



**THE CORPORATION OF THE UNITED TOWNSHIPS
OF HEAD, CLARA & MARIA**

Minutes of December 12, 2020

Minutes of a special meeting of Council held on Saturday, December 12, 2020 at 1:00 p.m. in the Municipal Hall.

1. **CALL TO ORDER & MOMENT OF SILENT REFLECTION** – Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long term benefit of our Municipality and those we represent.

2. **ROLL CALL** – The following persons were present: Mayor Debbi Grills, Councillors: Brent Allen, Chris Dowser, Fran Kelly-Chamberlain, and Ernie Villeneuve.

Staff: Charlotte Toope, Clerk/ Treasurer, members of the public

Absent/Regrets:

3. **RECITAL OF THE MUNICIPAL MISSION AND VISION STATEMENTS** – Councillor Kelly-Chamberlain

HCM Mission: At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

HCM Vision: Providing a healthy, connected and sustainable community teeming with possibilities for our citizens now and into the future.

4. **DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF** - none

5. **DEPUTATIONS/PRESENTATIONS** - none

6. **ADDENDUM (NEW BUSINESS)**

- **Review of Service Delivery Review Recommendations**

Resolution No.: 12/12/20/002

Moved by Councillor Dowser and seconded by Allen

WHEREAS Council has reviewed Recommendation #1

BE IT RESOLVED THAT Council does here by approval the closure of one landfill to reduce costs, exaction, snow clearing and monitoring.

Recorded Vote		
Allen, B	Yea ___	Nay <u>X</u>
Dowser, C	Yea ___	Nay <u>X</u>
Grills, D	Yea ___	Nay <u>X</u>
Kelly-Chamberlain, F	Yea ___	Nay <u>X</u>
Villeneuve, E	Yea <u>X</u>	Nay ___

Defeated

Resolution No.: 12/12/20/003

Moved by Councillor Villeneuve and seconded by Councillor Kelly-Chamberlain

WHEREAS Council has reviewed Recommendation #2

BE IT RESOLVED THAT Council does hereby approve the purchase of a suitable trailer to be used by the waste management and public works department. To be included in the 2021 budget.

Recorded Vote		
Allen, B	Yea <u>X</u>	Nay ___
Dowser, C	Yea ___	Nay <u>X</u>
Grills, D	Yea <u>X</u>	Nay ___
Kelly-Chamberlain, F	Yea <u>X</u>	Nay ___
Villeneuve, E	Yea <u>X</u>	Nay ___

Carried

Resolution No.: 12/12/20/004

Moved by Councillor Villeneuve and seconded by Allen

WHEREAS Council has reviewed Recommendation #3

BE IT RESOLVED THAT Council does hereby direct staff to continue to pursue IT upgrades for the municipal office. Costs in excess of budgeted amounts to be brought to Council for approval.

Carried Unanimously

Resolution No.: 12/12/20/005

Moved by Councillor Kelly-Chamberlain and seconded by Councillor Dowser

WHEREAS Council has reviewed Recommendation #4

BE IT RESOLVED THAT Council does hereby direct staff to pursue the possibility of receiving contracted IT support from the County of Renfrew.

Carried Unanimously

Resolution No.: 12/12/20/006

Moved by Councillor Dowser and seconded by Councillor Kelly-Chamberlain

WHEREAS Council has reviewed Recommendation #5

BE IT RESOLVED THAT Council does hereby direct staff to implement a modest fee for Lending Hub use for large items.

Recorded Vote		
Allen, B	Yea ___	Nay <u>X</u>
Dowser, C	Yea <u>X</u>	Nay ___
Grills, D	Yea <u>X</u>	Nay ___
Kelly-Chamberlain, F	Yea <u>X</u>	Nay ___
Villeneuve, E	Yea ___	Nay <u>X</u>

Carried

Resolution No.: 12/12/20/007

Moved by Councillor Dowser and seconded by Councillor Kelly-Chamberlain

WHEREAS Council has reviewed Recommendation #5

BE IT RESOLVED THAT Council does hereby direct staff to implement a late fee for Lending Hub items and narrow inventory of borrowed items.

Recorded Vote		
Allen, B	Yea <u>X</u>	Nay ___
Dowser, C	Yea <u>X</u>	Nay ___
Grills, D	Yea <u>X</u>	Nay ___
Kelly-Chamberlain, F	Yea <u>X</u>	Nay ___
Villeneuve, E	Yea ___	Nay <u>X</u>

Carried

Resolution No.: 12/12/20/008

Moved by Councillor Villeneuve and seconded by Councillor Allen

WHEREAS Council has reviewed Recommendation #6 & #7

BE IT RESOLVED THAT Council does hereby authorize Clerk to write a letter in pursuit of a partnership with neighbours for the provision of response to vehicle extrication and fire requirements in Head, Clara & Maria.

Carried Unanimously

Resolution No.: 12/12/20/009

Moved by Councillor Kelly-Chamberlain and seconded by Councillor Villeneuve

WHEREAS Council has reviewed Recommendation #8 and #9

BE IT RESOLVED THAT Council does hereby direct that the township will continue to support the library as it currently does, including librarian salary for one day per week.

Carried Unanimously

Resolution No.: 12/12/20/010

No mover or seconder

WHEREAS Council has reviewed Recommendation #10

BE IT RESOLVED THAT Council does hereby direct staff to investigate the development of a snow clearing service for driveways for HCM residents.

No vote

Resolution No.: 12/12/20/011

Moved by Councillor Allen and seconded by Councillor Dowser

WHEREAS Council has reviewed Recommendation #11

BE IT RESOLVED THAT Council does hereby direct staff to continue to contract services for road plowing, sanding and summer gravel grading.

Carried Unanimously

Resolution No.: 12/12/20/012

Moved by Councillor Dowser and seconded by Councillor Kelly-Chamberlain

WHEREAS Council has reviewed Recommendation #12

BE IT RESOLVED THAT Council does hereby direct that this recommendation be included in the upcoming review of road maintenance in HCM.

Carried Unanimously

Resolution No.: 12/12/20/013

Moved by Councillor Allen and seconded by Councillor Dowser

WHEREAS Council has reviewed Recommendation #13

BE IT RESOLVED THAT Council does hereby direct that the Township continue with two full time administrative staff, with part-time, casual and project based support as needed.

Carried Unanimously

Resolution No.: 12/12/20/0014

Moved by Councillor Villeneuve and seconded by Councillor Kelly-Chamberlain

WHEREAS Council has reviewed Recommendation #14

BE IT RESOLVED THAT Council does hereby direct staff to aim to prepare a budget to be approved before the end of January, except for years following an election, when the budget should be adopted before the end of March.

Carried Unanimously

Resolution No.: 12/12/20/015

Moved by Councillor Allen and seconded by Councillor Kelly-Chamberlain

WHEREAS Council has reviewed Recommendation #15 and #16

BE IT RESOLVED THAT Council does hereby direct staff to pursue standing offers for services where applicable for professional services and contact the County of Renfrew to establish partnerships.

Carried Unanimously

7. CONFIRMATION OF PROCEEDINGS

Resolution No.: 12/12/20/016

Moved by Councillor Allen and seconded by Councillor Kelly-Chamberlain

BE IT RESOLVED THAT By-Law 2020-18 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on December 12, 2020 be read a first time short and passed.

Carried Unanimously

8. ADJOURNMENT

Resolution No.: 12/12/20/001

Moved by Councillor Kelly-Chamberlain seconded by Councillor Villeneuve

BE IT RESOLVED THAT this meeting adjourn at 3:40 p.m. to meet again on Thursday, December 17, 2020 at 1:00 p.m.

Carried Unanimously

MAYOR

CLERK

DISCUSSION NOTES: