

Type of Decision									
Meeting Date	Tuesday, Sept. 11, 2018				Report Date	Thursday, August 16, 2018			
Decision Required		Yes	x	No	Priority	X	High		Low
Direction		Information Only		x	Type of Meeting	X	Open		Closed
Clerk's - Report #11/09/18/801									

Subject: General report from Clerk/CAO

1. Time since the last meeting has largely been spent on:
 - a. Elections – policies, forms, questions, staffing, training, candidate info
 - b. Follow up with Expertise for Municipalities and Wishart – council policies and procedures
 - c. Working with Welch LLP, E4M and Crystal to complete Noella’s duties in her absence.
 - d. Vacation

2. The good stuff...
 - a. Canada Day was a success
 - b. Rec committee breakfast on Canada Day and BBQ in August were well attended
 - c. Children’s’ programming funded entirely through Healthy Kids was a success with at least 9 attendees each day.

3. Meeting Follow up and information:
 - a. Based on recommendations from our Integrity Commissioner’s office, I have updated the Report to Council template to ensure everyone is aware that proper consideration has been given by employees prior to making recommendations to council.
 - b. Earlier in 2018 we discussed naming a private road off of Adelard Road for 911 purposes. After consultation with the County it was determined that the more simple method is to handle this situation as other rural municipalities do and simply assign the 911 number to a remote property based on the nearest civic address road.
 - i. This one would then be at the intersection of the laneway and Adelard Road.
 - ii. Unless Council feels it is important to treat this in a different manner, staff will proceed with using this more typical method.

4. Grant application updates:
 - a. A new announcement under the Ontario Community Infrastructure Fund top up program is providing HCM with up to \$1,900,000 for approved funds. The challenge is that we do not have qualified projects under the following categories.

5. General

- a. Although the current Blue Box program is still unresolved, Stewardship Ontario has confirmed revenues for 2018s program to be paid out in 2019 at an increase of over 1%.
- b. The Clerk will be attending the AMCTO Zone 7 meetings and training in Mattawa later this week.
- c. Municipal insurance has been renewed with an increase of liability insurance from \$25,000,000 to \$50 mil due to increased exposure due to the Algonquin Trail at a cost of \$1,500. Otherwise, the policy actually decreased in cost by approximately \$50.

6. From Residents:

- a. Based on complaints of boat launch users, for 2019 we will apply bumpers to the docks to cover sharp edges and provide a buffer for boats/docks. Tires are to be added to corners for 2018.
- b. We have had complaints about bears at Deux Rivieres boat launch – staff quickly took care of the garbage situation.
- c. Complaint about brushing along Francoeur/Ashport Roads corner due to logging – staff quickly took care of the situation. It was on their agenda – simply busy with other work.

7. Municipal Elections:

- a. I have kept Council and Candidates apprised of all questions, concerns raised by others both via email and by posting on the Municipal website – elections page.
- b. Staff have been hired and are being trained to assist with the Advance poll on September 22 and the election to be held on October 22.

8. Council meeting audio is being uploaded to YouTube under Municipality the United Townships of Head, Clara, Maria. Log on to YouTube and search HCM Council meetings. This is lagging due to connectivity issues at the office.

- a. HCM supported All Candidates Meeting – September 5, 2018 -
- b. HCM Council Special Meeting July 24, 2018 -
- c. HCM Council Meeting June 20, 2018 -
- d. HCM Council Meeting June 12, 2018 -
- e. HCM Council Meeting May 15, 2018 – <https://youtu.be/rFpplrimZI>.
- f. HCM Council Meeting April 17, 2018 - <https://youtu.be/2AvwH1ZG3M0>
- g. HCM Council Meeting March 20, 2018 - <https://youtu.be/CQ6aT3LLwdl>
- h. HCM Council Meeting February 13, 2018 - <https://youtu.be/PR97ZilqkoM>
- i. HCM Council Meeting January 23, 2018 - <https://youtu.be/3vsLQ3gZzpQ>
- j. HCM Council Meeting December 19, 2017 <https://youtu.be/mJe6vcCqtXM>

Timely Issues Added After Packages Prepared

- 1.