



**THE CORPORATION of the UNITED TOWNSHIPS of HEAD, CLARA & MARIA**  
**AGENDA**

Thursday, December 19, 2019 at 1:00 p.m.

1. Call to Order and Moment of Silence

*Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long term benefit of our Municipality and those we represent.*

2. Roll Call

3. Recital of the Municipal Mission and Vision Statements

4. Disclosure of Pecuniary interest & General Nature Thereof

5. Deputations/Presentations - none

6. Adoption of Minutes of previous meeting

- i. Council Minutes –
  - i. November 21<sup>st</sup>, 2019
- ii. Library Board Minutes –
  - i. November 5<sup>th</sup>, 2019
- iii. Recreation Committee Minutes
  - i. December 10<sup>th</sup>, 2019

7. Petitions and Correspondence

Information Only – (Please advise if you feel any item warrants further consideration)

- i. Ministry of Economic Development, Job Creation and Trade – Job Site Challenge
- ii. AMO – E-Scooter Pilot
- iii. OPP – News Bulletin

8. Mayor's Report

- Report 29/12/19/801 – Mayor Debbi Grills

9. Financial Report - none

10. Unfinished Business –

- Report 19/12/19/1001 – Hall Rental Policy and Fee Schedule
- Report 19/12/19/1002 – MLSC Draft Lease Agreement
- Report 19/12/19/1003 – Job Descriptions/ Salary

11. Addendum (New Business) –

- Report 19/12/19/1101 - 2020 Council Meeting Schedule
- Report 19/12/19/1102 - COLA and CPI Increase
- Report 19/12/19/1103 - Performance Appraisal Results – to follow
- Report 19/12/19/1104 - Recreation Advisory Committee Appointments
- Report 19/12/19/1105 – Signing Authority

12. By-Laws –

- Report 19/12/19/1201 - Interim Taxation By-Law 2019-30
- Report 19/12/19/1202 - Borrowing By-Law 2019-31
- Report 21/11/19/1203 - Council Remuneration By-Law 2019-32

13. Closed Session

- i. Adoption of Special Closed Meeting Minutes of November 21, 2019

14. Business Arising from Closed Session
15. Questions and Answers
16. Confirmation of Proceedings By-law # 2019-33
17. Adjournment

Note\* Alternate formats and communication supports are available on request.

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HCM Mission: At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

HCM Vision: Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.