

THE CORPORATION of the UNITED TOWNSHIPS of HEAD, CLARA & MARIA  
**MINUTES**



Minutes of an emergency meeting of Council held on January 10, 2024.

**1. Call to Order and Moment of Silence**

Mayor Grills called the meeting to order at 2:06 P.M.

*Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long-term benefit of our Municipality and those we represent.*

**2. Traditional Land Acknowledgement**

*As we gather this morning (afternoon), I would like to acknowledge on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands for years.*

**3. Appointment of Clerk Pro Tempore**

Resolution No.: 2024-001

Moved by Councillor Dowser and seconded by Councillor Kelly Chamberlain

BE IT RESOLVED THAT Peggy Young-Lovelace be appointed Clerk Pro Tempore for the purposes of this special meeting January 10, 2024, and the regular meetings of February 8 and 22, 2024.

Carried Unanimously

**4. Roll Call** – The following persons were present: Mayor Debbi Grills, Councillors: Chris Dowser, Fran Kelly-Chamberlain, Karen LeClerc and Rachel Richer.

**Meeting Clerk:** Peggy Young-Lovelace (Clerk Pro Tempore)

**5. Recital of the Municipal Mission and Vision Statements** – Councillor Kelly-Chamberlain

**HCM Mission:** At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

**HCM Vision:** Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.

**6. Disclosure of Pecuniary interest & General Nature Thereof** – None were disclosed.

**7. Closed Session**

Resolution No.: 2024-002

Moved by Councillor Richer and seconded by Councillor Dowser

BE IT RESOLVED THAT Council for the United Townships of Head, Clara and Maria do now move into closed session at 2:15 p.m. pursuant to section 239(2) (b) personal matters about an identifiable individual, and (d) labour relations or employee negotiations to consider:

- i) Municipal Administrator

- a. Performance Appraisal
- b. Leave of Absence

Carried Unanimously

Resolution No.: 2024-003

Moved by Councillor Richer and seconded by Councillor LeClerc

BE IT RESOLVED THAT Council for the United Townships of Head, Clara and Maria now return to open session at 3:31 p.m. and report that direction was given to the Clerk Pro Tempore related to the Municipal Administrators leave of absence.

Carried Unanimously

**8. Adjournment**

Resolution No.: 2024-004

Moved by Councillor LeClerc and seconded by Councillor Kely-Chamberlain

BE IT RESOLVED THAT this meeting adjourn at 3:34 p.m. to meet again on Wednesday February 8, 2024, at 2:00 p.m.

Carried Unanimously

  
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MAYOR

  
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CLERK