

THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA
PUBLIC WORKS ADVISORY COMMITTEE
MINUTES

Thursday, February 11, 2020 at 9:30 a.m.

1. Roll Call

Committee Members: David Balla-Boudreau, Neville Chamberlain, Ken Giroux, Jim Gibson, Pat McGurran

Council Reps: Mayor Debbi Grills

Staff: Crystal Fischer, Charlotte Toope

Chairperson: Councillor Ernie Villeneuve

Absent: Andy Boissonneault, John Miller

2. Adoption of Minutes of previous meeting – January 14th, 2020

3. Unfinished Business

i. Boat Launch Proposal Tender

- Stonecliffe - Out 75 ft. from the end of the dock and 6-8ft at the bottom.

ACTION: Jim Gibson will send scope of work to Clerk by January 12th, 2020.

- Need to clarify in request for review to Department of Oceans and Fisheries that this work will be done when water levels are low, resulting in no work being done in water. Also, there is no inflow into the water system and no off flow.
- Deux Rivieres – Jack crib up from bottom and shimmed to level. It is noted that Deux Rivieres work is the priority as it is a safety issue.
- Mackey should cost approximately \$29000. The work at Mackey will require no shoreline digging as work is to be done at entrance end of the dock.

ii. Streetlights

- Hydro is supposed to send David info to put into a service notification so that someone can come out and take a look at the work that will need to be done.
- David instructed by committee to not invest any more time on research until it has gone to Council for approval. Rough estimate of \$6000 per light.

- iii. Old Mackey Park –
 - 0.3 km from pole on top of the hill to back end of Pavilion. Estimated cost that underground wire and transformer would cost approximately \$23000 (based on 1000 ft).
 - Suggestion made to put panel into pavilion and purchase a good generator to hook up 200 amp service on a trailer. This would be about half the cost of running power to the pavilion, based on the generator purchased. This generator could also be used for other parks and in emergencies. Need to consider storage and maintenance, diesel fuel, ease of use.

4. New Business

- i. Plowing Contract
 - Provided for information purposes only.

- ii. Grading Contract
 - Suggested to contact Laurentian Hills to enquire about a fee for service agreement with them for grading.
 - Consider contract/service change to have a full grade in the Spring and grade for the rest of the year on an as needed basis. .

ACTION: Clerk to update Schedule A – to clarify expected end points for grading on certain roads (similar to plowing contract).

- iii. Earl Francoeur
 - Will see if he is available in March. He requested that the meeting be held in the afternoon, however the committee was not in favor of changing the meeting time.

- iv. Permanent vs seasonal residents - will come back to when tour of the roads happen. Staff can help with that list

5. Questions and Answers

- Jim Gibson volunteered to provide Interim Clerk/Treasurer with a tour of the municipality in west end and provide area history etc.

6. Adjournment –

The meeting adjourns at 11:15 am to meet again March 10th, 2020 at 9:30 am.