



The United Townships of Head, Clara & Maria  
Statement of Revenues & Expenditures - Jan 1 to Sept 06, 2016  
Report 15/09/16/902

Annual Budget	Annual Budget	YTD Actual	Balance	Description	
<b>Revenues</b>					
<b>General Government</b>					
01-01-000-4110	Previous Year Surplus	88,155.68	86,451.88	(\$1,703.80)	Transfer from 2015 Audited Surplus to Reserve Funds <b>as per Resolution No.: 13/05/16/007</b> : Remaining funds (\$63,200) transferred to Misc Revenue to be utilized specifically for the following
01-01-000-4115	Taxation Revenue	472,580.00	354,388.56	(\$118,191.44)	
01-01-000-4120	Transfer from Reserves	68,096.00	67,603.92	(\$492.08)	\$10,000 re gravel crushing / \$24,000 CAN 150 / \$20,000 to offset Bissett Creek site expansion & Stonecliffe site land purchase consultants expenses / \$6,000 to hardwire computers re backup drive in office / \$7603.92 - 2015 Seniors estimate remaining amount to be utilized re Staff position/seniors activities
01-01-000-4121	Transfer from Deferred Re	10,616.60	10,645.52	\$28.92	2015 gas tax/interest to be utilized for boat launch repairs
01-01-000-4125	Grants in Lieu - Hydro	105,500.00	105,831.79	\$331.79	OPG Industrial properties
01-01-000-4130	PILs - Provincial & Tenant	52,000.00	22,457.84	(\$29,542.16)	Interim pmt
01-01-000-4145	Ontario Municipal Partners	88,200.00	66,150.00	(\$22,050.00)	2 of 4 pmts
01-01-000-4160	Admin Donations	900.00	0.00	(\$900.00)	
01-01-000-4165	Admin Fundraising	0.00	0.00	\$0.00	
01-01-000-4175	Admin - Permits - Fees	1,500.00	700.60	(\$799.40)	tax certificates, copies, fax, notary, etc..
01-01-000-4180	Treasury Account Interest	6,500.00	2,984.95	(\$3,515.05)	
01-01-000-4185	General Account Interest	500.00	250.77	(\$249.23)	
01-01-000-4190	Penalty & Interest - Proper	2,000.00	2,637.33	\$637.33	
01-01-000-4195	Miscellaneous Revenue	5,600.00	67,683.97	\$62,083.97	\$4,384 NRERU agreement ending payment / \$895.41Hiring Credit re Can Gov for EI overpmt / <b>Remaining 2015 Surplus transferred to Misc Revenue to be utilized specifically for</b> : \$3,000 to accommodate a clawback expected from Waste Diversion Ont/ (due to previous overpmt) / \$6,200 to purchase to approve waste Audit / \$19,000 to purchase the approved waste and recycling bins / \$30,000 to purchase and have installed a generator & accessories for emergency Mngt purposes / \$1,000 to purchase emergency Mngt kit supplies / \$4,000 for a new hall door including installation
01-01-000-4196	Helipad/Ornge	3,500.00	3,500.00	\$0.00	
01-01-000-4200	Gas Tax	7,144.75	3,572.38	(\$3,572.37)	1st pmt
01-01-000-4230	Aggregate Resources	900.00	0.00	(\$900.00)	
01-01-000-4235	Election Bond	0.00	0.00	\$0.00	
01-01-000-4240	Tax Sale Recovered Costs	0.00	0.00	\$0.00	
01-01-000-4270	Promotions	200.00	126.00	(\$74.00)	fleece sweaters



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01-01-000-4275 Library Reimbursement	0.00	1,450.49	\$1,450.49	2016 - OLA conf., DVDs & book purchases, OLA annual membership, Office supplies
01-01-000-4300 Tax Arrears Revenue	0.00	0.00	\$0.00	
01-01-000-4360 Fire Safety	140.00	0.00	(\$140.00)	
01-01-000-4400 Sale of Surplus Land	0.00	0.00	\$0.00	
01-01-000-4500 Sale of Surplus Equipment	0.00	0.00	\$0.00	
01-01-000-4600 Penny Rounding	0.00	0.00	\$0.00	
<b>Total</b>	<b>914,033.03</b>	<b>796,436.00</b>	<b>(\$117,597.03)</b>	
<b>Building Permits &amp; Fees</b>				
01-02-000-4170 Building Permits & Fees	2,000.00	1,391.40	(\$608.60)	
<b>Total</b>	<b>2,000.00</b>	<b>1,391.40</b>	<b>(\$608.60)</b>	
<b>Environmental Services Revenue</b>				
01-04-000-4140 Recycling Grants	6,000.00	2,057.77	(\$3,942.23)	
01-04-000-4210 Recycling Income	150.00	0.00	(\$150.00)	
01-04-000-4220 Tipping Fees	8,000.00	2,621.00	(\$5,379.00)	
<b>Total</b>	<b>14,150.00</b>	<b>2,057.77</b>	<b>(\$9,471.23)</b>	
<b>Recreation &amp; Cultural Services Revenue</b>				
01-06-000-4155 Recreation (Hall Events R)	500.00	1,250.00	\$750.00	Hall rental
01-06-000-4156 Homecoming Canada Day	0.00	2,370.73	\$2,370.73	Added to keep revenues/expenses separate for reporting purposes
01-06-000-4164 Seniors Program	0.00	0.00	\$0.00	
01-06-000-4165 Rec Revenue	32,164.94	28,351.27	(\$3,813.67)	bar proceeds re private events / Christmas cake sales / refund - water bottles from 2015 Canada Day / Trail side Café / Liquor-beer bottle return / \$700 Canada Day Grant / \$7,055 Renfrew County Grant re Healthy Kids Communities Challenge Natural Play Spaces funding / \$10,000 Renfrew County Grant re Lending Hub Program / 50-60's dance /
<b>Total</b>	<b>32,664.94</b>	<b>28,351.27</b>	<b>(\$4,313.67)</b>	
<b>Special Grants Revenue</b>				
01-10-000-4150 Special Grants	49,000.00	25,000.00	(\$24,000.00)	OCIF grant (Ontario Community Infrastructure Fund)
<b>Total</b>	<b>49,000.00</b>	<b>25,000.00</b>	<b>(\$24,000.00)</b>	
<b>Total Revenues</b>	<b>1,011,847.97</b>	<b>855,857.44</b>	<b>-155,990.53</b>	
<b>Expenses - General Government Administration</b>				
01-01-01A-5101 Salaries/Wages	260,247.00	187,561.24	\$72,685.76	
01-01-01A-5102 Employment Benefits	14,000.00	10,980.65	\$3,019.35	
01-01-01A-5103 Payroll Taxes	17,000.00	13,267.25	\$3,732.75	



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01-01-01A-5105	WSIB Employer Expense	7,500.00	5,374.02	\$2,125.98	
01-01-01A-5106	EHT Employer Expense	3,500.00	3,036.27	\$463.73	
01-01-01A-5107	Vacation Pay Employer Ex	3,500.00	3,020.83	\$479.17	
01-01-01A-5108	Employee Pension	14,800.00	10,445.14	\$4,354.86	
01-01-01A-5110	HST	5,000.00	4,553.37	\$446.63	Includes non-refundable portion only
01-01-01A-5111	GST	0.00	0.00	\$0.00	
01-01-01A-5112	Penny Rounding	0.00	0.12	(\$0.12)	
01-01-01A-5120	Education/Training	6,000.00	1,141.03	\$4,858.97	staff webinars/training etc..
01-01-01A-5125	Admin Mileage	2,000.00	2,868.03	(\$868.03)	
01-01-01A-5130	Office Supplies	3,500.00	1,401.26	\$2,098.74	
01-01-01A-5135	Property Tax & Accounting	4,750.00	603.30	\$4,146.70	eBill for property taxes
01-01-01A-5140	Admin Associations - Men	2,000.00	1,786.34	\$213.66	
01-01-01A-5145	Admin Resource Materials	300.00	358.70	(\$58.70)	
01-01-01A-5150	Audit Fees	23,000.00	12,370.00	\$10,630.00	
01-01-01A-5155	Legal Fees	1,000.00	1,486.50	(\$486.50)	Northern Graphite re proposed lease of unopened road allowance / Legal advise re auto extrication & fire Srvc - research, memorandum, meeting & opinion letter regarding provision of automobile extrication services; review and revise fire services opinion letter; receipt of instructions & opening file
01-01-01A-5160	Annual MTO Signage Fee	1,200.00	1,015.00	\$185.00	
01-01-01A-5165	Internet	1,200.00	435.81	\$764.19	
01-01-01A-5170	Office Telephone/Fax	1,800.00	1,267.58	\$532.42	
01-01-01A-5185	Taxes Written Off	400.00	0.00	\$400.00	
01-01-01A-5195	Tax Sale	1,500.00	809.57	\$690.43	\$503.81-payment into court re tax sale file no.: 14-02 / cost to send out final notices for pmt into court
01-01-01A-5200	Surplus Land Sale	0.00	0.00	\$0.00	
01-01-01A-5205	Property/Office Maintenanc	2,000.00	2,214.46	(\$214.46)	light bulb replacements & lenses for lights in office/outside
01-01-01A-5215	Council Donations	2,500.00	100.00	\$2,400.00	
01-01-01A-5220	Insurance	22,500.00	0.00	\$22,500.00	
01-01-01A-5225	Office Furniture & Equipm	1,000.00	354.74	\$645.26	digital camera
01-01-01A-5230	Computer Software	1,000.00	588.68	\$411.32	antivirus re office computers
01-01-01A-5235	Computer Hardware	1,500.00	1,401.98	\$98.02	2 Acer Aspire Laptops (for CAO & Treasurer)
01-01-01A-5236	IT Services	6,900.00	1,350.00	\$5,550.00	OnServe Jan/Feb 2016 payment re monitoring & support & Installation of security cameras
01-01-01A-5240	Admin Permits & Fees	0.00	0.00	\$0.00	
01-01-01A-5245	Postage	2,500.00	2,091.61	\$408.39	
01-01-01A-5250	Advertising	250.00	37.44	\$212.56	re 2015 Audited Financials are available
01-01-01A-5260	Upgrade/Capital	0.00	0.00	\$0.00	
01-01-01A-5265	Special Projects	0.00	0.00	\$0.00	



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01-01-01A-5270 Promotions	1,000.00	1,062.16	(\$62.16)	Fleece sweaters
01-01-01A-5275 Miscellaneous	600.00	764.66	(\$164.66)	Municipal Advisory Group re Assessment & Taxation Project
01-01-01A-5276 Library Expenses	0.00	1,691.81	(\$1,691.81)	purchases on Twp Visa
01-01-01A-5280 Bank Charges	2,600.00	1,410.12	\$1,189.88	
01-01-01A-5285 Accessibility	1,000.00	0.00	\$1,000.00	
01-01-01A-5570 Admin Fundraising	0.00	0.00	\$0.00	
01-01-01A-5675 Contingency	0.00	0.00	\$0.00	
<b>Total</b>	<b>\$419,547.00</b>	<b>\$276,849.67</b>	<b>\$142,697.33</b>	
<b>Council</b>				
01-01-01C-5001 Council Honorariums	20,000.00	8,537.15	\$11,462.85	
01-01-01C-5002 Conventions & Training	2,500.00	0.00	\$2,500.00	
01-01-01C-5003 Mayor's Mileage	750.00	1,307.00	(\$557.00)	
01-01-01C-5004 Councillor's Mileage	750.00	33.00	\$717.00	
01-01-01C-5006 Councillor's Paid Expense	0.00	0.00	\$0.00	
01-01-01C-5007 Elections	0.00	0.00	\$0.00	
01-01-01C-5008 Council Charges to be Re	200.00	0.00	\$200.00	
01-01-01C-5009 Mayor's Meetings	3,300.00	501.00	\$2,799.00	Rural Mayors Forum of Eastern Ontario (RMFEO)
01-01-01C-5106 Council EHT Employer Ex	0.00	41.34	(\$41.34)	
01-01-01C-5145 Council Resource Materia	1,100.00	0.00	\$1,100.00	
<b>Total</b>	<b>\$28,600.00</b>	<b>\$10,419.49</b>	<b>\$18,180.51</b>	
<b>Total General Government</b>	<b>\$448,147.00</b>	<b>\$287,269.16</b>	<b>\$160,877.84</b>	
<b>Protection Services</b>				
<b>North Renfrew Emergency Rescue Unit</b>				
01-02-02A-5915 North Renfrew Emergency	0.00	0.00	\$0.00	
<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Building Inspector</b>				
01-02-02B-5120 Education/Training	500.00	0.00	\$500.00	
01-02-02B-5125 CBO Mileage	2,000.00	723.25	\$1,276.75	to inspections/meetings
01-02-02B-5140 Associations - Membershi	120.00	0.00	\$120.00	
01-02-02B-5170 CBO Telephone	900.00	568.45	\$331.55	
01-02-02B-5510 Building Permits & Fees	250.00	0.00	\$250.00	
<b>Total</b>	<b>\$3,770.00</b>	<b>\$1,291.70</b>	<b>\$2,478.30</b>	
<b>Emergency Management</b>				
01-02-02E-5120 Education/Training	250.00	223.50	\$26.50	
01-02-02E-5125 Mileage	0.00	0.00	\$0.00	



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01-02-02E-5130 Supplies	200.00	0.00	\$200.00	
01-02-02E-5305 Emergency Preparedness	500.00	50.00	\$450.00	
<b>Total</b>	<b>\$950.00</b>	<b>\$273.50</b>	<b>\$676.50</b>	

**Fire**

01-02-02F-5130 Fire Supplies	500.00	273.92	\$226.08	
01-02-02F-5355 Fire Agreement - MNR	8,200.00	8,076.75	\$123.25	
01-02-02F-5365 911 Agreement - County	2,500.00	2,087.66	\$412.34	2015 chrgs - will be adjusted to reflect year at a later date
<b>Total</b>	<b>\$11,200.00</b>	<b>\$10,438.33</b>	<b>\$761.67</b>	

**Health & Safety**

01-02-02H-5405 Health & Safety	1,000.00	388.36	\$611.64	safety equipment
<b>Total</b>	<b>\$1,000.00</b>	<b>\$388.36</b>	<b>\$611.64</b>	

**Policing**

01-02-02P-5930 Policing	74,664.00	37,219.61	\$37,444.39	
<b>Total</b>	<b>\$74,664.00</b>	<b>\$37,219.61</b>	<b>\$37,444.39</b>	

**Total Protection Services**

**\$91,584.00      \$49,611.50      \$41,972.50**

**Transportation Services**

**Roads**

01-03-03R-5120 Roads Education/Training	600.00	0.00	\$600.00	
01-03-03R-5125 Roads Mileage	200.00	308.61	(\$108.61)	re drop off & pickup Road Super re plow installation in Pembroke
01-03-03R-5140 Roads Associations - Men	650.00	638.19	\$11.81	
01-03-03R-5175 Road super - Cell Phone	400.00	256.80	\$143.20	
01-03-03R-5180 Garage Utilities	7,000.00	2,476.23	\$4,523.77	Hydro/propane
01-03-03R-5255 Repairs/Maintenance - Ga	1,000.00	104.67	\$895.33	Ice salt re garage entrances
01-03-03R-5260 Upgrade/Capital - Garage	0.00	0.00	\$0.00	
01-03-03R-5265 Special Projects - Roads	30,000.00	6,500.11	\$23,499.89	Installation & cost of plow + cost to enhance suspension on township truck as per resolution 13/11/15/008
01-03-03R-5275 Miscellaneous	0.00	551.41	(\$551.41)	purchase of a security camera system for the Twp Garage
01-03-03R-5605 Culverts	6,225.00	0.00	\$6,225.00	
01-03-03R-5610 Road Maintenance	2,000.00	1,700.00	\$300.00	open culvert & clean trees on Adelard Rd/nuisance beaver
01-03-03R-5615 Truck Expenses - Roads	7,000.00	2,732.07	\$4,267.93	Twp truck regular maintenance & gas
01-03-03R-5616 Truck Repairs - Roads	3,000.00	1,383.37	\$1,616.63	Twp truck engine fault code retrieval & diagnostics reset & truck repair re damage from Break and enter & oil change
01-03-03R-5619 Ploughing	25,000.00	18,628.78	\$6,371.22	



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01-03-03R-5620	Calcium	14,000.00	10,968.61	\$3,031.39	
01-03-03R-5625	Ditching	9,100.00	850.00	\$8,250.00	
01-03-03R-5630	Grading	17,000.00	12,666.50	\$4,333.50	
01-03-03R-5635	Gravel Crushing	10,000.00	0.00	\$10,000.00	
01-03-03R-5640	Gravel Pits	0.00	2,404.90	(\$2,404.90)	2016 annual fee re sand / gravel & royalty fees
01-03-03R-5645	Gravel Resurfacing	11,300.00	8,100.00	\$3,200.00	
01-03-03R-5650	Sand & Salt Purchase	12,000.00	7,080.00	\$4,920.00	
01-03-03R-5655	Sanding	12,000.00	8,862.48	\$3,137.52	
01-03-03R-5660	Standby - Contractor	10,000.00	5,474.10	\$4,525.90	
01-03-03R-5665	Tools & Supplies - Roads	4,000.00	729.18	\$3,270.82	gas for snow blower / small misc tools / Cordless Drill
01-03-03R-5670	Twp Signs & Posts	1,000.00	30.00	\$970.00	
01-03-03R-5675	Contingency	0.00	0.00	\$0.00	
<b>Total</b>		<b>\$183,475.00</b>	<b>\$92,446.01</b>	<b>\$91,028.99</b>	

**Waste Management**

01-04-04W-5120	Education/Training	600.00	459.30	\$140.70	Training - Transportation of Dangerous Goods - Apr 13, 2016 re Office Admin
01-04-04W-5121	Public Education/Promos	600.00	660.00	(\$60.00)	CIF Municipal Blue Bags
01-04-04W-5125	Environmental Mileage	300.00	1,649.35	(\$1,349.35)	garbage & recycling roadside pickup with personal truck
01-04-04W-5140	Environmental Associatio	200.00	100.00	\$100.00	
01-04-04W-5255	Repairs/Maintenance - La	2,000.00	0.00	\$2,000.00	
01-04-04W-5260	Environmental Upgrade/C	750.00	0.00	\$750.00	
01-04-04W-5265	Environmental Special Pr	0.00	0.00	\$0.00	
01-04-04W-5275	Environmental Miscellane	0.00	0.00	\$0.00	
01-04-04W-5615	Environmental Truck Exp	3,000.00	1,400.52	\$1,599.48	DS truck regular maintenance & gas
01-04-04W-5616	Environmental Truck Rep	1,000.00	105.33	\$894.67	Truck repairs: squeel from front rights side / replaced license plate assembly)
01-04-04W-5705	Composter Rebate Progr	300.00	0.00	\$300.00	
01-04-04W-5715	Disposal Site Monitoring	25,000.00	14,765.00	\$10,235.00	
01-04-04W-5720	Disposal Site Study	30,000.00	6,511.88	\$23,488.12	
01-04-04W-5725	Environmental Expenses	2,000.00	2,989.28	(\$989.28)	Cambium fees re Landfill site stats & presentation / signage for Deux Rivieres Site / supplies
01-04-04W-5730	Excavation - Landfill Sites	12,000.00	6,950.00	\$5,050.00	
01-04-04W-5735	Household Hazardous W	14,000.00	7,314.25	\$6,685.75	
01-04-04W-5740	Recycling	27,500.00	28,492.10	(\$992.10)	Includes monthly recycling payment / purchase of 9 - 8yd front load containers for recycling at both landfill sites
<b>Total</b>		<b>\$119,250.00</b>	<b>\$71,397.01</b>	<b>\$47,852.99</b>	

**Cemetery**

01-05-05C-5900	Cemetery	0.00	0.00	\$0.00	
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<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Helipad</b>				
01-05-05H-5901 Helipad Maintenance	3,500.00	100.00	\$3,400.00	snow plowing helipad
<b>Total</b>	<b>\$3,500.00</b>	<b>\$100.00</b>	<b>\$3,400.00</b>	
<b>Physician Recruitment</b>				
01-05-05P-5920 Physician Recruitment	1,300.00	0.00	\$1,300.00	
<b>Total</b>	<b>\$1,300.00</b>	<b>\$0.00</b>	<b>\$1,300.00</b>	
<b>Parks &amp; Recreation</b>				
01-06-06P-5130 Hall Supplies	2,000.00	1,225.27	\$774.73	
01-06-06P-5131 Volunteer Appreciation	600.00	0.00	\$600.00	
01-06-06P-5170 Hall Telephone	800.00	405.52	\$394.48	
01-06-06P-5180 Hall Utilities	10,000.00	4,884.63	\$5,115.37	hydro/propane
01-06-06P-5255 Hall Repairs/Maintenance	5,000.00	897.40	\$4,102.60	water softener salt for water purification system / Pest Control Fees
01-06-06P-5260 Hall Upgrade/Capital	7,300.00	0.00	\$7,300.00	
01-06-06P-5265 Recreation Special Projec	57,096.00	65.23	\$57,030.77	
01-06-06P-5275 Recreation Miscellaneous	2,500.00	28.08	\$2,471.92	
01-06-06P-5560 Hall Expenses	200.00	89.00	\$111.00	beer cooler lock
01-06-06P-5565 Hall Rental Refunds	500.00	225.00	\$275.00	
01-06-06P-5570 Rec Expenses	32,164.94	22,426.57	\$9,738.37	cancel criterion re theatre / trail side signage / 50% share of bar profit re private events / Trail Side supplies / visa NYE supplies & staff Christmas party which will be adj back to 2015 / bar extended costs / bar supplies- mix & alcohol / Healthy Kids-Lending Hub supplies (bikes, paddle boards, kayaks, helmets, etc.../ 50-60's dance
01-06-06P-5571 Seniors Program	0.00	6,053.60	(\$6,053.60)	comedy stage hypnosis / yoga instructor / snowshoes / invitation cards re seniors volunteer party / volunteer appreciation dinner / snowshoe poles / flower box materials / quilting material
01-06-06P-5575 Homecoming Canada Day	0.00	1,264.33	(\$1,264.33)	Fundraising efforts: bingo prizes / supplies/ Balloon Entertainer - 50% of cost re Mr. Dimples "A Smile Is Just A Twist Away" / Misc games & prizes - all to raise funds for the 2017 yr
01-06-06P-5576 Hall Furniture & Equipmer	2,600.00	314.92	\$2,285.08	material for shelving in bar area
01-06-06P-5580 Grounds keeping Mainten	11,400.00	7,769.47	\$3,630.53	
01-06-06P-5585 Parks & Boat Launch Cap	30,931.03	31,841.49	(\$910.46)	material for dock repair of boat launches & Contractor fees / Solar Lights for all 3 boat launches



The United Townships of Head, Clara & Maria  
 Statement of Revenues & Expenditures - Jan 1 to Sept 06, 2016  
 Report 15/09/16/902

Annual Budget	Annual Budget	YTD Actual	Balance	Description
<b>Total</b>	<b>\$163,091.97</b>	<b>\$77,490.51</b>	<b>\$85,601.46</b>	
<b>County Consult Fees</b>				
01-07-07C-5925 County Consult Fees	0.00	0.00	\$0.00	
<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Transfer to Reserve Funds</b>				
01-08-08R-5905 Transfer to Reserve Fund	1,500.00	86,451.88	(\$84,951.88)	\$2,000 to elections / \$6,350 to Parks & Recreation / \$10,000 to Disposal Site Vehicle / \$6,000 to Gravel Crushing / \$8,050 to Garage Replacement / \$9,000 to Garage Repair & Maintenance / \$6,000 to Facility Management - Hall & Office Upgrade / \$18,051.88 to Hall-Office Replacement / \$6,000 to Hall-Office Repair & Maintenance /
<b>Total</b>	<b>\$1,500.00</b>	<b>\$86,451.88</b>	<b>(\$84,951.88)</b>	
<b>Transferred to Deferred Revenue</b>				
01-09-09D-5910 Transfer to Deferred Reve	0.00	0.00	\$0.00	
<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Total Expenses</b>		<b>\$1,011,847.97</b>	<b>\$664,766.07</b>	<b>\$347,081.90</b>
<b>Net Income</b>		<b>\$0.00</b>	<b>\$191,091.37</b>	<b>\$191,091.37</b>