

**THE CORPORATION of the UNITED TOWNSHIPS of HEAD, CLARA & MARIA**  
**MINUTES**



Minutes of a regular meeting of Council held on February 21, 2024.

**1. Call to Order and Moment of Silence**

Mayor Grills called the meeting to order at 2:07 P.M.

*Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long-term benefit of our Municipality and those we represent.*

**2. Traditional Land Acknowledgement**

*As we gather this morning (afternoon), I would like to acknowledge on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands for years.*

**3. Roll Call – The following persons were present: Mayor Debbi Grills, Councillors: Chris Dowser, Fran Kelly-Chamberlain, Karen LeClerc and Rachel Richer.**

**Meeting Clerk:** Peggy Young-Lovelace (Clerk Pro Tempore)

**4. Recital of the Municipal Mission and Vision Statements – Councillor Richer**

**HCM Mission:** At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

**HCM Vision:** Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.

**5. Disclosure of Pecuniary interest & General Nature Thereof – None were disclosed.**

**6. Deputations/Presentations – County of Renfrew – Presentation: Zoning Bylaw Amendment**

Council thanked Mr. Howard and his team for their presentation and requested that this matter be brought to the next meeting to set a date for a Special Council Meeting to review the Zoning Bylaw Amendment prior to the holding of a public meeting.

**7. Adoption of Minutes of Previous Meeting**

Resolution No.: 2024-019

Moved by Councillor LeClerc and seconded by Councillor Dowser

BE IT RESOLVED THAT the minutes of the special emergency meeting of January 10, 2024 and the regular meeting of Thursday, February 8, 2024, be accepted as presented.

**Carried Unanimously**

**8. Petitions and Correspondence - Information Only – (Please advise if you feel any item warrants further consideration)**

**9. Mayor's Report**

Mayor Grills provided a report to Council (Copy on File)

**10. Staff Reports - None**

**11. Financial Reports - None**

**12. By-Laws**

Bylaw 2024-03

Resolution No.:2024-020

Moved by Councillor Richer and seconded by Councillor LeClerc

BE IT RESOLVED THAT Bylaw 2024-03 being a by-law to appoint a Deputy Clerk be read a first time short and passed.

Carried Unanimously

Bylaw 2024-04

Resolution No.:2024-021

Moved by Councillor Richer and seconded by Councillor LeClerc

BE IT RESOLVED THAT Bylaw 2024-04 being a by-law appoint a Deputy Treasurer be read a first time short and passed.

Carried Unanimously

**13. Unfinished Business**

**14. Addendum (New Business)**

**a. Reconsideration of Resolution No. 23/11/16/006**

Resolution No.:2024-022

Moved by Councillor Dowser and seconded by Councillor Kelly-Chamberlain

WHEREAS Council received Report #23/11/16/1201 concerning auto extrication which included a proposal from Rosehall Consulting that recommended completing a Vehicle Extrication Needs Analysis;

AND WHEREAS Council requires additional information regarding the potential for an internal auto extrication rescue team;

THEREFORE BE IT RESOLVED THAT Council of the United Townships of Head, Clara and Maria does hereby direct the Clerk to have a Vehicle Extrication Needs Analysis completed to determine the needs and benefits versus the disadvantages of establishing a response team.

| Recorded Vote        |     |          |             |
|----------------------|-----|----------|-------------|
| Dowser, C            | Yes | ___      | No <u>x</u> |
| Grills, D            | Yes | <u>x</u> | No          |
| Kelly-Chamberlain, F | Yes | <u>x</u> | No          |
| LeClerc, K           | Yes | ___      | No <u>x</u> |
| Richer, R            | Yes | <u>x</u> | No ___      |

Carried

**b. Passing of 2024 Budget**

Resolution No.: 2024-023

Moved by Councillor Richer and seconded by Councillor LeClerc

BE IT RESOLVED THAT Council for the Corporation of the United Townships of Head, Clara and Maria does hereby adopt a balanced budget in the amount of \$1,307,390 and directs the Treasurer to prepare the 2024 Tax Rate Bylaw for consideration at the Regular Meeting of Council April 18, 2024.

Carried Unanimously

15. Notice of Motion – (To be used by members of Council to introduce new areas of business they wish to discuss in the future) - None

**16. Closed Session**

Move Into Closed Session

Resolution No.: 2024-024

Moved by Councillor Kelly-Chamberlain and seconded by Councillor Dowser

BE IT RESOLVED Council for the Corporation of the United Townships of Head, Clara and Maria does now move into Closed Session at 3:59 p.m. pursuant to section 239(2) (b) personal matters about an identifiable individual, and (d) labour relations or employee negotiations to consider:

- i. Employee compensation for additional work undertaken during the Municipal Administrator's Leave of Absence.

Carried Unanimously

Return to Open Session

Resolution No.: 2024-025

Moved by Councillor Richer and seconded by Councillor LeClerc

BE IT RESOLVED Council for the Corporation of the United Townships of Head, Clara and Maria does now return to Open Session at 4:19 p.m. and reports that direction was given to compensate employees for the extra workload during the Municipal Administrator's leave of absence.

Carried Unanimously

**17. Information Sharing (Formerly Questions and Answers)**

**18. Confirmation of Proceedings**

Resolution No.: 2024-026

Moved By Councillor Dowser and Seconded By Councillor LeClerc

BE IT RESOLVED THAT By-Law 2024-05 being a by-law to confirm proceedings of Council at their Regular Meeting of February 21, 2044 be read a first time short and passed.

Carried Unanimously

**19. Adjournment**

Resolution No.: 2024-027

Moved by Councillor Dowser and seconded by Councillor Kely-Chamberlain

BE IT RESOLVED THAT this meeting adjourn at 4:34 p.m. to meet again on Wednesday March 21, 2024, at 2:00 p.m.

Carried Unanimously

  
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MAYOR

  
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CLERK

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