

Request for Decision United Townships of Head, Clara & Maria Council

Type of Decision									
Meeting Date	Tuesday, April 17, 2018				Report Date	Saturday, March 24, 2018			
Decision Required		Yes	x	No	Priority	X	High		Low
Direction		Information Only		x	Type of Meeting	X	Open		Closed
<h2>Clerk's - Report #17/04/18/801</h2>									

Subject:

1. Time since the last meeting has largely been spent on:
 - a. Updating elections policy prior to May 1, 2018 when nominations open.
 - b. Stakeholder Consultation meetings – Algonquin Rail Trail.

2. Meeting Follow up and information:
 - a. Council meeting audio is being uploaded to YouTube under Municipality the United Townships of Head, Clara, Maria. Log on to YouTube and search HCM Council meetings.
 - i. HCM Council Meeting February 13, 2018 - <https://youtu.be/PR97ZilqkoM>
 - ii. HCM Council Meeting January 23, 2018 - <https://youtu.be/3vsLQ3gZzpQ>
 - iii. HCM Council Meeting December 19, 2017 <https://youtu.be/mJe6vcCqtXM>

3. Grant application updates:
 - a. Successful in obtaining \$700 from Heritage Canada and \$500 from OPG for Canada Day celebrations

4. Fundraising for the Canadian Cancer Society. Volunteers. Are there any members of Council interested in submitting a team?

5. Volunteer schedule for Mother's Day, Father's Day and Canada Day Breakfast and LaCroix Park. Council members please sign up for dates you can attend to help out. We won't be able to proceed without commitment from Council members. Councillor McKay has volunteered to be coordinator for these events; please contact her.
 - a. Mother's Day – Councillor McKay
 - b. Father's Day – Councillor McKay
 - c. Canada Day -
 - d. La Croix Park BBQ – please indicate which date you prefer to attend and help out for a BBQ in Deux Rivieres. The date with most availability will be set.
 - i. July 8th or 29th
 - ii. August 5th, 12th or 26th

6. Municipal Elections
 - a. A Candidate education session has been set for Wednesday, July 4, 2018 in the evening (time to be determined) at the Chalk River Fire Hall. The session is joint

for Deep River, Head, Clara & Maria and Laurentian Hills and will be provided by Stephen Seller from the Ministry of Municipal Affairs and the Ministry of Housing. Please spread the word – open to anyone thinking of running for a seat on municipal council.

- b. Head, Clara & Maria will also provide an on-line session provided by the Association of Municipalities of Ontario as required. Time and date to be set once interest is known.
7. A group of students have made a request for accommodation. They “are a 6-student team based in Montreal, Canada who are planning on running from our homes to Vancouver this summer with the goal of raising \$50,000 for The Terry Fox Cancer Foundation.” I have offered them the use of the municipal grounds for tenting and perhaps, we can arrange for a trailer to house them for the night. I also offered use of the washroom facilities within the hall, and perhaps a hot breakfast. We will need to find volunteers.
 - a. They have accepted our offer. I will look to see if someone has a camper trailer we can set up for them unless I hear something from the local campground operators whom I cc'd to provide them with the opportunity to assist if they choose to.
8. On Thursday, April 26, 2018 Chris Wray from Expertise for Municipalities will be here to present an education and training day to Council members and available staff. For those of you who are able to attend, please plan for the entire day. I will confirm with Chris but believe his plan is to run from 8:30 ish to 3:00 or so. A light lunch will be provided. This will be a closed meeting of Council for education purposes.
9. Budget situation and legislation – the municipal auditor has someone working to complete our year end and get our system set for 2018. After he has completed that work, we can produce a budget worksheet which we will provide to Council for approval asap. The process will not be long once the system is up to date. Legislatively, the municipality has the authority to spend up to 50% of the previous year's expenses before new spending authority is required. A reminder, in the past, the budget process did not even begin in this community until well after the snow melt sometime in May. Although late, we are not in a compromised position and still are acting according to legislation.
10. Stakeholder meetings – we still have some sessions left and we have also received responses via email and letter. Overall a good response, open dialogue, people on both sides of the Trail issue sharing personal feelings but also looking out for the good of the community as a whole. Excellent suggestions for moving forward.
11. Mel Theil has resigned her position but will work with us until after Noella is back or we have trained her replacement. Mel has also agreed to be on call in the future to fill in on short term basis should we require general office support. We have advertised the position. There are additional details in a subsequent report requesting that the position be increased from one day per week to two days to increase interest.