



The United Townships of Head, Clara & Maria
Statement of Revenues & Expenditures - Jan 1 to June 08, 2016
Report 10/06/16/902

Annual Budget	Annual Budget	YTD Actual	Balance	Description	
Revenues					
General Government					
01-01-000-4110	Previous Year Surplus	88,155.68	86,451.88	(\$1,703.80)	Transfer from 2015 Audited Surplus to Reserve Funds as per Resolution No.: 13/05/16/007: Remaining funds (\$63,200) transferred to Misc Revenue to be utilized specifically for the following
01-01-000-4115	Taxation Revenue	472,580.00	235,748.97	(\$236,831.04)	
01-01-000-4120	Transfer from Reserves	68,096.00	67,603.92	(\$492.08)	\$10,000 re gravel crushing / \$24,000 CAN 150 / \$20,000 to offset Bissett Creek site expansion & Stonecliffe site land purchase consultants expenses / \$6,000 to hardwire computers re backup drive in office / \$7603.92 - 2015 Seniors estimate remaining amount to be utilized re Staff position/seniors activities
01-01-000-4121	Transfer from Deferred Re	10,616.60	10,645.52	\$28.92	2015 gas tax/interest to be utilized for boat launch repairs
01-01-000-4125	Grants in Lieu - Hydro	105,500.00	134.03	(\$105,365.97)	OPG Industrial properties
01-01-000-4130	PILs - Provincial & Tenant	52,000.00	22,457.84	(\$29,542.16)	Interim pmt
01-01-000-4145	Ontario Municipal Partner	88,200.00	44,100.00	(\$44,100.00)	2 of 4 pmts
01-01-000-4160	Admin Donations	900.00	0.00	(\$900.00)	
01-01-000-4165	Admin Fundraising	0.00	0.00	\$0.00	
01-01-000-4175	Admin - Permits - Fees	1,500.00	488.85	(\$1,011.15)	tax certificates, copies, fax, notary, etc..
01-01-000-4180	Treasury Account Interest	6,500.00	1,206.33	(\$5,293.67)	
01-01-000-4185	General Account Interest	500.00	81.62	(\$418.38)	
01-01-000-4190	Penalty & Interest - Prope	2,000.00	1,670.17	(\$329.83)	
01-01-000-4195	Miscellaneous Revenue	5,600.00	67,584.96	\$61,984.96	\$4,384 NRERU agreement ending payment / \$895.41Hiring Credit re Can Gov for EI overpmt / Remaining 2015 Surplus transferred to Misc Revenue to be utilized specifically for: \$3,000 to accommodate a clawback expected from Waste Diversion Ont/ (due to previous overpmt) / \$6,200 to purchase to approve waste Audit / \$19,000 to purchase the approved waste and recycling bins / \$30,000 to purchase and have installed a generator & accessories for emergency Mngt purposes / \$1,000 to purchase emergency Mngt kit supplies / \$4,000 for a new hall door including installation
01-01-000-4196	Helipad/Ornge	3,500.00	3,500.00	\$0.00	
01-01-000-4200	Gas Tax	7,144.75	0.00	(\$7,144.75)	
01-01-000-4230	Aggregate Resources	900.00	0.00	(\$900.00)	
01-01-000-4235	Election Bond	0.00	0.00	\$0.00	
01-01-000-4240	Tax Sale Recovered Cost	0.00	0.00	\$0.00	
01-01-000-4270	Promotions	200.00	84.00	(\$116.00)	fleece sweaters
01-01-000-4275	Library Reimbursement	0.00	1,450.49	\$1,450.49	2016 - OLA conf., DVDs & book purchases, OLA annual membership, Office supplies
01-01-000-4300	Tax Arrears Revenue	0.00	0.00	\$0.00	



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01-01-000-4360 Fire Safety	140.00	0.00	(\$140.00)	
01-01-000-4400 Sale of Surplus Land	0.00	0.00	\$0.00	
01-01-000-4500 Sale of Surplus Equipmen	0.00	0.00	\$0.00	
01-01-000-4600 Penny Rounding	0.00	0.00	\$0.00	
Total	914,033.03	543,208.58	(\$370,824.46)	
Building Permits & Fees				
01-02-000-4170 Building Permits & Fees	2,000.00	944.40	(\$1,055.60)	
Total	2,000.00	944.40	(\$1,055.60)	
Environmental Services Revenue				
01-04-000-4140 Recycling Grants	6,000.00	0.00	(\$6,000.00)	
01-04-000-4210 Recycling Income	150.00	0.00	(\$150.00)	
01-04-000-4220 Tipping Fees	8,000.00	1,118.00	(\$6,882.00)	
Total	14,150.00	0.00	(\$13,032.00)	
Recreation & Cultural Services Revenue				
01-06-000-4155 Recreation (Hall Events R	500.00	1,100.00	\$600.00	Hall rental
01-06-000-4156 Homecoming Canada Day	0.00	0.00	\$0.00	Added to keep revenues/expenses separate for reporting purposes
01-06-000-4164 Seniors Program	0.00	0.00	\$0.00	
01-06-000-4165 Rec Revenue	32,164.94	27,821.87	(\$4,343.07)	bar proceeds re private events / Christmas cake sales / refund - water bottles from 2015 Canada Day / Trail side Café / Liquor-beer bottle return / \$700 Canada Day Grant / \$7,055 Renfrew County Grant re Healthy Kids Communities Challenge Natural Play Spaces funding / \$10,000 Renfrew County Grant re Lending Hub Program
	32,664.94	27,821.87	(\$4,843.07)	
Special Grants Revenue				
01-10-000-4150 Special Grants	49,000.00	25,000.00	(\$24,000.00)	OCIF grant (Ontario Community Infrastructure Fund) / Moved to Rec Revenue - Renfrew County Grant re Healthy Kids Communities Challenge Natural Play Spaces funding
Total	49,000.00	25,000.00	(\$24,000.00)	
Total Revenues	1,011,847.97	598,092.85	-413,755.13	
Expenses - General Government Administration				
01-01-01A-5101 Salaries/Wages	260,247.00	105,327.38	\$154,919.62	
01-01-01A-5102 Employment Benefits	14,000.00	8,773.79	\$5,226.21	
01-01-01A-5103 Payroll Taxes	17,000.00	7,462.01	\$9,537.99	
01-01-01A-5105 WSIB Employer Expense	7,500.00	3,027.66	\$4,472.34	
01-01-01A-5106 EHT Employer Expense	3,500.00	1,872.57	\$1,627.43	



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01-01-01A-5107	Vacation Pay Employer E	3,500.00	1,464.65	\$2,035.35	
01-01-01A-5108	Employee Pension	14,800.00	6,070.88	\$8,729.12	
01-01-01A-5110	HST	5,000.00	1,818.82	\$3,181.18	Includes non-refundable portion only
01-01-01A-5111	GST	0.00	0.00	\$0.00	
01-01-01A-5112	Penny Rounding	0.00	0.05	(\$0.05)	
01-01-01A-5120	Education/Training	6,000.00	671.16	\$5,328.84	staff webinars/training etc..
01-01-01A-5125	Admin Mileage	2,000.00	2,198.68	(\$198.68)	
01-01-01A-5130	Office Supplies	3,500.00	841.94	\$2,658.06	
01-01-01A-5135	Property Tax & Accountin	4,750.00	208.30	\$4,541.70	eBill for property taxes
01-01-01A-5140	Admin Associations - Mer	2,000.00	1,486.34	\$513.66	
01-01-01A-5145	Admin Resource Material	300.00	309.20	(\$9.20)	
01-01-01A-5150	Audit Fees	23,000.00	12,370.00	\$10,630.00	
01-01-01A-5155	Legal Fees	1,000.00	1,486.50	(\$486.50)	Northern Graphite re proposed lease of unopened road allowance / Legal advise re auto extrication & fire Svc - research, memorandum, meeting & opinion letter regarding provision of automobile extrication services; review and revise fire services opinion letter; receipt of instructions & opening file
01-01-01A-5160	Annual MTO Signage Fee	1,200.00	1,015.00	\$185.00	
01-01-01A-5165	Internet	1,200.00	327.91	\$872.09	
01-01-01A-5170	Office Telephone/Fax	1,800.00	964.06	\$835.94	
01-01-01A-5185	Taxes Written Off	400.00	0.00	\$400.00	
01-01-01A-5195	Tax Sale	1,500.00	809.57	\$690.43	\$503.81-payment into court re tax sale file no.: 14-02 / cost to send out final notices for pmt into court
01-01-01A-5200	Surplus Land Sale	0.00	0.00	\$0.00	
01-01-01A-5205	Property/Office Maintenar	2,000.00	139.50	\$1,860.50	light bulb replacements & lenses for lights in office/outside
01-01-01A-5215	Council Donations	2,500.00	100.00	\$2,400.00	
01-01-01A-5220	Insurance	22,500.00	0.00	\$22,500.00	
01-01-01A-5225	Office Furniture & Equipm	1,000.00	182.61	\$817.39	digital camera
01-01-01A-5230	Computer Software	1,000.00	545.69	\$454.31	antivirus re office computers
01-01-01A-5235	Computer Hardware	1,500.00	1,401.98	\$98.02	2 Acer Aspire Laptops (for CAO & Treasurer)
01-01-01A-5236	IT Services	6,900.00	1,350.00	\$5,550.00	OnServe Jan/Feb 2016 payment re monitoring & support & Installation of security cameras
01-01-01A-5240	Admin Permits & Fees	0.00	0.00	\$0.00	
01-01-01A-5245	Postage	2,500.00	989.50	\$1,510.50	
01-01-01A-5250	Advertising	250.00	37.44	\$212.56	re 2015 Audited Financials are available
01-01-01A-5260	Upgrade/Capital	0.00	0.00	\$0.00	
01-01-01A-5265	Special Projects	0.00	0.00	\$0.00	
01-01-01A-5270	Promotions	1,000.00	1,062.16	(\$62.16)	Fleece sweaters
01-01-01A-5275	Miscellaneous	600.00	258.00	\$342.00	Municipal Advisory Group re Assessment & Taxation Project



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01-01-01A-5276 Library Expenses	0.00	1,128.86	(\$1,128.86)	purchases on Twp Visa
01-01-01A-5280 Bank Charges	2,600.00	705.15	\$1,894.85	
01-01-01A-5285 Accessibility	1,000.00	0.00	\$1,000.00	
01-01-01A-5570 Admin Fundraising	0.00	0.00	\$0.00	
01-01-01A-5675 Contingency	0.00	0.00	\$0.00	
Total	\$419,547.00	\$166,407.36	\$253,139.64	
Council				
01-01-01C-5001 Council Honorariums	20,000.00	3,922.10	\$16,077.90	
01-01-01C-5002 Conventions & Training	2,500.00	0.00	\$2,500.00	
01-01-01C-5003 Mayor's Mileage	750.00	705.10	\$44.90	
01-01-01C-5004 Councillor's Mileage	750.00	33.00	\$717.00	
01-01-01C-5006 Councillor's Paid Expense	0.00	0.00	\$0.00	
01-01-01C-5007 Elections	0.00	0.00	\$0.00	
01-01-01C-5008 Council Charges to be Re	200.00	0.00	\$200.00	
01-01-01C-5009 Mayor's Meetings	3,300.00	501.00	\$2,799.00	Rural Mayors Forum of Eastern Ontario (RMFEO)
01-01-01C-5106 Council EHT Employer Ex	0.00	0.00	\$0.00	
01-01-01C-5145 Council Resource Material	1,100.00	0.00	\$1,100.00	
Total	\$28,600.00	\$5,161.20	\$23,438.80	
Total General Government	\$448,147.00	\$171,568.56	\$276,578.44	
Protection Services				
North Renfrew Emergency Rescue Unit				
01-02-02A-5915 North Renfrew Emergenc	0.00	0.00	\$0.00	
Total	\$0.00	\$0.00	\$0.00	
Building Inspector				
01-02-02B-5120 Education/Training	500.00	0.00	\$500.00	
01-02-02B-5125 CBO Mileage	2,000.00	293.15	\$1,706.85	to inspections/meetings
01-02-02B-5140 Associations - Membersh	120.00	0.00	\$120.00	
01-02-02B-5170 CBO Telephone	900.00	419.60	\$480.40	
01-02-02B-5510 Building Permits & Fees	250.00	0.00	\$250.00	
Total	\$3,770.00	\$712.75	\$3,057.25	
Emergency Management				
01-02-02E-5120 Education/Training	250.00	0.00	\$250.00	
01-02-02E-5125 Mileage	0.00	0.00	\$0.00	
01-02-02E-5130 Supplies	200.00	0.00	\$200.00	
01-02-02E-5305 Emergency Preparedness	500.00	0.00	\$500.00	
Total	\$950.00	\$0.00	\$950.00	



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Fire				
01-02-02F-5130 Fire Supplies	500.00	0.00	\$500.00	
01-02-02F-5355 Fire Agreement - MNR	8,200.00	8,076.75	\$123.25	
01-02-02F-5365 911 Agreement - County	2,500.00	2,087.66	\$412.34	2015 chrgs - will be adjusted to reflect year at a later date
Total	\$11,200.00	\$10,164.41	\$1,035.59	
Health & Safety				
01-02-02H-5405 Health & Safety	1,000.00	0.00	\$1,000.00	
Total	\$1,000.00	\$0.00	\$1,000.00	
Policing				
01-02-02P-5930 Policing	74,664.00	24,775.61	\$49,888.39	
Total	\$74,664.00	\$24,775.61	\$49,888.39	
Total Protection Services	\$91,584.00	\$35,652.77	\$55,931.23	
Transportation Services				
Roads				
01-03-03R-5120 Roads Education/Training	600.00	0.00	\$600.00	
01-03-03R-5125 Roads Mileage	200.00	220.00	(\$20.00)	re drop off & pickup Road Super re plow installation in Pembroke
01-03-03R-5140 Roads Associations - Mer	650.00	638.19	\$11.81	
01-03-03R-5175 Road super - Cell Phone	400.00	82.00	\$318.00	
01-03-03R-5180 Garage Utilities	7,000.00	2,034.76	\$4,965.24	Hydro/propane
01-03-03R-5255 Repairs/Maintenance - G	1,000.00	89.00	\$911.00	Ice salt re garage entrances
01-03-03R-5260 Upgrade/Capital - Garage	0.00	0.00	\$0.00	
01-03-03R-5265 Special Projects - Roads	30,000.00	6,500.11	\$23,499.89	Installation & cost of plow + cost to enhance suspension on township truck as per resolution 13/11/15/008
01-03-03R-5275 Miscellaneous	0.00	16.92	(\$16.92)	
01-03-03R-5605 Culverts	6,225.00	0.00	\$6,225.00	
01-03-03R-5610 Road Maintenance	2,000.00	825.00	\$1,175.00	
01-03-03R-5615 Truck Expenses - Roads	7,000.00	1,728.81	\$5,271.19	Twp truck regular maintenance & gas
01-03-03R-5616 Truck Repairs - Roads	3,000.00	374.87	\$2,625.13	Twp truck engine fault code retrieval & diagnostics reset
01-03-03R-5619 Ploughing	25,000.00	18,628.78	\$6,371.22	
01-03-03R-5620 Calcium	14,000.00	0.00	\$14,000.00	
01-03-03R-5625 Ditching	9,100.00	0.00	\$9,100.00	
01-03-03R-5630 Grading	17,000.00	0.00	\$17,000.00	
01-03-03R-5635 Gravel Crushing	10,000.00	0.00	\$10,000.00	
01-03-03R-5640 Gravel Pits	0.00	2,404.90	(\$2,404.90)	2016 annual fee re sand / gravel & royalty fees
01-03-03R-5645 Gravel Resurfacing	11,300.00	8,100.00	\$3,200.00	



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01-03-03R-5650 Sand & Salt Purchase	12,000.00	7,080.00	\$4,920.00	
01-03-03R-5655 Sanding	12,000.00	8,862.48	\$3,137.52	
01-03-03R-5660 Standby - Contractor	10,000.00	5,474.10	\$4,525.90	
01-03-03R-5665 Tools & Supplies - Roads	4,000.00	333.09	\$3,666.91	gas for snow blower / small misc tools / Cordless Drill
01-03-03R-5670 Twp Signs & Posts	1,000.00	15.00	\$985.00	
01-03-03R-5675 Contingency	0.00	0.00	\$0.00	
Total	\$183,475.00	\$63,408.01	\$120,066.99	

Waste Management

01-04-04W-5120 Education/Training	600.00	295.00	\$305.00	Training - Transportation of Dangerous Goods - Apr 13, 2016 re Office Admin
01-04-04W-5121 Public Education/Promos	600.00	660.00	(\$60.00)	CIF Municipal Blue Bags
01-04-04W-5125 Environmental Mileage	300.00	0.00	\$300.00	
01-04-04W-5140 Environmental Associatio	200.00	100.00	\$100.00	
01-04-04W-5255 Repairs/Maintenance - L	2,000.00	0.00	\$2,000.00	
01-04-04W-5260 Environmental Upgrade/	750.00	0.00	\$750.00	
01-04-04W-5265 Environmental Special P	0.00	0.00	\$0.00	
01-04-04W-5275 Environmental Miscellane	0.00	0.00	\$0.00	
01-04-04W-5615 Environmental Truck Exp	3,000.00	894.31	\$2,105.69	DS truck regular maintenance & gas
01-04-04W-5616 Environmental Truck Reg	1,000.00	105.33	\$894.67	Truck repairs: squeel from front rights side / replaced license plate assembly)
01-04-04W-5705 Composter Rebate Progr	300.00	0.00	\$300.00	
01-04-04W-5715 Disposal Site Monitoring	25,000.00	8,715.00	\$16,285.00	
01-04-04W-5720 Disposal Site Study	30,000.00	0.00	\$30,000.00	
01-04-04W-5725 Environmental Expenses	2,000.00	1,255.58	\$744.42	Cambium fees re Landfill site stats & presentation / signage for Deux Rivieres Site / supplies
01-04-04W-5730 Excavation - Landfill Site	12,000.00	3,675.00	\$8,325.00	
01-04-04W-5735 Household Hazardous W	14,000.00	0.00	\$14,000.00	
01-04-04W-5740 Recycling	27,500.00	20,276.75	\$7,223.25	Includes monthly recycling payment / purchase of 9 - 8yd front load containers for recycling at both landfill sites
Total	\$119,250.00	\$35,976.97	\$83,273.03	

Cemetery

01-05-05C-5900 Cemetery	0.00	0.00	\$0.00	
Total	\$0.00	\$0.00	\$0.00	

Helipad

01-05-05H-5901 Helipad Maintenance	3,500.00	100.00	\$3,400.00	snow plowing helipad
Total	\$3,500.00	\$100.00	\$3,400.00	



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Physician Recruitment				
01-05-05P-5920 Physician Recruitment	1,300.00	0.00	\$1,300.00	
Total	\$1,300.00	\$0.00	\$1,300.00	
Parks & Recreation				
01-06-06P-5130 Hall Supplies	2,000.00	728.20	\$1,271.80	
01-06-06P-5131 Volunteer Appreciation	600.00	0.00	\$600.00	
01-06-06P-5170 Hall Telephone	800.00	289.66	\$510.34	
01-06-06P-5180 Hall Utilities	10,000.00	3,848.01	\$6,151.99	hydro/propane
01-06-06P-5255 Hall Repairs/Maintenance	5,000.00	580.41	\$4,419.59	water softener salt for water purification system / Pest Control Fees
01-06-06P-5260 Hall Upgrade/Capital	7,300.00	0.00	\$7,300.00	
01-06-06P-5265 Recreation Special Project	57,096.00	0.00	\$57,096.00	
01-06-06P-5275 Recreation Miscellaneous	2,500.00	0.00	\$2,500.00	
01-06-06P-5560 Hall Expenses	200.00	89.00	\$111.00	beer cooler lock
01-06-06P-5565 Hall Rental Refunds	500.00	150.00	\$350.00	
01-06-06P-5570 Rec Expenses	32,164.94	16,909.19	\$15,255.75	cancel criterion re theatre / trail side signage / 50% share of bar profit re private events / Trail Side supplies / visa NYE supplies & staff Christmas party which will be adj back to 2015 / bar extended costs / bar supplies- mix & alcohol / Healthy Kids-Lending Hub supplies (bikes, paddle boards, kayaks, helmets, etc...
01-06-06P-5571 Seniors Program	0.00	5,420.70	(\$5,420.70)	comedy stage hypnosis / yoga instructor / snowshoes / invitation cards re seniors volunteer party / volunteer appreciation dinner / snowshoe poles / flower box materials / quilting material
01-06-06P-5575 Homecoming Canada Day	0.00	999.06	(\$999.06)	Fundraising efforts: bingo prizes / supplies/ Balloon Entertainer - 50% of cost re Mr. Dimples "A Smile Is Just A Twist Away" / Misc games & prizes
01-06-06P-5576 Hall Furniture & Equipment	2,600.00	294.93	\$2,305.07	material for shelving in bar area
01-06-06P-5580 Grounds keeping Maintenance	11,400.00	1,109.92	\$10,290.08	
01-06-06P-5585 Parks & Boat Launch Capital	30,931.03	23,517.38	\$7,413.65	material for dock repair of boat launches & Contractor fees / Solar Lights for all 3 boat launches
Total	\$163,091.97	\$53,936.46	\$109,155.51	
County Consult Fees				
01-07-07C-5925 County Consult Fees	0.00	0.00	\$0.00	
Total	\$0.00	\$0.00	\$0.00	



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Transfer to Reserve Funds				
01-08-08R-5905 Transfer to Reserve Fund	1,500.00	86,451.88	(\$84,951.88)	\$2,000 to elections / \$6,350 to Parks & Recreation / \$10,000 to Disposal Site Vehicle / \$6,000 to Gravel Crushing / \$8,050 to Garage Replacement / \$9,000 to Garage Repair & Maintenance / \$6,000 to Facility Management - Hall & Office Upgrade / \$18,051.88 to Hall-Office Replacement / \$6,000 to Hall-Office Repair & Maintenance /
Total	\$1,500.00	\$86,451.88	(\$84,951.88)	
Transferred to Deferred Revenue				
01-09-09D-5910 Transfer to Deferred Revenue	0.00	0.00	\$0.00	
Total	\$0.00	\$0.00	\$0.00	
Total Expenses		\$1,011,847.97	\$447,094.65	\$564,753.32
Net Income		\$0.00	\$150,998.19	\$150,998.19