** This simply means that after this current renewal you will not be able to renew your item this way; instead, just drop by the library, or phone, or send an email and we will renew it for you. No problem!

If you see the same red message beside an item that you are trying to currently renew; again, simply visit, email, or phone the library and we will take care of it for you. No problem!

Once you have renewed, if the system allowed you, then you can take this time to look around at your account, etc. If you wish to log out of your account, simply **click “Log Out”** up at the top right hand corner. Once you do this, you will see a security message pop up to remind you about clearing your cache, etc. Once complete, you will notice then that you are logged out.

It’s as simple as that! No need to go out in miserable weather, or take yourself from your sick bed. We’ve got you covered!

### Mark your calendars!

The dates are set for our other annual HCM Library fundraisers:

Spring Card Party – Thursday, April 19<sup>th</sup>

June Jazaar – Saturday, June 2<sup>nd</sup>

Fall Card Party – Thursday, October 18<sup>th</sup>



We always appreciate any help that we receive with these events; as well as any donations towards our June Jazaar tables, so if you are interested, just let one the board members know, or drop in, email, or phone to leave a message. Due to space limitations, we are not able to store any June Jazaar items at this time. We will keep you informed as space becomes available.

If you are interested in local authors, we have 2 new books written by Shawville resident Luke Murphy. These books can be found on the book cart along with other newly purchased books; the titles of Murphy’s books are: “Wild Card” and “Dead Man’s Hand”.

We try to stay current with new books, DVDs, and magazines but your suggestions are always welcome; if there is a book or a movie that you would like to see in your HCM Library, just leave us a note, or a phone message, or on Facebook, or send an email to [hcmlibra13@gmail.com](mailto:hcmlibra13@gmail.com).

### Enjoy your Library!

Open M - F 8:30 – 4:00

Tuesday evenings 6:00 p.m. – 8:30

Saturday 12:30 p.m. – 3:00.

**CWL Bingo**  
**Sunday February 11th**  
**2:00 p.m.**  
**Stonecliffe Community Centre**  
*Proceeds go towards maintenance and up-keep of our local cemeteries*



WHERE: **TOWNSHIP HALL  
STONECLIFFE**  
WHEN: **SUNDAYS AT 1:30 PM**  
COST: **\$2.00**

2017 DATES	2018 DATES
OCT 1	JAN 7
OCT 15	JAN 21
OCT 29	FEB 4
NOV 12	FEB 18
NOV 26	MAR 4
DEC 3	MAR 18
DEC 17	APR 1
	APR 15
	APR 29

**Community Dates to Remember**

- **Felt Painting with Olga**  
*January 28th at 1:00 pm*
- **“Stay Active” Exercise Program**  
*February 2,9,16, 23 at 11:00 am*
- **PMFRC Employment Services**  
*February 2nd at 9:00 am*
- **Trail Side Café at 11:00 am**  
*February 3, 10 and 24*
- **CWL Bingo**  
*February 11th at 2:00 pm*
- **Regular Meeting of Council**  
*February 13th at 7:00 pm*
- **PMFRC Employment Services**  
*February 19th at 9:00 am*
- **Office Closed—Family Day**  
*February 19th*
- **MLSC Bowtie Classic**  
*March 3rd*

Watch your email and bulletin boards for more information.



**Municipal Disposal Site Hours**

PLEASE NOTE OUR REDUCED HOURS FOR  
JANUARY, FEBRUARY AND MARCH ONLY

**Bissett Creek Site**

Tuesday 12:30 pm - 2:00 pm  
Saturday 12:45 pm- 3:45 pm  
Located on Bissett Creek Road

**Stonecliffe Site**

Thursday 12:45 pm - 2:30 pm  
Saturday 8:30 am - 12:00 pm  
Located on Kenny Road

**2018 Recycling Dates**

January 3, 15, 29

February 12, 26

March 12, 26

April 9, 23

May 7, 22

June 4, 18

July 3, 16, 30

August 13, 27

September 10, 24

October 9, 22

November 5, 19

December 3, 17, 31



**Collection Days and Times**

**Deux Rivieres**

Tuesday 10:00 a.m. - 11:00 a.m.

**Bissett Creek**

Tuesday 11:30 a.m. - 12:00 noon

**Stonecliffe**

Thursday 11:00 a.m.- 12:00 noon

**Mackey**

Thursday 9:00 a.m. - 11:00 a.m.

**Tone and Fit Group**



**Meets Monday, Wednesday, and Friday  
Township Hall - 9:00 am to 10:00 am**

**Everyone is welcome - No Cost—Please come and join us.**

**Mild Aerobic exercise to suit your needs via DVD instruction.**

**Contact Cathy Sutherland – [mcsutherland1954@gmail.com](mailto:mcsutherland1954@gmail.com) or 613-586-2591 for information!**

**Or just drop by.**



VISIT OUR UPDATED SITE  
[www.townshipsofheadclaramaria.ca](http://www.townshipsofheadclaramaria.ca)

**THE UNITED  
TOWNSHIPS OF HEAD,  
CLARA & MARIA**

Melinda, Noella, Bill, Wilfred (Terry), Crystal, Mel  
Phone: 613-586-2526 Fax: 613-586-2596

hcmclerkmreith@gmail.com (Melinda)  
hcmtreasuremlebreton@gmail.com (Noella)  
hcminfocfischer@gmail.com (Crystal)  
hcmrecmtheil@gmail.com (Mel)  
hcmco@gmail.com (Bob - not checked daily)

Bob—CBO/Community Fire Safety Officer  
613-586-2526 or 613-401-6955

15 Township Hall Road  
Stonecliffe, Ontario  
K0J 2K0

[www.townshipsofheadclaramaria.ca](http://www.townshipsofheadclaramaria.ca)

**EMAIL LIST:** If you would like to be on our community email list please contact the Municipal Office. It is the intent of staff to keep email addresses secure by using Blind Carbon Copy however; we can not guarantee confidentiality.

**Mayor Robert Reid**

home—613-586-9384  
robbie1\_400@hotmail.com

**Calvin Chartrand**

home—613-639-3106  
chartrandc@hotmail.com

**Dave Foote**

home—613-586-2228  
hcmfoote@hotmail.com

**Cathy McKay**

home—613-584-9673  
hcmcmckay@gmail.com

**Ernie Villeneuve**

home—613-602-2814  
hcmvilleneuve@gmail.com

**COUNCIL 2018 MEETING SCHEDULE**

Council meets at 7:00 pm. (19:00 h)  
JANUARY 23 | FEBRUARY 13 | MARCH 20  
APRIL 17 | MAY 15 | JUNE 12  
SEPTEMBER 11 | OCTOBER 16

**RECREATION COMMITTEE**

MEETS THE 3RD WEDNESDAY OF EVERY MONTH IN THE COMMUNITY  
CENTRE AT 6:00 P.M.

MEETINGS ARE OPEN TO THE PUBLIC

IF YOU ARE INTERESTED IN JOINING THE RECREATION COMMITTEE PLEASE CALL  
THE TOWNSHIP OFFICE AT 613-586-2526

Sub committee meetings are posted on the municipal calendar located on our  
webpage at <http://www.townshipsofheadclaramaria.ca/calendar/>

Random Acts of Kindness!

“It all begins with me!”