

THE CORPORATION of the UNITED TOWNSHIPS of HEAD, CLARA & MARIA  
**AGENDA**



Tuesday, April 17, 2018 – 19:00 h. (7:00 p.m.)

1. Call to Order and Moment of Silent Reflection

*Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long term benefit of our Municipality and those we represent.*

2. Roll Call

3. Recital of the Municipal Mission and Vision Statements

4. Disclosure of Pecuniary interest & General Nature Thereof – Pecuniary Interest applies to you if it applies to clubs/organizations you are involved in, or activities of your children, parents or spouse;

5. Deputations/Presentations – none

6. Adoption of Minutes of previous meeting

- Council Minutes
  - i. Regular Meeting – Tuesday, March 20, 2018
- Minutes included for Information
  - Rural Mayor's Forum of Eastern Ontario - none
  - Library Board - none
  - Recreation Committee
    - February 21, 2018
    - March 21, 2018

7. Petitions and Correspondence - Information Only – (Please advise if you feel any item warrants further consideration)

8. Staff Reports

- Report #17/04/18/801 – Clerk's Report
- Report #17/04/18/802 – Treasurer's Report - none
- Report #17/04/18/803 – Mayor's Report - verbal
- Report #17/04/18/804 – Admin Assistant Report

9. Financial Reports

- Report #17/04/18/901 – Cheque Log
- Report #17/04/18/902 – Comparative Income Statement

10. By-Laws

- Report #17/04/18/1001 - Amendment to the Municipal Procedure By-Law
- Report #17/04/18/1002 – Election's Signage By-Law

- Report #17/04/18/1003 – Integrity Commissioner Appointment By-Law

11. Unfinished Business

- Report #17/04/18/1101 - The Algonquin Trail Update

12. Addendum (New Business)

- Report #17/04/18/1201 – Office Closure, Job Description & Staffing Updates – Summer Student Outside, Rec 2 day/week, Office Manager Position
- Report #17/04/18/1202 – Declaration of Vacant Seat on Council and Filling that Seat
- Report #17/04/18/1203 – Request for Information under MFIPPA

13. In Camera or Closed Session - none

14. Business Arising from Closed Session

15. Questions and Answers

16. Confirmation of Proceedings By-law #2018-09

17. Adjournment

Note\* Alternate formats and communication supports are available on request.

---

HCM Mission: **At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.**

HCM Vision: **Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.**