



**THE CORPORATION OF THE UNITED TOWNSHIPS
OF HEAD, CLARA & MARIA**

Minutes of September 17, 2020

Minutes of a regular meeting of Council held on Thursday, September 17th, 2020 at 1:00 p.m. in the Municipal Hall.

1. **CALL TO ORDER & MOMENT OF SILENT REFLECTION** – Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long term benefit of our Municipality and those we represent.

2. **ROLL CALL** – The following persons were present: Mayor Debbi Grills, Councillors: Brent Allen, Chris Dowser, Fran Kelly-Chamberlain, and Ernie Villeneuve.

Staff: Charlotte Toope, Clerk/ Treasurer, members of the public

Absent/Regrets:

3. **RECITAL OF THE MUNICIPAL MISSION AND VISION STATEMENTS** – Councillor Allen

HCM Mission: At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

HCM Vision: Providing a healthy, connected and sustainable community teeming with possibilities for our citizens now and into the future.

4. **DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF** – None

5. **DEPUTATIONS/PRESENTATIONS**

- Hendrik Vanderhorn – Sandpit
Mr. Vanderhorn to return to a future Council meeting with a business proposal should be choose to pursue this.

6. **ADOPTION OF MINUTES OF PREVIOUS MEETINGS (INCLUDING COMMITTEES)**

Resolution No.: 17/09/20/001

Moved by Councillor Dowser and seconded by Councillor Kelly-Chamberlain

BE IT RESOLVED THAT the minutes of the regular meeting of August 17, 2020 be accepted as amended.

Carried

Minutes for information only – Library Board Committee – June 2nd, 2020

7. **CORRESPONDENCE & PETITIONS**

Petitions - none

Correspondence

- i. Emancipation Day – City of Elliot Lake
- ii. Security from Trespass Act – Ministry of Agriculture, Food and Rural Affairs
- iii. Tax Sale Process Resuming – RealTax
- iv. Clerk Treasurer Enrollment in Investments 101 – Municipal Investing – AMO
- v. HHW Mobile Activity Report – DrainAll
ACTION: Clerk-Treasurer to send 2019 report to Council for comparison, as well as the invoice for event once it has been received.
- vi. Bill 197 Information Session Presentation - MMAH

8. **MAYOR'S REPORT**

- Report 20/09/17/801 – Mayor Debbi Grills

9. **STAFF REPORT** - None

10. **UNFINISHED BUSINESS**

- Report 20/09/17/1001 – Streetlights

Resolution 17/09/20/002

Moved by Councillor Kelly-Chamberlain and seconded by Councillor Dowser

WHEREAS the Public Works Advisory Committee has been investigating the feasibility and cost of installing streetlights at several locations throughout the United Townships of Head, Clara & Maria;

AND WHEREAS at the August 22nd, 2020 council directed staff to investigate and provide findings to compare use of electric and solar streetlights;
THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria upon review of staff investigations and Report 20/09/17/1001 does hereby direct staff to continue with pursuing the purchase and installation of electric streetlights.
AND FURTHER that final costs be presented for approval of the Council of the United Townships of Head, Clara & Maria before work is to commence.
Carried Unanimously

11. ADDENDUM (NEW BUSINESS)

- Report 20/09/17/1101 – Haines Severance

Resolution No.: 17/09/20/003

Moved by Councillor Villeneuve and seconded by Councillor Allen

WHEREAS a Planner's report to Council and municipal commenting form has been sent for review and response by the United Townships of Head, Clara & Maria relating to a severance request for Part of Lot 1, Concession A in the geographic township of Head (B19/20 and B20/20);

AND WHEREAS Council has reviewed the provided documentation relating to the severance application and response from the Ministry of Transportation;

THEREFORE BE IT RESOLVED THAT Council does hereby direct staff to complete the commenting form for both severed lots based upon discussion at Council.

Carried Unanimously

- Report 20/09/17/1102 – IT Contract

Resolution No.: 17/09/20/004

Moved by Councillor Dowser and seconded by Councillor Allen

WHEREAS at the August 22nd, 2020 Council meeting, direction was given to staff to investigate the cost of an IT service contract;

AND WHEREAS staff has investigated the costs and evaluated the needs of the office and recommends using JMT Solutions for IT services on an as needed basis;

THEREFORE BE IT RESOLVED THAT Council does hereby direct staff to proceed with using JMT solutions on an as needed basis for IT issues in the municipal office.

Carried Unanimously

12. BY-LAWS

- None

14. QUESTIONS AND ANSWERS

15. CONFIRMATION OF PROCEEDINGS

Resolution No.: 17/09/20/005

Moved by Councillor Kelly-Chamberlain and seconded by Councillor Allen

BE IT RESOLVED THAT By-Law 2020-14 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on Thursday, September 17th, 2020 be read a first time short and passed.

Carried Unanimously

16. ADJOURNMENT

Resolution No.: 17/09/20/006

Moved by Councillor Dowser seconded by Councillor Villeneuve

BE IT RESOLVED THAT this meeting adjourn at 2:23 p.m. to meet again on Thursday, October 15, 2020 at 1:00 p.m.

Carried Unanimously

MAYOR

CLERK