



**THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA**

**Minutes March 11, 2016**

Minutes of a regular meeting of Council held on Friday, March 11, 2016 at 14:32 h. in the Municipal Hall.

1. **CALL TO ORDER & MOMENT of REFLECTION** - *Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long term benefit of our Municipality and those we represent.*

**2. ROLL CALL**

The following were present Mayor Gibson Councillors: Dave Foote, Debbi Grills, and Bob Reid.

**Staff:** Melinda Reith, Clerk/CAO, Noella LeBreton, Treasurer, Crystal Fischer, Admin Assistant. 2 members of the public

**Absent/Excused/Regrets:** Calvin Chartrand.

**3. RECITAL OF THE MUNICIPAL MISSION AND VISION STATEMENTS**

**HCM Mission:** At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

**HCM Vision:** Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.

**4. DISCLOSURE of PECUNIARY INTEREST & GENERAL NATURE THEREOF**

Pecuniary Interest applies to you if it applies to clubs/organizations you are involved in, your employer, or activities of your children, parents or spouse; - None

**5. DEPUTATIONS/PRESENTATIONS** - none

**6. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES)**

- i. Council Minutes – February 19, 2016

Resolution # 11/03/16/001

Moved by Councillor Grills and seconded by Councillor Foote

**BE IT RESOLVED THAT** the minutes of the regular meeting of Friday, February 19, 2016 be accepted as presented.

Carried Unanimously

- ii. Recreation Committee Minutes

1. February 17, 2016 – information

**7. CORRESPONDENCE & PETITIONS**

- i. DRDH Foundation – re: fundraising event – information
- ii. DRDH Foundation – re: fundraising event – information
- iii. North Renfrew Community Health Links – re: Communique – information
- iv. RMFEO Ron Higgins – re: update from ROMA/OGRA – information
- v. AMO Communications – re: 2016 Provincial Budget – information
- vi. Rural Ontario Institute – re: Community Vitality Measurement Initiative – information
- vii. AMO Communications – re: Increased Infrastructure Funding for Municipalities – information
- viii. AMO Communications – re: Transformation of Children and Family Services – information
- ix. AMO Communications – re: Green Social Housing Retrofits – information
- x. AMO Communications – re: Policing Consultations Announced – information
- xi. McNab/Braeside – re: Paramedics – City of Ottawa & County of Renfrew – information

- xii. Township of Burpee and Mills – re: Request for Support - Tax Incentive Programs - information
- xiii. City of Hamilton – re: Request for Support - Amendment to Business Licensing specifically Payday Loans Businesses - information
- xiv. City of Hamilton – re: Request for Support - Safer Communities and Neighbourhoods Legislation – information
- xv. City of Cambridge – re: Request for Support - Limit Jurisdiction of the Ontario Municipal Board (OMB) – information
- xvi. Town of Aurora – re: Request for Support – Limit Jurisdiction of OMB – information
- xvii. Ministry of Community Safety and Correctional Services – re: Invitation to Consultation Sessions – Strategy for a Safer Ontario

**Action:** Mayor Gibson to speak with RMFEO to see if there is representation from that group.

- xviii. Municipal Tax Advisory Group – re: Working Group for Compensation for Hydroelectric Power Dams or Structures – information

**Action:** Clerk to send email of support.

- xix. Municipal Tax Advisory Group – re: iLookabout – press release – information
- xx. REALTAX – Thank you for support – information
- xxi. Cunningham/Swan – Legal Matters – information
- xxii. County of Renfrew - EOWC Historical Report - information

## 8. STAFF REPORTS

- i. Report #11/03/16/801 – Clerk’s Report – information

Resolution #11/03/16/002

Moved by Councillor Foote and Seconded by Councillor Grills

**WHEREAS** there are scheduling challenges with the Committee of the Whole Meeting of May 27, 2016;

**THEREFORE BE IT RESOLVED THAT** the meeting be moved to Thursday, May 26, 2016 at 13:00.

Carried Unanimously

- ii. Report #11/03/16/802 – Treasurer’s Report – information
- iii. Report #11/03/16/802-A – Treasurer’s Report on Webinars – information

Break from 15:16 h to 15:18 h.

- iv. Report #11/03/16/803 – Mayor’s Report – information
  1. Meeting with LH about auto-extrication.
  2. Friday, Conversation with Dan Herback – Pembroke Fire Chief – Renfrew County Fire Chiefs Coordinator
  3. County and separation of governance items from Finance and Admin Committee – member’s resolution, take all governance items from committee and dealt with only at full council. Will get referred to committee.
  4. 22<sup>nd</sup> of March 9:30 a.m. – Mayor Gibson will sit in on the Finance and Admin Committee where HCM’s letter to County re: auto-extrication has been forwarded.

## 9. FINANCIAL REPORTS

- i. Cheque Log

Resolution #11/03/16/003

Moved by Councillor Grills and Seconded by Councillor Reid

**BE IT RESOLVED THAT** Report #11/03/16/901 being the Cheque Log to March 8, 2016 totalling \$57,481.56 be accepted as presented.

Carried Unanimously

- ii. Comparative Income Statement

Resolution #11/03/16/004

Moved by Councillor Grills and Seconded by Councillor Reid

**BE IT RESOLVED THAT** the Comparative Income Statement from January 1, 2016 – March 8, 2016, Report #11/03/16/902 be accepted as presented.

Carried Unanimously

**10. BY-LAWS - #2016-04 – Council Honorarium**

Resolution #11/03/16/005

Moved by Councillor Reid and Seconded by Councillor Grills

**WHEREAS** Council has an obligation to review policy and by-laws and has directed staff to provide an updated honorarium by-law for review;

**AND WHEREAS** by-law number 2014-16 was presented in September of 2014 read a first and second time and deferred until after the new Council served some time now amended to show number 2016-04 but being substantially the same document;

**THEREFORE BE IT RESOLVED THAT** by-law number 2016-04 being a by-law to set honoraria and compensation for members of council be read a third time short and passed this 11<sup>th</sup> day of March, 2016.

Carried Unanimously

**11. UNFINISHED BUSINESS**

- i. Report #11/03/16/1101 – Policy and Guidelines – Compensation for Mileage and Travel

Resolution #11/03/16/006

Moved by Councillor Grills and Seconded by Councillor Reid

**WHEREAS** staff have been directed to amend the policy and guidelines on mileage and has presented an updated document meeting suggestions as directed by Council;

**THEREFORE BE IT RESOLVED THAT** P&G127/ADMIN/Council minutes March 11 2016 dated February 2016 be accepted as presented.

Carried Unanimously

- ii. Report #11/03/16/1102 – Resolution of Support – Bill 36, Act to amend the *Trespass to Property Act*

Resolution #11/03/16/007

Moved by Councillor Grills and Seconded by Councillor Reid

**WHEREAS** Council has received and reviewed the resolution of the Township of Wellington North concerning their support of Bill 36, an Act to amend the *Trespass to Property Act*;

**AND WHEREAS** this private member's bill has received first and second reading in the legislature and has now been referred to the Standing Committee on Justice Policy;

**AND WHEREAS** this Council supports the amendments to the Act in Bill 36 amending fines ranging from \$500 - \$1,000 under Section 2 (1) b) and increasing fines to \$25,000 under Section 12 (1) of the Act;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby formally support the resolution of the Township of Wellington North and requests that the Ministry of the Attorney General support the provisions in Bill 36 to increase the tools available to discourage trespass to private property;

**AND FURTHER THAT** copies of this resolution be forwarded to the Standing Committee on Justice Policy, the Attorney General – Madeleine Meilleur, Premier Wynne, our MPP for Renfrew-Nipissing-Pembroke - John Yakabuski, and the County of Renfrew.

Carried Unanimously

- iii. Report #11/03/16/1103 – Auto-Extrication Follow-Up - Information

Mayor Gibson and Councillor Grills met with Mayor Reinwald, Chief Waito and Sherry Batten, CAO.

Mayor Gibson received an offer of solution from Mayor Murphy which includes training on auto-ex committee. Our situation stands in that there is no-one to train.

Mayor Gibson discussed options with Chief Herback, Fire Chief, City of Pembroke.

Mayor Gibson asked for direction from Council

1. Discussed back up costs.
2. Availability of manpower.

**Action:** Mayor Gibson to organize a meeting for discussion with everyone who might be in a position to assist. Hold in chambers at the County. Mayors, CAOs, Fire Chiefs of Laurentian Hills, Deep River, Pembroke, Petawawa, Laurentian Valley; CNL, OPP, Garrison Petawawa, Ministry of Transportation Ontario, Minister Yakabuski. Any recommendations would come back and any decision will be a decision of Council.

**Action:** Clerk to send a thank you to the Town of Mattawa for their support and service re: auto-extrication over the past years.

- iv. Report #11/03/16/1104 – Plowing for Seniors

Resolution #11/03/16/008

Moved by Councillor Foote and Seconded by Councillor Grills

**WHEREAS** Head, Clara and Maria has a significant proportion of senior residents who are increasingly facing difficulties managing the removal of snow from their yards during the winter season;

**AND WHEREAS** various programs exist for subsidizing snow removal for property owners in municipalities across the province;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby authorize staff to implement a subsidy policy to begin in November of 2017 offering assistance to low income seniors in Head, Clara & Maria;

**AND FURTHER THAT** said policy be brought to Council for final adoption prior to implementation.

Defeated Unanimously

**Action:** Does Ontario Works provide support for snow removal? Bring this issue up at the next public meeting for discussion as this is not normally a service provided by a municipality.

## 12. ADDENDUM (NEW BUSINESS)

- i. Report #11/03/16/1201 – Canada Summer Jobs Application Authorization

Resolution #11/03/16/009

Moved by Councillor Grills and Seconded by Councillor Foote

**WHEREAS** a funding opportunity through the Federal government's Canada Summer Jobs program focusing on tourism, special events for 2017 and online and social media presence which fits with the municipal plan for a Homecoming in 2017 exists;

**AND WHEREAS** Council has in the past supported local youth employment through these types of programs and acknowledges the benefits that supporting local youth provides for the individual, their family and the municipality;

**THEREFORE BE IT RESOLVED THAT** Council does hereby authorize the application to fund this summer employment position and supports a municipal cost of approximately \$2,324 for a federal contribution of \$1,540 to finance an 8 week summer student position.

Carried Unanimously

ii. Report #11/03/16/1202 – Support for Local Business

Resolution #11/03/16/010

Moved by Councillor Grills and Seconded by Councillor Reid

**WHEREAS** the Municipality of Head Clara and Maria has only one commercial retail business and gas station;

**AND WHEREAS** the next gas station west of our Community is 67 kms from our local Crevier station;

**AND WHEREAS** the next gas station to our east is located in Rolphton, a distance of 18 kms;

**AND WHEREAS** the next easterly gas stations are in Deep River, a distance of 38 kms from our local Crevier station;

**AND WHEREAS** our residents have no available public transportation;

**AND WHEREAS** the price differential between Deep River stations and the Rolphton and Stonecliffe gas stations has been consistently 9 to 11 cents per litre higher for regular gas;

**THEREFORE BE IT RESOLVED THAT** the United Townships of Head Clara and Maria does hereby petition Crevier to minimize the price differential to allow our owner operator of Yates General Store to be more competitive and continue to be viable as the only commercial retail gas station in our whole municipality which stretches 57 kms along highway 17.

Carried Unanimously

13. **CLOSED SESSION** – none

14. **BUSINESS ARISING FROM CLOSED SESSION** – n/a

15. **QUESTIONS AND ANSWERS**

16. **CONFIRMATION OF PROCEEDINGS**

Resolution # 11/03/16/011

Moved by Councillor Foote and Seconded by Councillor Reid

**BE IT RESOLVED THAT** By-Law 2016-05 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on Friday, March 11, 2016 be read a first time short and passed.

Carried Unanimously

17. **ADJOURNMENT**

Resolution # 11/03/16/012

Moved by Councillor Reid and seconded by Councillor Foote

**BE IT RESOLVED THAT** this meeting adjourn at 16:32 h. to meet on Friday, April 8, 2016 at 14:00 h.

Carried Unanimously

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Mayor – Jim Gibson

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Clerk – Melinda Reith

## Notes to Presentation Prior to Council Meeting

Bill Donnelly 14:00 – 14:30

Emily Tieu, MOE

- Approvals are issued for site operation – non-compliance is a violation
- Requirement for daily cover – minimum – control litter, odour, access by vermin, vector, bear, birds every landsite in Ontario has this.
- HCM is lowest certificate/authority seen in terms of frequency – typical cover is every operating day
- ECA – environmental compliance approval

Mayor Jim Gibson

- Odour not a problem - no residences No bears – electrified fences
- Ravens/crows – not a problem Concern – with cost of weekly cover
- If we abide we will fill a quarter of our capacity with fill

Emily Tieu

- We understand that, don't generate a lot – sand will fill up fast
- Hope you understand where I'm coming from – all I can do is assess conditions with approvals in the certificate – unless you are doing that, there are consequences. We can look at other options you can take.

Jim

- With non-compliance in our situation – not covering for weeks or months – where is the harm?

Emily

- don't notice a history of problems – no complaints – the harm is that you have a legally binding document and you are required to fulfill the conditions.
- Not fulfilling them is non-compliance.

Tara MacDonald, MOE

- Example - speeding – in car – what's the harm?
- requirement is the law – you have to do this, if you want to change it – reduce it;
- compliance is being requested based on our reasoning - not specific issues – apply to have our CoA amended to see if it will be approved

Jim

- how long to amend the CoA for less frequent cover and will it be allowed

Emily

- will support it; not a responsibility of the district – application to approvals in TO.
- They ask district for comments/support water monitoring etc.
- I would support a reduction. Based on observations, would support alternative daily cover – tarp, demo waste etc.
- Might consider applying for all amendments at the same time.

Jim - What is the timeline required?

Emily - 3 – 9 months

Jim

- real problem for a minor alteration to CoA; six months ago, other mayors, thought they could form group – RMFEO – formed, successful at ROMA/OGRA – able to meet with ministers – waste is a topic front and center.
- Historically is a big concern in many areas – length of time required to modify the CoA is significant – closer to 3 or 9 months?

Tara

- wouldn't be something we could speak to. Frankly, more 9 month time frame. Shorter – emergency etc. Top of the pile.

- However, we at district work with municipalities to have some sort of action or interim plan. Submit a plan, not status quo until such time as we can get the CoA.

Emily - Alternate plan to consider after we submit an application.

Jim

- concern, if CoA says weekly cover – likely an error back when originally created. Consultant – has municipality as clients – do not go to bat as diligently – don't want to tick off MoE – not always our best response with consultant.
- Would like to extend our cover length – have attendant at liberty to cover as he sees fit – high number of seasonal residents – 235 – 600 – from all over – common refrain, we wish our waste disposal site was operated as cleanly and as well as yours.
- Not doing anything wrong. Where is the harm? If birds were dropping on the highway etc. there is harm. Our site maintained well. Little evidence of waste outside sites. Justified in asking for a revision. Problem is if we apply for amendment – will you charge us in the meantime.

Emily

- If I was going to charge you, I would have done so already. Obtain compliance through working with us. If I saw problems, I would have acted differently. So, I've referred them for charges.
- Doesn't mean that year after year I will continue to let it go. If alternative daily cover options are applied for I won't refer you to charges in that time.

Jim

- other than technically operating our sites outside requirements, we are operating cleanly, in a good manner. Any other questions.

Bill Donnelly, Waste Site Attendant

- interim – suggest we use a tarp to keep compliant. More work, cells fenced in winter, eliminates blowing.

Emily

- tarps are a form of alternative daily cover – few things for approval – tarp, ground C&D waste, something else. Talk with consultant about other options in other sites, apply for everything you can think of that you might want to use. Interim – tough because you are not approved to use tarps – only sand.

Tara - timeline of when to apply – give Emily a call – to work out a plan for summer.

Jim

- high priority – if you were to come here and see the tarp, reason, act as a barrier, the question is for a reasonable individual, what is the harm? Amendments make sense to us and you for revision of CoA then proceed as quickly as possible. Keep apprised, come to a resolution asap.

Emily

- approval to store HHW at site short term – include it and any other change we might consider at the same time to save costs and time

Jim

- We are willing to try anything to prevent it (MHSW) from going into the hole.

Emily - reapply – note an application started in 2011 and withdrawn.

Jim

- Conflicting information from consultant at that time. Considerably more satisfied with new consultant, helpful, pro-active.

Dave Foote, Councillor

- what I'm hearing, a revised cofa will be applied for – put options in rather than have it restrictive.

Emily

- in terms of cover requirements – reduce frequency in summer, use other options, grinded cover.

Tara - then you won't have to apply for another amendment if another option should arise

Dave

- previous consultant – did not proceed properly to only ask for weekly coverage in a site with so little use?

Emily

- No, not a challenge with consultant's recommendation, this was the norm at the time – newer operations at this time; changes to procedures.
- In 2008, few other types of cover available at that time.
- State our case – explain why its too restrictive.
- Bigger sites, just now getting approval for new cover types. Things change.

Jim

- RMEOF – members are grinding C&D waste – because of how little it costs now. More people in the business. Great success. Add to our coa. Use options neighbours have used.

Emily - is Cambium our current consultant?

Melinda

- yes, however we are also working with Joe Hall, consulting on Shared Service of Excellence group for – blue box – shared services – waste management
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*Phone call ended at 14:30 h.*

### **Notes re: auto-extrication – during Council meeting**

Councillor Grills – LHills – friendly meeting, Rehash old information - nothing much new. Direct question “If you were in our position what would you do?”

Mayor Reinwald - wouldn't have dissolved in the first place.

Sherry Batten - on the right track with asking others for help.

Chief Waito - suggested we go to CNL to ask for help, suggested we include the Town of Deep River even though we know they cannot help us. Nothing they can do for us right now.

Mayor Gibson – went to Deep River – CAO McGee – not able to speak about auto-extrication upon direction of council.

Mayor Murphy, Bonnechere Valley – offer to have Fire Chief come to HCM to train individuals to use equipment for auto-extrication equipment for free. Will assist with obtaining used equipment. Mayor Gibson – thanked for position and suggestion; but we are not in a position to take them up on it.

Mayor Gibson - Conversation with Chief Herback, Pembroke Fire Service – March 11, 2016. When calls come in there are more trucks than people. Demographics have changed; volunteers are not able to leave their places of employment to respond. Will follow up with information on “blocker”. CNL have a full time fire fighting force, 8 people on duty at all times – nuclear response. Potential source for support. Could have a resolution to the problem. Could we pay for backup? Council decision. Reluctant to get involved in auto-ex. Do have Ornge Air and helipad.