



**THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA**

**Minutes of January 17, 2019**

Minutes of a regular meeting of Council held on Thursday, January 17, 2019 at 7:00 p.m.

1. **CALL TO ORDER & MOMENT OF SILENT REFLECTION** – Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long term benefit of our Municipality and those we represent.
2. **ROLL CALL** – The following persons were present: Mayor Debbi Grills, Councillors: Brent Allen, Chris Dowser, Fran Kelly-Chamberlain, Ernie Villeneuve.

**Staff:** Crystal Fischer, Interim Clerk/Interim Treasurer; members of the public.

**Consultants:**

**Absent/Regrets:** Melinda Reith, Clerk/CAO; Noella LeBreton, Treasurer;

3. **RECITAL OF THE MUNICIPAL MISSION AND VISION STATEMENTS** - Councillor Allen.

**HCM Mission:** At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

**HCM Vision:** Providing a healthy, connected and sustainable community teeming with possibilities for our citizens now and into the future.

Resolution 17/01/19/015

Moved by Councillor Villeneuve and Seconded by Councillor Allen

**BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby amend agenda item #14 for Council to discuss personal information about an identifiable individual.

Carried Unanimously

4. **DISCLOSURE of PECUNIARY INTEREST & GENERAL NATURE THEREOF** - none  
Pecuniary Interest applies to you if it applies to clubs/organizations you are involved in, your employer, or activities of your children, parents or spouse.
5. **DEPUTATIONS/PRESENTATIONS** - none
6. **ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES)**
  - i. Council Minutes - December 18, 2018, December 19, 2018 and January 9, 2019.

Resolution #17/01/19/001

Moved by Councillor Villeneuve and seconded by Councillor Kelly-Chamberlain

**BE IT RESOLVED THAT** the minutes of the meetings below be accepted as presented.

December 18, 2018

December 19, 2018

January 9, 2019

Carried Unanimously

- i. Rural Mayor's Forum of Eastern Ontario - none
- ii. Library Board – none
- iii. Recreation Committee - December 18, 2018

**7. CORRESPONDENCE & PETITIONS**

**Petitions - none**

**Correspondence**

- i. Vacancy Programs – County of Renfrew
- ii. Gender Alignment Systems – MPAC
- iii. Cannabis Q&A – Renfrew County and District Health Unit  
**Action: Clerk to add to website and provide copies in Library.**
- iv. Ontario Municipal Partnership Fund – Ministry of Finance
- v. Municipality of Mattice-Val Cote Support of Resolution 18-190

**Late Correspondence**

- i. Service Review Council Insight and Feedback Report – Lousia Marziali

**8. STAFF REPORTS -none**

**9. FINANCIAL REPORTS - none**

**10. BY-LAWS - none**

**11. UNFINISHED BUSINESS**

- Resolution 18/12/18/003 – Correspondence Items
  - Municipality of Bruce Peninsula support of resolution 10.(d)(iii)/21/11/2018

Resolution No.:17/01/19/003

Moved by Councillor Villeneuve and Seconded by Councillor Dowser

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara and Maria does support resolution #10.(d)(iii)/21/11/2018 for the Corporation of the Kearny regarding the creation, maintenance and quality of the municipal voter’s list.

Carried Unanimously

- County of Renfrew By-Law 113-18 Appointment of Alternate Members to County Council

Resolution No.:17/01/19/004

Moved by Councillor Dowser and Seconded by Councillor Kelly-Chamberlain

**THEREFORE BE IT RESOLVED THAT** The Council of the United Townships of Head, Clara & Maria does hereby appoint Councillor Villeneuve as the Alternate Member of the upper-tier Council to act in place of the Mayor when unable to attend a meeting of County Council.

Carried Unanimously

- County of Renfrew By-Law 119-18 to regulate and govern the use of lands known as the Algonquin Trail as a linear park
- County of Renfrew support of resolution from the Township of Admaston/Bromley

Resolution No.:17/01/19/005

Moved by Councillor Kelly-Chamberlain and Seconded by Councillor Villeneuve

**THEREFORE BE IT RESOLVED THAT** The Council of the United Townships of Head, Clara & Maria does support the Township of Admaston/Bromley’s resolution in demanding that the Federal Government fully fund its commitment to provide support to the supply managed commodities sector to ensure sustainable jobs, growth and safe food for all Canadians.

Carried Unanimously

- Report #18/12/18/1206 – COLA – Wages, Honorarium, and Contract Renewals

Resolution No.:17/01/19/006

Moved by Councillor Dowser and Seconded by Councillor Kelly-Chamberlain

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby authorize option 2 as amended.

2- That the 2.4% cost of living adjustment based on the October to October Statistics Canada's Consumer Price Index for Ontario be applied to all applicable salaries, honoraria and contracts, **if stated**, effective January 1, 2019 and cost of living adjustments be excluded from future contracted service negotiations.

Carried Unanimously

- Report#18/12/181208 – Cannabis Retail Sales

Resolution No.:17/01/19/007

Moved by Councillor Dowser and Seconded by Councillor Kelly-Chamberlain

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara and Maria does direct staff to notify the AGCO that they will opt-out into-of allowing cannabis retail stores being located within the municipality.

Carried

Recorded Vote	
Allen, B	Yea <input checked="" type="checkbox"/> Nay <input type="checkbox"/>
Dowser, C	Yea <input checked="" type="checkbox"/> Nay <input type="checkbox"/>
Grills, D	Yea <input type="checkbox"/> Nay <input checked="" type="checkbox"/>
Kelly-Chamberlain	Yea <input checked="" type="checkbox"/> Nay <input type="checkbox"/>
Villeneuve, E	Yea <input checked="" type="checkbox"/> Nay <input type="checkbox"/>

- Report#18/12/18/1209 – Council Legal Opinion

Resolution No.:17/01/19/008

Moved by Councillor Allen and Seconded by Councillor Dowser

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara and Maria does hereby waive the client-solicitor privilege of the document allowing it to become public record.

Carried Unanimously

### 3- ADDENDUM (NEW BUSINESS)

- Report#17/01/19/1201 – 2019 Meeting Schedule

Resolution 17/01/19/009

Moved by Councillor Allen and seconded by Councillor Dowser

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to set its 2019 meeting schedule as ~~outlined~~ amended:

- Thursday January 17- 7:00 p.m.
- Thursday February 21- 7:00 p.m.
- Thursday March 21- 7:00 p.m.
- Thursday April 4 & 25- 7:00 p.m.
- Thursday May 16- 7:00 p.m.
- ~~Thursday June 20 – 7:00 p.m.~~ Saturday June 22 – 1:00 p.m.
- ~~Saturday~~ Thursday August 15 – 4:00 7:00 p.m.
- Thursday September 19- 7:00 p.m.
- Thursday October 17- 7:00 p.m.
- Thursday November 21- 7:00 p.m.
- Thursday December 19- 7:00 p.m.

Carried Unanimously

Report#17/01/19/1202 – Staff Training

Resolution No.:17/01/19/010

Moved by Councillor Allen and Seconded by Councillor Villeneuve

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby authorize staff training provided from MuniSoft at a cost of up to \$3600.

Carried Unanimously

**4- CLOSED SESSION**

Resolution 17/01/19/016

Moved by Councillor Villeneuve and Seconded by Councillor Allen

**BE IT RESOLVED THAT** this meeting go into an in camera session at 8:42 p.m. to discuss personal information about an identifiable individual.

Carried Unanimously

Resolution 17/01/19/016

Moved by Councillor Villeneuve and Seconded by Councillor Allen

**BE IT RESOLVED THAT** this meeting come out of closed session at 9:58 p.m. and the public portion of the meeting continue.

Carried Unanimously

**5- BUSINESS ARISING FROM CLOSED SESSION**

Resolution #17/01/19/011

Moved by Councillor Villeneuve and seconded by Councillor Dowser

**BE IT RESOLVED THAT** The Council of the United Townships of Head, Clara & Maria directs staff to reimburse former Councillor Foote for the invoice issued to him on March 29, 2018 regarding communications with legal counsel.

Carried Unanimously

Resolution #17/01/19/012

Moved by Councillor Allen and seconded by Councillor Villeneuve

**THEREFORE BE IT RESOLVED THAT** The Council of the United Townships of Head, Clara & Maria does hereby authorize a performance bonus of \$5000.00 to Crystal Fischer, Interim Clerk/ Interim Treasurer.

Carried Unanimously

**6- QUESTIONS AND ANSWERS - none**

**7- CONFIRMATION OF PROCEEDINGS**

Resolution #17/01/19/013

Moved by Councillor Villeneuve and Seconded by Councillor Allen

**BE IT RESOLVED THAT** By-Law 2019-02 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meetings held on Thursday January 17, 2019 be read a first time short and passed.

Carried Unanimously

**8- ADJOURNMENT**

Resolution #17/01/19/014

**BE IT RESOLVED THAT** this meeting adjourn at 9:59 p.m. to meet again on Thursday, February 21, 2019 at 7:00 p.m.

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**MAYOR**

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**CLERK**