



**THE CORPORATION OF THE UNITED TOWNSHIPS  
OF HEAD, CLARA & MARIA**

**Minutes of September 22, 2021**

Minutes of a regular meeting of Council held on Wednesday, September 22, 2021 at 1:00 p.m.

1. **CALL TO ORDER & MOMENT OF SILENT REFLECTION** – Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long term benefit of our Municipality and those we represent.

2. **ROLL CALL** – The following persons were present: Mayor Debbi Grills, Councillors: Brent Allen Chris Dowser, Fran Kelly-Chamberlain, and Ernie Villeneuve.

**Staff:** Crystal Fischer, Clerk/ Treasurer, members of the public (virtually)

**Absent/Regrets:**

3. **RECITAL OF THE MUNICIPAL MISSION AND VISION STATEMENTS** – Councillor Kelly-Chamberlain

**HCM Mission:** At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

**HCM Vision:** Providing a healthy, connected and sustainable community teeming with possibilities for our citizens now and into the future.

4. **DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF** - none

Resolution No.: 22/09/21/001

Moved by Councillor Allen and seconded by Councillor Dowser

**BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby amend the agenda to include:

5.1 Deputation – Mr. Ken Laird;

Defeated

Recorded Vote		
Allen, B	Yea <u> x </u>	Nay <u> ___ </u>
Dowser, C	Yea <u> x </u>	Nay <u> ___ </u>
Grills, D	Yea <u> ___ </u>	Nay <u> x </u>
Kelly-Chamberlain, F	Yea <u> ___ </u>	Nay <u> x </u>
Villeneuve, E	Yea <u> ___ </u>	Nay <u> x </u>

5. **DEPUTATIONS/PRESENTATIONS** -none

6. **ADOPTION OF MINUTES OF PREVIOUS MEETINGS (INCLUDING COMMITTEES)**

Resolution No.: 23/07/21/002

Moved by Councillor Kelly-Chamberlain and seconded by Councillor Dowser.  
**BE IT RESOLVED THAT** the minutes of July 23, 2021 be accepted as amended.  
Carried Unanimously

## 7. CORRESPONDENCE & PETITIONS

**Petitions** - none

### Correspondence

- i. National Day for Truth and Reconciliation- AMO

Resolution No.:22/09/21/003

Moved by Councillor Kelly-Chamberlain and seconded by Councillor Allen

**WHEREAS** the Truth and Reconciliation Commission released its final report on June 2, 2015, which included 94 Calls to Action to redress the legacy of residential schools and advance the process of Canadian reconciliation;

**AND WHEREAS** the recent discoveries of remains and unmarked graves across Canada have led to increased calls for all levels of government to address the recommendations in the TRC's Calls to Action;

**AND WHEREAS** all Canadians and all orders of government have a role to play in reconciliation;

**AND WHEREAS** Recommendation #80 of the Truth and Reconciliation Commission called upon the federal government, in collaboration with Aboriginal peoples, to establish, as a statutory holiday, a National Day for Truth and Reconciliation to ensure that public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process;

**AND WHEREAS** the Federal Government has announced September 30th, 2021, as the first National Day for Truth and Reconciliation (National Orange Shirt Day) and a statutory holiday;

**THEREFORE BE IT RESOLVED THAT** the Council of the Council of The United Townships of Head, Clara and Maria does hereby commit to recognizing September 30th, 2021, as the National Day for Truth and Reconciliation (National Orange Shirt Day) by sharing the stories of residential school survivors, their families, and communities.

Deferred

- ii. Federal Gas Tax Fund – AMO
- iii. Forest Management Plan Inspection Algonquin Forest Park – NDMNRF
- iv. Guidance to Support Proof of Vaccination Policy – Province of Ontario
- v. Forestry Vegetation Maintenance 2021/2022 - Hydro One
- vi. Focused on You Campaign - DRDHF

## 8. MAYOR'S REPORT

- Report 21/09/22/801 – Mayor Debbi Grills

## 9. STAFF REPORT - none

## 10. UNFINISHED BUSINESS

- Report 21/09/22/1001 – PWAG Recommendations

Resolution No.: 22/09/21/004

Moved by Councillor Dowser and seconded by Councillor Villeneuve

**WHEREAS** the Clerk was directed to bring the PWAG’s recommendations to Council for review and approval, as listed in Report 21/09/22/1001;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara and Maria does hereby approve recommendations from the Public Works Advisory Group which include:

~~Installation of street lights at priority intersections as per the provided report;~~

No further action be taken regarding changes to Harvey Creek Road;

Consideration of using recycled material to hard top some roads, similar to what has been done in Deux Rivieres; and

Removal of trees between the Mackey Boat Launch and the highway to increase visibility (MTO).

Carried Unanimously

Resolution No.: 22/09/21/011

Moved by Councillor Allen and seconded by Councillor Villeneuve

**BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara and Maria does hereby direct staff to receive a quote for installation of street lights at Mackey Creek Road and Jennings Road at Highway 17.

Carried

Recorded Vote		
Allen, B	Yea <u> x </u>	Nay <u> ___ </u>
Dowser, C	Yea <u> ___ </u>	Nay <u> x </u>
Grills, D	Yea <u> x </u>	Nay <u> ___ </u>
Kelly-Chamberlain, F	Yea <u> x </u>	Nay <u> ___ </u>
Villeneuve, E	Yea <u> x </u>	Nay <u> ___ </u>

• **Report 21/09/22/1002 – Hall Re-opening**

Resolution No.: 22/09/21/005

Moved by Councillor Dowser and seconded by Councillor Allen

**WHEREAS** requests have been made in consideration of re-opening the municipal hall for fundraising and recreational purposes;

**AND WHEREAS** Covid-19 cases are on the rise and there is still a major concern regarding public safety;

**THEREFORE BE IT RESOLVED THAT** Council does hereby defer the re-opening of the municipal hall for fundraising and recreational purposes until a Safety Plan can be created and approved by Council.

Carried Unanimously

11. **ADDENDUM (NEW BUSINESS)** - none

12. **NOTICE OF MOTION**

Notice of Motion - to amend the Procedural Bylaw to include the following First Nations land acknowledgement

As we gather this morning (afternoon), I would like to acknowledge on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousand of years.

13. **POLICY AND PROCEDURE REVIEW**

- **By-Law 2021-38 Cash Handling Policy**

Resolution No.: 22/09/21/006

Moved by Councillor Kelly-Chamberlain and seconded by Councillor Villeneuve

**WHEREAS** Council has received and provided input on the updated #F-02 Cash Handling Policy;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Township of Head, Clara and Maria does hereby adopt #F-02 Cash Handling Policy as amended at the Council meeting on September 22, 2021;

**AND FURTHER MORE THAT** all previous versions of the Cash Handling Policy be repealed, effective September 22, 2021.

Carried Unanimously

- **By-Law 2021-39 Donations Policy**

Resolution No.: 22/09/21/007

Moved by Councillor Dowser and seconded by Councillor Allen

**WHEREAS** Council has received and provided input on the updated #A-03 Donations Policy;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Township of Head, Clara and Maria does hereby adopt #A-03 Donations Policy as presented at the Council meeting on September 22, 2021;

**AND FURTHER MORE THAT** all previous versions of the Donations Policy be repealed, effective September 22, 2021.

Carried Unanimously

14. **BY-LAWS**

- **By-Law #2021-40 Borrowing By-Law**

Resolution No.: 22/09/21/008

Moved by Councillor Dowser and seconded by Councillor Kelly-Chamberlain

**WHEREAS** By-Law # 2021-40 being a by-law for the purpose of authorizing the municipality to incur indebtedness as a credit card holder is presented to Council for approval;

**THEREFORE BE IT RESOLVED THAT** By-Law 2021-40 be read a first, second and third time and passed this 22nd day of September 2021.

Carried Unanimously

**15. QUESTIONS AND ANSWERS**

Council to send the Clerk dates in the upcoming 6-8 weeks that they are unavailable in order to book dates for Emergency Management training, Committee of the Whole meeting, Community Partners Meeting for auto-extrication.

Council honorariums are due this Friday September 24, 2021.

Council package to be printed in in letter size paper only.

Policies to be emailed to Council beforehand or provided the meeting before it is to be on the agenda.

Clerk to investigate taxes being removed from honorariums.

**16. CONFIRMATION OF PROCEEDINGS**

Resolution No.: 22/09/21/009

Moved by Councillor Dowser and seconded by Councillor Kelly-Chamberlain

**BE IT RESOLVED THAT** By-Law 2021-41 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on Wednesday, September 22, 2021 be read a first time short and passed.

Carried Unanimously

**17. ADJOURNMENT**

Resolution No.: 22/09/21/010

Moved by Councillor Villeneuve seconded by Councillor Allen

**BE IT RESOLVED THAT** this meeting adjourn at 2:55 p.m. to meet again on Thursday, October 21, 2021 at 2:55 p.m.

Carried Unanimously

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**MAYOR**

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**CLERK**