

Request for Decision United Townships of Head, Clara & Maria Council

Type of Decision									
Meeting Date	Thursday, January 17, 2019				Report Date	Friday, January 11, 2019			
Decision Required	X	Yes		No	Priority	X	High		Low
Direction	X	Information Only			Type of Meeting	X	Open		Closed

2019 Council Meeting Schedule - Report #17/01/19/1201

SUBJECT:

Setting the Council meeting schedule for 2019.

RECOMMENDATION:

That Council adopt the following resolution authorizing meeting dates for 2019. Council can always modify, add, remove Council, Committee of the Whole, special, public and/or emergency meetings during the year as required.

WHEREAS the Council of the United Townships of Head, Clara & Maria has agreed to hold an average of one regular Council meeting per month as per section 3.3 of By-Law 2015-07;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby agree to set its 2019 meeting schedule as outlined:

- Thursday January 17- 7:00 p.m.
- Thursday February 21- 7:00 p.m.
- Thursday March 21- 7:00 p.m.
- Thursday April 18- 7:00 p.m.
- Thursday May 16- 7:00 p.m.
- Thursday June 20- 7:00 p.m.
- Saturday August 15 – 1:00 p.m.
- Thursday September 19- 7:00 p.m.
- Thursday October 17- 7:00 p.m.
- Thursday November 21- 7:00 p.m.
- Thursday December 19- 7:00 p.m.

BACKGROUND/EXECUTIVE SUMMARY:

Committee of the Whole, public or special meetings of Council may be scheduled as required during the year with notice provided as per the Municipal Notice By-Law.

These dates will be inserted into the Google Municipal Calendar linked from our home page <http://www.townshipsofheadclaramaria.ca/calendar/> for ease of viewing and will be either modified or made permanent once council adopts its resolution.

OPTIONS/DISCUSSION:

Aside from adding Committee of the Whole meetings to discuss and debate issues which require more Council input, the current system of monthly meetings seems to be working efficiently. There is little that has had to be postponed or has been negatively affected by this schedule.

FINANCIAL CONSIDERATIONS/BUDGET IMPACT

There is no direct budget impact as honoraria are paid on a pro-rated basis. Staff make up over-time as time for time. The challenge with increased meetings are increased costs of meeting preparation, minutes etc. Budget is not normally an issue with meeting scheduling.

Policy Impact:

Recommendation meets current policy. The Procedure by-law allows for Council to set the meeting schedule and make changes/amendments through resolution of Council.

Others Consulted:

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Approved and Recommended by the Clerk

Crystal Fischer,
Interim Clerk