



**THE CORPORATION OF THE UNITED TOWNSHIPS  
OF HEAD, CLARA & MARIA**

**Minutes of June 18, 2020**

Minutes of a regular meeting of Council held on Thursday, June 18<sup>th</sup>, 2020 at 1:00 p.m. in the Municipal Hall.

1. **CALL TO ORDER & MOMENT OF SILENT REFLECTION** – Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long term benefit of our Municipality and those we represent.

2. **ROLL CALL** – The following persons were present: Mayor Debbi Grills, Councillors: Brent Allen, Chris Dowser, Fran Kelly-Chamberlain, and Ernie Villeneuve.

**Staff:** Charlotte Toope, Clerk/ Treasurer, members of the public electronically

**Absent/Regrets:**

3. **RECITAL OF THE MUNICIPAL MISSION AND VISION STATEMENTS** – Councillor Dowser

**HCM Mission:** At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

**HCM Vision:** Providing a healthy, connected and sustainable community teeming with possibilities for our citizens now and into the future.

4. **DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF** – None

5. **DEPUTATIONS/PRESENTATIONS** – none

6. **ADOPTION OF MINUTES OF PREVIOUS MEETINGS (INCLUDING COMMITTEES)**

Resolution No.: 18/06/20/001

Moved by Councillor Villeneuve and seconded by Councillor Kelly-Chamberlain

**BE IT RESOLVED THAT** the minutes of the regular meeting of May 21<sup>st</sup>, 2020 be accepted as presented.

Carried Unanimously

Resolution No.: 18/06/20/002

Moved by Councillor Villeneuve and seconded by Councillor Kelly-Chamberlain

**BE IT RESOLVED THAT** the minutes of the special meeting of June 4<sup>th</sup>, 2020 be accepted as presented.

Carried Unanimously

Minutes for information only – none

Resolution No.: 18/06/20/008

Moved by Councillor Villeneuve and seconded by Councillor Kelly-Chamberlain

**BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara and Maria does hereby amend the agenda to include discussion of mayor's letter in unfinished business, not as correspondence.

7. **CORRESPONDENCE & PETITIONS**

**Petitions** - none

**Correspondence**

- i. Northumberland County Council Resolution re: Provincially Significant Wetlands Designation
- ii. Resolution regarding federal government amending Criminal Code and planned firearm buyback program  
**ACTION: Clerk to send letter of support regarding revoking the federal Criminal Code amendment and firearm buyback program.**
- iii. Request for support for Essential Workers Day – Town of Fort Erie
- iv. Bissett Creek cemetery – telephone call to Mayor (verbal report)

8. **MAYOR'S REPORT**

- Report 20/06/18/801 – Mayor Debbi Grills

## 9. STAFF REPORT - none

## 10. UNFINISHED BUSINESS

- Report 20/06/18/1001 – Blue Box Transition to Producer Responsibility

Resolution No.: 18/06/20/003

Moved by Councillor Kelly-Chamberlain and seconded by Councillor Villeneuve

**WHEREAS** the amount of single-use plastics leaking into our lakes, rivers, waterways is a growing area of public concern;

**WHEREAS** reducing the waste we generate and reincorporating valuable resources from our waste stream into new goods can reduce GHGs significantly;

**WHEREAS** the transition to full producer responsibility for packaging, paper and paper products is a critical to reducing waste, improving recycling and driving better economic and environmental outcomes;

**WHEREAS** the move to a circular economy is a global movement, and that the transition of Blue Box programs would go a long way toward this outcome;

**WHEREAS** the United Townships of Head, Clara and Maria is supportive of a timely, seamless and successful transition of Blue Box programs to full financial and operational responsibility by producers of packaging, paper and paper products;

**AND WHEREAS** the Association of Municipalities of Ontario has requested municipal governments with Blue Box programs to provide an indication of the best date to transition our Blue Box program to full producer responsibility;

**THEREFORE BE IT RESOLVED THAT** the United Townships of Head, Clara and Maria would like to transition their Blue Box program to full producer responsibility by January 1, 2023.

**AND THAT** this decision is based on the following rationale:

1. Municipal waste systems are not well positioned to respond to the rapidly changing composition of products and packaging, the necessary investments in collection and processing infrastructure, and the demands of end markets.
2. Producers can best reduce waste, increase the resources that are recovered and reincorporated into the economy, and enable a consistent province-wide system that makes recycling easier and more accessible.

**AND THAT** the Municipality would be interested in providing collection services to Producers should we be able to arrive at mutually agreeable commercial terms.

**AND FURTHER THAT** any questions regarding this resolution can be directed to the Municipal Clerk at 613-586-2526 or [clerk@headclaramaria.ca](mailto:clerk@headclaramaria.ca)

**AND FURTHER THAT** the resolution be forwarded to the Association of Municipalities of Ontario and the Ontario Ministry of the Environment, Conservation and Parks.

Carried Unanimously

## 11. ADDENDUM (NEW BUSINESS)

- Report 20/06/18/1101 – Clerk-Treasurer MAP Program

Resolution No.: 18/06/20/004

Moved by Councillor Allen and seconded by Councillor Kelly-Chamberlain

**WHEREAS** Council passed resolution #20/02/20/008 to allow the temporary Clerk-Treasurer to enroll in the Municipal Administration Program at the County of Renfrew;

**AND WHEREAS** the course offered at the County of Renfrew was cancelled due to COVID-19;

**AND WHEREAS** this course is offered online through AMTCO;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara and Maria does hereby authorize the enrollment and payment for MAP to be taken online by the temporary Clerk-Treasurer at a revised cost of \$452.00.

Carried Unanimously

- Report 20/06/18/1102 – Property Tax Interest Deferral  
Deferred

- Report to Council – Can a Mayor speak on behalf of council without first consulting council?

See Discussion notes on last page

## 12. BY-LAWS

- None

#### 14. QUESTIONS AND ANSWERS

#### 15. CONFIRMATION OF PROCEEDINGS

Resolution No.:18/06/20/006

Moved by Councillor Allen and seconded by Councillor Kelly-Chamberlain

**BE IT RESOLVED THAT** By-Law 2020-12 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on Thursday, June 18, 2020 be read a first time short and passed.

Carried Unanimously

#### 16. ADJOURNMENT

Resolution No.: 18/06/20/007

Moved by Councillor Villeneuve seconded by Councillor Dowser

**BE IT RESOLVED THAT** this meeting adjourn at 2:07 p.m. to meet again on Saturday, August 22, 2020 at 1:00 p.m.

Carried Unanimously

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**MAYOR**

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**CLERK**

**DISCUSSION:** Can a Mayor speak on behalf of council without first consulting council?

- Councillor Villeneuve provided council members with a report outlining his opinion on whether the mayor was acting within her role regarding the letter that was sent to Premiere Doug Ford in May, in partnership with other local Mayors.