

Request for Decision United Townships of Head, Clara & Maria Council

| Type of Decision | | | | | | | | | |
|---|-----------------------|------------------|--|----|-----------------|----------------------|------|--|--------|
| Meeting Date | Friday, June 10, 2016 | | | | Report Date | Monday, June 6, 2016 | | | |
| Decision Required | X | Yes | | No | Priority | X | High | | Low |
| Direction | X | Information Only | | | Type of Meeting | X | Open | | Closed |
| Canada Day Approvals-Report #10/06/16/1202 | | | | | | | | | |

Subject: Council approval for actions not normally permitted.

RECOMMENDATION:

That Council adopt the following resolution facilitating the Canada Day event.

WHEREAS the Canada Day event at Old Mackey Park has grown over the years requiring additional set up other than the morning of;

AND WHEREAS consequently volunteers have more work than comfortable for one day;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara and Maria does hereby authorize:

1. Municipal staff to help the committee and volunteers set up and tear down equipment for Canada Day during normal working hours.
2. The expense of up to \$360 plus employer expenses to hire short term assistance to move tables, set up tents and tables, and BBQs along with municipal staff before and after the Canada Day event.
3. Camping overnight at the park to provide security for materials.

BACKGROUND/EXECUTIVE SUMMARY:

Staff Support:

It has been determined that for many reasons, including health and safety as well as volunteer burnout, staff be hired/utilized for infrastructure needs for Council originated events. It takes a lot to move and set up tables, tents, bbqs etc. to OMP for events. To add that on top of the planning, organizing and hours spent the day of actually running the event; our resources are depleted.

This is why it is recommended by the committee and staff that Council approve the use of municipal resources to transport and set up the equipment required.

As Terry/Bill have their own plans for each day, it is possible that we require the hiring of temporary (local) staff to assist with this project. Funds will be negligible and are available in the annual surplus. (estimate - \$15/hour, 4 people, 2 days, 3 hours each day)

Overnight at OMP:

With the set-up of assets the day before, it is important to have someone stay on site to provide security. We will ask for volunteers but do require Council permission.

Financial Considerations/Budget Impact:

Minimal – staff for Thursday transporting equipment. Hiring 4 people for a total of 6 hours at a cost of approximately \$400.

Policy Impact:

Others Consulted:

Repeat from 2015 – recommendations from Canada Day Committee.

Approved and Recommended by the Clerk

Melinda Reith,
Municipal Clerk

Melinda Reith