

**Townships of Head, Clara, and Maria**  
*Revenue & Expenses Report*  
For the Period Ending September 30, 2018

	Budget	Year To Date	Variance
<b>REVENUE</b>			
Transfer from Deferred Revenue	0	0	0
51-1005 - Transfer from Deferred Revenue - Admin			
<b>Total Transfer from Deferred Revenue:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfer from Reserves</b>			
51-1015 - Transfer from Reserves - Admin	1,000		(1,000)
<b>Total Transfer from Reserves:</b>	<b>1,000</b>	<b>0</b>	<b>(1,000)</b>
<b>Previous Year Surplus</b>			
41-8410 - Previous Year Surplus (Deficit)	272,705		(272,705)
<b>Total Previous Year Surplus:</b>	<b>272,705</b>	<b>0</b>	<b>(272,705)</b>
<b>Taxation</b>			
41-8411 - Municipal Taxation - General	496,747	496,684	(63)
41-8412 - Grants in Lieu of Hydro	105,500	105,558	58
41-8421 - Municipal Taxation - PIL Prov	49,000	55,414	6,414
41-8422 - Municipal Taxation - PIL Tenant Tax Liab			
41-8431 - Interest on Taxes Outstanding			
41-8441 - Tax Sale Cost Recovery	3,500	5,989	2,489
<b>Total Taxation:</b>	<b>654,747</b>	<b>663,645</b>	<b>8,898</b>
<b>General Government</b>			
51-1111 - Permits & Fees - Admin	750	1,253	503
51-1119 - Miscellaneous - Admin	7,000	9,241	2,241
51-1120 - Convenience Fees	275		(275)
51-1121 - General Bank Interest	450		(450)
51-1122 - Treasurer Bank Interest			
51-1131 - Donation - Admin	1,900		(1,900)
51-1132 - Sales - Admin		37	37
51-1133 - Sale of Surplus Land			
51-1134 - Sale of HCM Surplus Merchandise	3,500	2,620	(880)

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51-1141 - OMPF (ON Mun Partnership Fund)	68,100	51,075	(17,025)
51-1142 - Gas Tax	45,350		(45,350)
51-1151 - Aggregate Resources	700		(700)
51-1311 - Special Grants - Admin	50,000		(50,000)
51-1341 - Promotion Sales - Admin	200	62	(138)
51-1565 - Election Bond	800	1,527	727
51-1611 - Library Reimbursement		1,965	1,965
<b>Total General Government:</b>	<b>179,025</b>	<b>67,780</b>	<b>(111,245)</b>
<b>Building Services</b>			
51-2311 - Building Permits & Fees	1,500	1,823	323
<b>Total Building Services:</b>	<b>1,500</b>	<b>1,823</b>	<b>323</b>
<b>Fire Services</b>			
51-2511 - Fire Permits & Fees	100	177	77
<b>Total Fire Services:</b>	<b>100</b>	<b>177</b>	<b>77</b>
<b>Environmental Services</b>			
51-4211 - Tipping Fees	8,000	2,358	(5,642)
51-4511 - Recycling Grant	5,000		(5,000)
51-4512 - Recycling Income	500	66	(434)
<b>Total Environmental Services:</b>	<b>13,500</b>	<b>2,424</b>	<b>(11,076)</b>
<b>Helipad</b>			
51-5211 - Helipad/Ornge	3,500		(3,500)
<b>Total Helipad:</b>	<b>3,500</b>	<b>0</b>	<b>(3,500)</b>
<b>Rec Committee (RC)</b>			
51-6105 - Transfer from Rec Reserves	14,600		(14,600)
51-6111 - Baked Goods	1,200		(1,200)
51-6112 - Trail Side Cafe	2,500	1,755	(745)
51-6113 - Ball Tournament	1,500		(1,500)
51-6114 - Canada Day	3,000		(3,000)

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51-6115 - Canada Day Grant	900		(900)
51-6116 - Canada Day - Council Funding	2,500		(2,500)
51-6119 - Miscellaneous - RC	500	150	(350)
51-6125 - New Year's Eve	2,000		(2,000)
51-6131 - Donation - RC	100	58	(42)
51-6210 - Private Events - RC	2,000	2,046	46
51-6250 - Unplanned Events - RC	2,500	21	(2,480)
51-6411 - Special Grants - RC			
<b>Total Rec Committee (RC):</b>	<b>33,300</b>	<b>4,030</b>	<b>(29,270)</b>
<b>Parks &amp; Recreation General (P &amp; RG)</b>			
51-6510 - Donation - P & RG	250	30	(220)
51-6511 - Hall Rental - P & RG	500	2,235	1,735
51-6512 - Sales - Bar - P & RG	4,500	6,628	2,128
51-6513 - Sales - Canteen - P & RG	150	286	136
51-6519 - Miscellaneous - P & RG			
<b>Total Parks &amp; Recreation General (P &amp; RG):</b>	<b>5,400</b>	<b>9,179</b>	<b>3,779</b>
<b>Special Projects (RG)</b>			
51-9113 - 2018-01 / HCCK	6,000	6,000	
51-9114 - 2018-02 / NHSP	21,500		(21,500)
51-9115 - 2018-03 / OSCG	11,860		(11,860)
<b>Total Special Projects (RG):</b>	<b>39,360</b>	<b>6,000</b>	<b>(33,360)</b>
<b>Special Grants</b>			
51-9511 - 2018-11			
51-9521 - 2018-21			
51-9531 - 2018-31		50,000	50,000
51-9541 - 2018-41		6,148	6,148
51-9551 - 2018-51			
51-9561 - 2018-61			
51-9566 - 2018-66		1,040	1,040
51-9567 - 2018-67		21,845	21,845
51-9568 - 2018-68			

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<b>Total Special Grants:</b>	0	79,033	79,033
<b>EXPENSES</b>	0	0	0
<b>Payroll Expenses</b>			
61-1121 - Salaries/Wage	292,576	166,202	126,374
61-1131 - Payroll Taxes	18,000	10,197	7,803
61-1132 - Employment Benefits	15,000	4,201	10,799
61-1133 - WSIB Employer	8,500	4,335	4,165
61-1134 - EHT	5,250	2,880	2,370
61-1135 - Vacation Pay Employer	6,000	1,695	4,305
61-1136 - Employee Pension/RRSP Contributions	17,000	8,827	8,173
<b>Total Payroll Expenses:</b>	<b>362,326</b>	<b>198,337</b>	<b>163,989</b>
<b>Council</b>			
61-1211 - Donation - Council	2,000	41	1,959
61-1212 - Conventions & Training - Council	6,000	3,325	2,675
61-1213 - Paid Expenses - Council			
61-1214 - Charges to be Reimbursed - Council	200	178	22
61-1215 - Integrity Commissioner	8,000		8,000
61-1222 - Honorarium - Council	20,000	10,758	9,242
61-1223 - Mileage for HCM - Mayor	1,000	89	911
61-1224 - Mileage - Councilors	500		500
61-1225 - Mileage/Meetings - Rural Mayors' Forum	3,500		3,500
61-1241 - Resource Material - Council	1,500	160	1,340
61-1242 - Elections	4,500	558	3,942
<b>Total Council:</b>	<b>47,200</b>	<b>15,109</b>	<b>32,091</b>
<b>Administration General</b>			
61-1311 - Uncollectable Revenue - Admin	200		200
61-1312 - Penny Rounding			
61-1313 - Bank Charges	2,500		2,500
61-1314 - Convenience Fee	275		275

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61-1315 - Surplus Land Sale Expense	1,000		1,000
61-1316 - Accessibility - Admin	250	246	4
61-1317 - Resource Materials - Admin	6,500	1,962	4,538
61-1318 - Education & Training - Admin	1,250	441	809
61-1319 - Miscellaneous - Admin	2,000	590	1,410
61-1323 - Mileage - Admin	1,500		1,500
61-1341 - Promotion - Admin	2,000	2,062	(62)
61-1342 - Supplies - Office	1,200	1,015	185
61-1343 - Signage - MTO	25		25
61-1344 - Permits & Fees - Admin	2,000	1,144	856
61-1345 - Postage & Courier	38,000	27,368	10,632
61-1353 - Audit Fees	70,000	61,017	8,983
61-1354 - Legal Fees	1,000	325	675
61-1355 - Internet	25,000		25,000
61-1356 - Insurance	1,350	448	902
61-1357 - IT Services	250		250
61-1358 - Advertising	1,000	111	889
61-1361 - Computer Software	1,500		1,500
61-1362 - Computer Hardware	5,000	4,185	815
61-1363 - Taxation & Accounting Software	2,500	1,678	822
61-1366 - Membership Fees - Admin			
61-1379 - Contingency - Admin			
61-1391 - Special Projects - Admin	2,000	260	1,740
61-1411 - Property/Office Maintenance & Repair	1,200		1,200
61-1412 - Furniture & Equipment - Office			
61-1413 - Repair - Office	1,800	353	1,447
61-1458 - Telephone - Office		2,956	(2,956)
61-1611 - Library Expenses			
61-1711 - HST			
<b>Total Administration General:</b>	<b>171,300</b>	<b>106,161</b>	<b>65,139</b>
<b>North Renfrew Emergency Rescue Unit</b>			
61-2211 - NRERU	0	0	0
<b>Total North Renfrew Emergency Rescue Unit:</b>	<b>0</b>	<b>0</b>	<b>0</b>

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<b>Building Inspector</b>			
61-2311 - Mileage - CBO	2,000	877	1,123
61-2341 - Building Permits & Fees	100		100
61-2351 - Education/Training - CBO	250		250
61-2366 - Membership Fees - CBO	150		150
61-2367 - Telephone - CBO			
<b>Total Building Inspector:</b>	<b>2,500</b>	<b>877</b>	<b>1,623</b>
<b>Emergency Management</b>			
61-2411 - Preparedness - EMgt	5,600		5,600
61-2423 - Supplies - EMgt	250	257	(7)
61-2431 - Mileage - EMgt			
61-2451 - Education/Training - EMgt	250	71	179
<b>Total Emergency Management:</b>	<b>6,100</b>	<b>328</b>	<b>5,772</b>
<b>Fire Services</b>			
61-2511 - Fire Agreement - MNR	8,800	8,744	56
61-2512 - 911 Agreement - County	2,500	2,148	352
61-2513 - Supplies - Fire	300	1,079	(779)
<b>Total Fire Services:</b>	<b>11,600</b>	<b>11,971</b>	<b>(371)</b>
<b>Health &amp; Safety</b>			
61-2611 - Health & Safety	2,500	170	2,330
<b>Total Health &amp; Safety:</b>	<b>2,500</b>	<b>170</b>	<b>2,330</b>
<b>Policing Services</b>			
61-2711 - Policing	91,500	45,003	46,497
<b>Total Policing Services:</b>	<b>91,500</b>	<b>45,003</b>	<b>46,497</b>
<b>Roads</b>			
61-3113 - Garage Maintenance & Repair - RDS	1,000	32	968
61-3119 - Miscellaneous - RDS	800		800

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	Budget	Year To Date	Variance
61-3123 - Mileage - RDS	500	110	390
61-3141 - Supplies & Tools - RDS	1,000	1,314	(314)
61-3142 - Signs & Posts - RDS	1,000	54	946
61-3151 - Education/Training - RDS	600		600
61-3152 - Utilities - Garage	6,000	2,782	3,218
61-3158 - Telephone - RDS	700	300	400
61-3166 - Membership Fees - RDS	700	654	47
61-3179 - Contingency - RDS			
61-3191 - Special Projects - RDS	60,500		60,500
61-3211 - Road Maintenance	3,000	12,216	(9,216)
61-3311 - Vehicle Maintenance - RDS	8,000	4,175	3,825
61-3312 - Vehicle Repair - RDS	6,000		6,000
61-3411 - Culvert		3,062	(3,062)
61-3511 - Grading	22,000	9,670	12,330
61-3512 - Gravel Crushing			
61-3513 - Gravel Pit	3,000	8,139	(5,139)
61-3514 - Gravel Resurfacing	12,000		12,000
61-3611 - Plowing	25,000	13,196	11,804
61-3711 - Ditching		21,832	(21,832)
61-3811 - Calcium	13,500	11,417	2,083
61-3911 - Sand & Salt Purchase	12,250	6,535	5,715
61-3912 - Sanding	12,250	9,834	2,416
61-3913 - Standby	10,500	5,781	4,719
<b>Total Roads:</b>	<b>200,300</b>	<b>111,103</b>	<b>89,197</b>
<b>Waste Management</b>			
61-4112 - Miscellaneous - WMngt	500		500
61-4113 - Vehicle Maintenance - WMngt	3,500	1,912	1,588
61-4114 - Vehicle Repairs - WMngt	1,000	127	873
61-4115 - Environmental Expense	2,500	1,018	1,482
61-4123 - Mileage - WMngt	500		500
61-4141 - Supplies - WMngt	100	172	(72)
61-4151 - Education & Training - WMngt	1,000	763	237
61-4166 - Membership Fees - WMngt			
61-4191 - Special Projects - WMngt			

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	Budget	Year To Date	Variance
61-4211 - Monitoring - Landfill Sites	21,000	22,698	(1,698)
61-4212 - Study - Landfill Site	2,500	1,679	821
61-4311 - Excavation - Landfill Site Maintenance	10,000	4,289	5,711
61-4312 - Maintenance & Repair - Landfill Sites	2,500	605	1,895
61-4411 - Household Hazardous Waste	10,000	8,931	1,069
61-4511 - Recycling - WMngt	10,000	5,495	4,505
61-4512 - Public Education & Promos - WMngt	750		750
61-4513 - Composter Rebate Program - WMngt	300		300
<b>Total Waste Management:</b>	<b>66,150</b>	<b>47,689</b>	<b>18,461</b>
<b>Cemetery</b>			
61-5111 - Cemetery			
<b>Total Cemetery:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Helipad</b>			
61-5211 - Helipad Maintenance	3,500		3,500
<b>Total Helipad:</b>	<b>3,500</b>	<b>0</b>	<b>3,500</b>
<b>Physician Recruitment</b>			
61-5311 - Physician Recruitment	1,100	1,017	83
<b>Total Physician Recruitment:</b>	<b>1,100</b>	<b>1,017</b>	<b>83</b>
<b>Rec Committee</b>			
61-6111 - Baked Goods - RC	650		650
61-6112 - Trail Side Cafe - RC	1,000	857	143
61-6113 - Ball Tournament - RC	750	94	657
61-6114 - Canada Day - RC	6,400	4,747	1,653
61-6115 - Halloween - RC	100		100
61-6125 - New Year's Eve	1,800		1,800
61-6131 - Donation - RC	750	195	556
61-6210 - Private Events - RC			
61-6219 - Miscellaneous - RC	6,400	225	6,175
61-6250 - Unplanned Events - RC	3,500	415	3,085



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	Budget	Year To Date	Variance
61-6412 - Furniture & Equipment - RC	3,400		3,400
61-6451 - Special Grants	2,500		2,500
<b>Total Rec Committee:</b>	<b>27,250</b>	<b>6,533</b>	<b>20,717</b>
<b>Parks &amp; Recreation General (P &amp; RG)</b>			
61-6510 - Donation - P & RG	1,000		1,000
61-6512 - Volunteer Appreciation - P & RG			
61-6519 - Miscellaneous - P & RG	1,500	979	521
61-6541 - Cost of Goods Sold / Bar - P & RG	1,850	2,342	(492)
61-6542 - Costs of Goods Sold / Canteen - P & RG	150	55	95
61-6591 - Recreation Special Projects - P & RG			
61-6611 - Expenses - P & RG	500	480	20
61-6612 - Rental Refund - P & RG	500	218	282
61-6613 - Maintenance - P & RG	3,100	1,366	1,734
61-6614 - Repairs - P & RG		175	(175)
61-6641 - Supplies - P & RG	1,250	716	534
61-6642 - Furniture & Equipment - P & RG	1,000	22	978
61-6652 - Utilities - HALL	7,500	2,958	4,542
61-6658 - Telephone - HALL	200	102	98
<b>Total Parks &amp; Recreation General (P &amp; RG):</b>	<b>18,550</b>	<b>9,413</b>	<b>9,137</b>
<b>Grounds Maintenance</b>			
61-6811 - Grounds Maintenance - P & RG	12,500	8,575	3,925
<b>Total Grounds Maintenance:</b>	<b>12,500</b>	<b>8,575</b>	<b>3,925</b>
<b>Planning &amp; Development</b>			
61-7111 - County Consult Fees		700	(700)
<b>Total Planning &amp; Development:</b>	<b>0</b>	<b>700</b>	<b>(700)</b>
<b>Property Tax</b>			
61-8411 - Taxes Written Off	250		250
61-8441 - Tax Sale	2,500		2,500
<b>Total Property Tax:</b>	<b>2,750</b>	<b>0</b>	<b>2,750</b>

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**Special Project (RG)**  
61-9113 - 2018-01 / HCCK  
61-9114 - 2018-02 / NHSP  
61-9115 - 2018-03 / OSCG

**Total Special Project (RG):**

**Special Grants**

61-9511 - 2018-11  
61-9521 - 2018-21  
61-9531 - 2018-31  
61-9541 - 2018-41  
61-9551 - 2018-51  
61-9561 - 2018-61  
61-9566 - 2018-66  
61-9567 - 2018-67  
61-9568 - 2018-68

**Total Special Grants:**

**Capital Expenses**

62-1411 - Upgrade & Capital - Office  
62-3111 - Upgrade & Capital - Garage  
62-4111 - Upgrade & Capital - Waste Mngt  
62-6513 - Upgrade & Capital - Hall  
62-6812 - Upgrade & Capital - Parks & Boat Launch

**Total Capital Expenses:**

**Transfer to Reserve Funds**

91-9361 - Transfer to Reserves - Admin  
91-9410 - Transfer to Reserves - RC

**Total Transfer to Reserve Funds:**

**Transfer to Deferred Revenue**

	Budget	Year To Date	Variance
<b>Special Project (RG)</b>			
61-9113 - 2018-01 / HCCK	6,000	3,167	2,833
61-9114 - 2018-02 / NHSP	21,500	3,207	18,293
61-9115 - 2018-03 / OSCG	11,860	8,227	3,633
<b>Total Special Project (RG):</b>	<b>39,360</b>	<b>14,601</b>	<b>24,759</b>
<b>Special Grants</b>			
61-9511 - 2018-11			
61-9521 - 2018-21			
61-9531 - 2018-31			
61-9541 - 2018-41			
61-9551 - 2018-51			
61-9561 - 2018-61			
61-9566 - 2018-66			
61-9567 - 2018-67			
61-9568 - 2018-68			
<b>Total Special Grants:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Capital Expenses</b>			
62-1411 - Upgrade & Capital - Office	2,500	959	1,541
62-3111 - Upgrade & Capital - Garage			
62-4111 - Upgrade & Capital - Waste Mngt	4,500		4,500
62-6513 - Upgrade & Capital - Hall	8,000		8,000
62-6812 - Upgrade & Capital - Parks & Boat Launch	2,200	995	1,205
<b>Total Capital Expenses:</b>	<b>17,200</b>	<b>1,954</b>	<b>15,246</b>
<b>Transfer to Reserve Funds</b>			
91-9361 - Transfer to Reserves - Admin	88,000		88,000
91-9410 - Transfer to Reserves - RC	8,550		8,550
<b>Total Transfer to Reserve Funds:</b>	<b>96,550</b>	<b>0</b>	<b>96,550</b>
<b>Transfer to Deferred Revenue</b>			

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91-9560 - Transfer to Deferred Revenue	37,350		37,350
<b>Total Transfer to Deferred Revenue:</b>	<b>37,350</b>	<b>0</b>	<b>37,350</b>

*Certified correct and in accordance with the records Presented to council on*

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
Noella LeBreton  
Treasurer/Deputy Clerk

\_\_\_\_\_  
Mayor, Robert Reid

