



# HCM News



## Mayor’s Message

It is wonderful to say hello to Spring and celebrate warmer summer days on the horizon! Spring also brings some exciting projects to our municipality. Thanks to the hard work and dedication of our staff, Head, Clara and Maria has been awarded both provincial and federal grants to rehabilitate, renovate and modernize many areas in our community centre. Projects include upgrades to heating and water systems; new library flooring, paint and window replacement; upgrade to the security system; upgrade to the audio/visual system in the hall and upgrades in the public washrooms.

Our beautiful outdoor facilities have not been forgotten! The boat launch at La Croix Park in Deux Rivieres will (weather and river permitting) finally have its listing dock rehabilitated! A play structure will also be constructed at the site later in the summer. A much-needed break wall extension will be added to the boat launch in Stonecliffe and the steps at Old Mackey Park will be replaced. I would like to express my gratitude to the Public Works Advisory Group and our Public Works Lead for their time and expertise in assisting with the groundwork for these projects and others.

When spring is in the air, it’s time to exchange snowmobiles for boats and fishing poles! Ontario Power Generation (OPG) has reached out to share information about water for both the Madawaska and Ottawa Rivers. As warmer temperatures set in, OPG’s operations staff across the province are already managing the impacts of Freshet, the annual spring runoff that occurs when snow melts and spring rains fall.

[www.opg.com/water](http://www.opg.com/water)

On this page you will find information on water management, including an infographic on the freshet timeline. To find information specific to this region, including levels and flows pdfs and other helpful information, please click “Eastern Ontario”.

[[www.ottawariver.ca](http://www.ottawariver.ca)][www.ottawariver.ca](http://www.ottawariver.ca) this is an excellent resource from the Ottawa River Regulation Planning Board.

Throughout the last two years, I have received daily messages from the Renfrew County District Health Unit (RCDHU) and our Acting Medical Officer of Health, Dr. Robert Cushman. During the pandemic, Dr. Cushman also kept municipal representatives informed with his bi-weekly Zoom meetings. I would like to quote from his latest memo to the Health Unit staff – I share his sentiments.

“This has been a long and difficult winter and I want to take this opportunity to thank you for your tenacity, patience and hard work.

Hopefully we can see the light at the end of the tunnel, and spring will bring us a much-needed reprieve and respite.”

Take care and stay safe!

Mayor Debbi Grills

### Inside this issue:

HCM Library Report	<b>2</b>
Elections Information	<b>3</b>
Waste Management Info	<b>5</b>
News from the Office	<b>6</b>
Rural Internet Survey	

### Upcoming Events

#### **COVID-19 Vaccination Clinic**

March 31st - 3:00—6:00 pm

#### **Office Holiday Closures**

April 15th and 18th—Easter Weekend

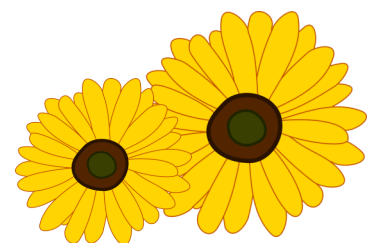
May 23rd—Victoria Day

#### **Nomination Day— 2022 Elections**

May 2nd

#### **Municipal Hazardous Waste Day**

May 28th -8:30 am—12:30 pm



## HCM Public Library

*Head, Clara and Maria Public Library exists to promote intellectual growth and improvements in the quality of life through library materials and services that meet the unique needs of this widely dispersed rural community.*

### WHAT'S HAPPENING IN THE HCM LIBRARY?

The library is being renovated at the same time as the Township Hall. We are very excited. The library has been freshly painted a bright cheery yellow. New window and flooring are still to be completed and everything put back in place.

Nicole Vereyken Allen was the winner of our Valentine gift basket draw. Congratulations Nicole! Her winning picture is posted on our Facebook page. - Head, Clara & Maria Public Library

Is the Library open to the public? – No! Can you borrow books and DVDs **YES!!!**

Our books and DVDs are at the back of the hall.

Check our ON LINE Catalogue – at [hcmpubliclibrary.ca](http://hcmpubliclibrary.ca) to find out what is available to borrow.

Check our Facebook page to see some of the new items!

Call Marlene **613-586-2761** for suggestions and to arrange delivery of your items.

A new batch of DVDs from the DVD pool have arrived and will be available for borrowing for the next 4 months.

Will there be a Can and Bottle drive this year? **No**. It was a tremendous success last year and helped greatly with our expenses during the past year. In our “thank you” letter to everyone last fall we apologize for not including Darrin and April Peplinski from Lakeview Trailer Park in our list of campgrounds that supported the library with their donations

To find out what our plans are to fund-raise this year – check out Cathy’s poster.

**Save the dates:** June 4<sup>th</sup>, 2022 and September 10<sup>th</sup>, 2022

**JUNE JAZAAR  
RETURNS**

June 4, 2022  
10 a.m. – 2 p.m.

Stonecliffe Community Centre Ball Diamond  
15 Township Hall Rd.

Open Air Bazaar  
with  
Betty Condie's fabulous plants  
Various local vendors  
Lots of books, DVDs, and magazines for resale  
Garage sale  
Live Auctions

All in support of Head, Clara, and Maria  
Public Library

Join us for a community get together. Have a long  
overdue visit with your neighbours and friends.

Contact Cathy @ 613-633-3794 or  
mcsutherland1954@gmail.com  
to donate or join as a vendor.

# 2022 Municipal Elections

Spring 2022 Edition

Municipal Elections will be held on October 24<sup>th</sup>, 2022. Staff are in the early stages of planning for the elections; please watch for updates and information, to be posted on the municipal website.

## Key Dates:

May 2<sup>nd</sup> - Nomination and registration periods begins. Individuals interested in running for office can file their nomination paperwork at the municipal office.

August 19<sup>th</sup> - Nomination Day—final day for interested individuals to file their nomination paperwork—2:00 p.m. deadline. The same deadline applies for withdrawing nomination paperwork.

September 1<sup>st</sup> - Last day for reproducing the voters' list and determining the revision procedures

October 1<sup>st</sup> - Advance Vote

October 24<sup>th</sup> - Voting Day



## Role of Councillors:

- to represent the public and to consider the well-being and interests of the municipality;
- to develop and evaluate the policies and programs of the municipality;
- to determine which services the municipality provides;
- to ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decisions of council;
- to ensure the accountability and transparency of the operations of the municipality, including the activities of the senior management of the municipality;
- to maintain the financial integrity of the municipality; and
- to carry out the duties of council under the Municipal Act.

## Role of Mayor:

- to act as chief executive officer of the municipality;
- to preside over council meetings so that its business can be carried out efficiently and effectively;
- to provide leadership to the council;
- to provide information and recommendations to the council with respect to the role of council;
- to represent the municipality at official functions; and
- to carry out the duties of the head of council under the Municipal Act or any other Act.

## What do I need to file my nomination paperwork?

The nomination must be completed in full and filed in person by the candidate or an agent of the candidate and include:

Identification suitable to the Clerk;

Nomination Paper- Form 1; and

Application filing fee.

**The fee to file a nomination is \$200 to run for head of council and \$100 for all other positions.**

## When can I campaign?

Candidates can only start campaigning after the nomination papers are files. Candidates may campaign up until the end of voting day.

## Who is eligible to be a council candidate?

In order to run for office, the individual must be:

A Canadian citizen;

At least 18 years of age;

A resident of the Townships of Head, Clara and Maria;, or

An owner or tenant of land in the Townships of Head, Clara and Maria, or the spouse of the owner or tenant;

Not legally prohibited from voting; and

Not disqualified by any legislation from holding office.

## Resources:

- The municipality has a number of print resources available to anyone interested in running for council, which may be borrowed from the office. The following print resources are just an example of the many that are available for loan:
  - Open Local Government 2—Rick O'Connor;
  - Handbook for Municipal Councillors—George Rust D'Eye;
  - Municipal Ethics Regime—Gregory J. Levine;
  - Off the Cuff, Volumes 1, 2 & 3— George Cuff;
  - Strategic Planning for Municipalities by Thomas E. Plant; □
  - How to Campaign for Municipal Elected Office—Smither and Bolton;
  - Meeting Procedures by James Lochrie; and
  - Cuff's Guide for Municipal Leaders volumes 1 & 2— George Cuff
- Municipal Elections Act: [Municipal Elections Act, 1996, S.O. 1996, c. 32, Sched. \(ontario.ca\)](#)
- Ministry of Municipal Affairs and Housing - The Ontario Municipal Councillor's User Guide ([The Ontario municipal councillor's guide | Ontario.ca](#))

There are many additional resources on the Ministry of Municipal Affairs and Housing's website, including election guides for candidates, third party advertisers, and voters are. Any of these resources that are dated 2018, from the previous election, are expected to be updated April 1<sup>st</sup>, 2022.

Although staff is here to answer your questions to the best of our ability, the responsibility for running a campaign according to legislation remains that of the candidate. We are not in a position to offer legal advice or interpretation of legislation. If there is any uncertainty or question after reading all of the information we have provided, please seek independent legal advice. If interested in running for a seat on Council, please ensure that you are aware of and comply with the applicable legislation. **It is your responsibility.**

## Who is not eligible to be a council candidate?

Candidates must not be the following:

A judge of any court;

A member of Provincial Legislature, the Federal House of Commons or Senate who has not resigned from their office by the close of nominations; or

A candidate who failed to file the necessary financial statement in the last municipal election or by-election.



# News from the Office

## PROPERTY TAX BILLS

Interim tax bills have been issued with a due date of February 28<sup>th</sup>. Final property tax bills will be mailed out the first week of July. Installments are due on July 31<sup>st</sup> and October 31<sup>st</sup>. **Please note: properties that are in tax arrears of two or more years as of December 31<sup>st</sup>, 2021, have become eligible for tax sale registration.** Please contact the municipal office at 613-586-2526 with any questions or concerns.

## BURN PERMITS

As of April 1<sup>st</sup> each year, a burn permit is required for anyone planning to burn brush, grass etc. on your property. This excludes small campfires. The municipality has implemented a seasonal permit system which requires the property owner to come to the municipal office and fill out an application. The cost is \$5 and is valid for the whole season; April 1- October 31. Once you have your permit, all you have to do follow rules in burn permit and call or email the office when you are burning so that we can inform the Ministry of Natural Resources and Forestry; which is a component of our annual agreement.



## BUILDING PERMITS

A building permit gives you legal authorization to start construction of a building project in accordance with approved drawings and specifications. Building permits are issued by the Township through it's CBO and are reviewed for compliance with the Ontario Building Code, the Municipal Zoning by-law, Building by-law and other applicable provincial, county and municipal regulations. Building permits are necessary to ensure that zoning requirements, fire and structural safety standards as well as other building standards are met. Please visit the municipal website before beginning any new renovation projects to see if a building permit is required.



## RECREATION ADVISORY COMMITTEE

With restrictions easing, and cases of COVID-19 declining, Council and Staff are working towards a safe re-opening of facilities and recreational programming. With that, the Recreation Advisory Committee is looking for volunteers to join the committee. If you are interested in joining the committee to assist with the planning and implementation of social and recreational programming in our community, please send an email to [admin@headclaramaria.ca](mailto:admin@headclaramaria.ca) or call the municipal office. The committee typically meets once per month. More information, including the Terms of Reference, can be found on the municipal website under the Recreation Department.

## TRAILER PERMIT

Council has recently reviewed and updated the Trailer By-Law; previously adopted in 2006. The newly updated By-Law 2021-47 provides that any person occupying a trailer on vacant land in the municipality must apply for a Trailer Permit. A seasonal fee of \$200 is payable by May 1<sup>st</sup> of each year and an application must be filled out and reviewed by municipal staff to ensure proper heating, waste disposal etc. is adequately met. Every person wishing to occupy a trailer on vacant land, and obtain a trailer license, must obtain a property identification number. For existing situated and licensed trailer/motorhomes as of May 1<sup>st</sup>, 2022 the fee for purchase and installation of the property identification number will be waived. Please contact the municipal office for more information.



## CLEAN AND CLEAR BY-LAW

At its regular meeting of March 22, 2022, Council passed a resolution directing staff not to proceed with implementation of a proposed Clean and Clear By-Law.



# Municipal Disposal Site Hours

## Bissett Creek Site

Tuesday 12:30 pm - 3:30 pm

Saturday 12:45 - 3:45 pm

Located on Bissett Creek Road

## Stonecliffe Site

Thursday 12:45 pm - 4:15 pm

Saturday 8:30 am - 12:00 pm

Located on Kenny Road

## Collection Days and Times

### Deux Rivieres (garbage and recycling)

Tuesday 10:00 a.m. - 11:00 a.m.

### Bissett Creek (garbage and recycling)

Tuesday 11:30 a.m. - 12:00 noon

### Stonecliffe

Thursday 11:00 - 12:00 noon

### Mackey

Thursday 9:00 a.m. - 11:00 a.m.

## Recycling Dates (Stonecliffe and Mackey)

April 4 & 20

May 2, 16 & 30

June 13 & 27

July 11 & 25

August 8 & 22

September 5 & 19

October 3, 17 & 31

November 14 & 28

December 12 & 28

Residents are reminded that the following weekly limits apply for curbside pick up:

- Residences - 1 bag
- Businesses - 4 bags

Any additional bags must be tagged and taken to the landfill during business hours. Additional bag tags can be purchased at the municipal office at a cost of \$1 each.



LET'S DO IT RIGHT.

Recycle Mindfully  
Sort correctly

LEARN MORE

Check with your municipality for a full list of accepted items.

Stewardship Ontario

The banner features a blue background with a white recycling symbol above the text 'LET'S DO IT RIGHT.' in a white speech bubble. To the right, three hands hold up a crumpled newspaper, a green glass bottle, and a metal can. On the far right, there is a 'LEARN MORE' button and the Stewardship Ontario logo.

## HOME IMPROVEMENT GRANTS

Though not distributed or affiliated with the Municipality, Staff have received recent requests for information and availability of home improvement grants of which we would like to notify all residents.

### [The Ontario Renovates Program](#)

Provides up to \$25,000 in forgivable loan assistance to low and moderate income households to assist them in performing eligible major repairs, renovations and accessibility modifications to their homes. This program exclusively serves homeowners.

### [Ontario Renovates Program - Housing Services - DNSSAB](#)

### [Greensaver](#)

Energy efficiency improvements including insulating your house - up to \$5000

### [Greensaver - Ontario's leading non-for-profit in Energy Conservative](#)

### [Home and Vehicle Modification Program](#)

If you have a disability that restricts your mobility, you may be eligible for help from the Home and Vehicle Modification Program. If you are eligible, you can apply for:

up to \$15,000 lifetime maximum for home modifications, and/or up to \$15,000 every ten years for vehicle modifications.

# COVID-19 VACCINE CLINIC SCHEDULE



## Renfrew County and District (RCD) March 28 - April 09, 2022

Anyone 5 years of age or older can walk into a COVID-19 vaccination clinic to get their COVID-19 vaccine, subject to vaccine availability. **Clinic dates/times sometimes change due to changes in demand, so be sure to check the schedule the day of the appointment.**

**Eligible residents (18+)** can receive their booster dose this week, if they received their second dose of the COVID-19 vaccine on or before **Jan 02, 2022 (Oct 06, 2021 for youth 12-17)**.  
For the detailed eligibility list, visit: <https://bit.ly/3noKlgj>.

Mar 28	<b>RCDHU Pembroke Office</b> 141 Lake St, Pembroke 3:00 p.m. - 6:00 p.m.	<b>WALK-IN</b>	Ages 5-11 & Youth and adult (12+)
Mar 29	<b>Ma-te-way Activity Centre</b> 1 Ma Te Way Park Dr, Renfrew 1:00 p.m. - 4:00 p.m.	<b>WALK-IN</b>	Ages 5-11 & Youth and adult (12+)
Mar 30	<b>Chalk River &amp; Area Lions Club</b> 11 Kellett St, Chalk River 3:00 p.m. - 6:00 p.m.	<b>WALK-IN</b>	Ages 5-11 & Youth and adult (12+)
Mar 30	<b>GOVAXX Cobden - Indoor</b> 43 Astrolabe Rd, Cobden 12:00 p.m. - 6:00 p.m.	<b>WALK-IN</b>	Ages 5-11 & Youth and adult (12+)
Mar 31	<b>Stonecliffe Community Centre</b> 15 Township Hall Rd, Stonecliffe 3:00 p.m. - 6:00 p.m.	<b>WALK-IN</b>	Ages 5-11 & Youth and adult (12+)
Mar 31	<b>GOVAXX Cobden - Indoor</b> 43 Astrolabe Rd, Cobden 10:00 p.m. - 6:00 p.m.	<b>WALK-IN</b>	Ages 5-11 & Youth and adult (12+)
Apr 01	<b>GOVAXX Cobden - Indoor</b> 43 Astrolabe Rd, Cobden 10:00 a.m. - 6:00 p.m.	<b>WALK-IN</b>	Ages 5-11 & Youth and adult (12+)

Appointments can be booked online by visiting: <https://covid19.ontariohealth.ca/>

For COVID-19 vaccine information visit [www.redhu.com](http://www.redhu.com).

Page 1 of 2



## WANTED

### Full Time Grounds Keeper (March - November)

Looking for reliable, honest and hardworking individuals to join our team.

- Must be able to work weekends
- Must possess mechanical aptitude
- Willing to work when required
- Must have a valid driver's licence
- Salaried position (no benefits)
- Must have knowledge and capabilities in dealing with boats and motors
- Must be customer serviced orientated
- Must be comfortable in communicating with the public

Experience in the tourism industry will be considered an asset.

Please Call 613-586-1900 to apply or drop off resume to Brent Allen @ 1256 Pine Valley Road Stonecliffe

Or email [info@pinevalleyresort.ca](mailto:info@pinevalleyresort.ca)

Sealed Bids will be accepted at the municipal office for the following items until May 6th at 4:00 p.m. Please contact the municipal office to make an appointment if you wish to view any of the items before submitting a bid.

#### Bankers Box Storage Units

Holds 15 bankers box  
Three available  
Minimum Bid: \$5.00 each



#### Metal Filing Cabinets

4 drawers  
Two available  
Minimum Bid: \$5.00 each



#### Basketball Net

7ft—not adjustable  
Minimum Bid: \$5.00



#### Water Softener Salt

"Nature's Own"  
20 kg bags  
Bags available  
Minimum Bid: \$1.00 each



The United Townships of Head, Clara & Maria



## MUNICIPAL HAZARDOUS AND SPECIAL WASTE

SATURDAY MAY, 28, 2022

8:30 a.m.—12:30 p.m.

### KENNY ROAD LANDFILL SITE

- |   |                                      |
|---|--------------------------------------|
| ⇒ Latex or oil based paints and coating | ⇒ Automobile and household batteries |
| ⇒ Solvents or turpentine                | ⇒ Oven & Window cleaners             |
| ⇒ Used oil filters                      | ⇒ Lubricant oil & containers         |
| ⇒ Antifreeze and containers             | ⇒ BBQ Lighter fluids                 |
| ⇒ Propane cylinders                     | ⇒ Aerosol containers                 |
| ⇒ Florescent bulbs/tubes                | ⇒ Gasoline and Waste Oil             |
| ⇒ Mercury & Pesticides                  | ⇒ Needles & Syringes                 |
| ⇒ Disinfectants                         | ⇒ Fire Extinguishers                 |
| ⇒ Pool Chemicals                        | ⇒ Insecticides & Herbicides          |
|   | ⇒ Rat & Mouse Poisons                |

For more information, please call the municipal office at 613-586-2625 or email [clerk@headclaramaria.ca](mailto:clerk@headclaramaria.ca)

# United Townships of Head, Clara & Maria

Phone: 613-586-2526  
Fax: 613-586-2596

15 Township Hall Road  
Stonecliffe ON K0J 2K0

admin@headclaramaria.ca (Stephany)  
clerk@headclaramaria.ca (Crystal)

**HCM Mission:** At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

**HCM Vision:** Providing a healthy, connected and sustainable community teeming with possibilities for our citizens now and into the future.

We're on the web!  
[townshipsofheadclaramaria.ca](http://townshipsofheadclaramaria.ca)



**A Natural Playground**

## Council Contacts

### Mayor Debbi Grills

613-586-1904

d.grills@headclaramaria.ca

### Brent Allen

613-586-2621

b.allen@headclaramaria.ca

### Chris Dowser

613-586-9218

c.dowser@headclaramaria.ca

### Fran Kelly-Chamberlain

613-586-1942

f.kelly-chamberlain@headclaramaria.ca

### Ernie Villeneuve

613-559-2814

e.villeneuve@headclaramaria.ca

Want to stay up to date on what's happening in HCM?

Send an email to [clerk@headclaramaria.ca](mailto:clerk@headclaramaria.ca) and ask to be added to our email distribution list. We make all attempts to keep your email address confidential by using the "bcc" option when sending emails to residents.

## 2022 Council Meeting Schedule

Meetings begin at 1:00pm

Tuesday April 19

Tuesday May 17

Tuesday June 21

Saturday August 20

Tuesday September 20

Inaugural Meeting  
of Council

November 22, 2022



**Make A Plan**



**Build A Kit**



**Be Informed**

[ontario.ca/beprepared](http://ontario.ca/beprepared)