

United Townships of Head, Clara & Maria Council

Request for Decision

Type of Decision									
Meeting Date	Thursday, November 18, 2021				Report Date	Wednesday, November 3, 2021			
Decision Required	X	Yes		No	Priority	X	High		Low
Direction	X	Information Only			Type of Meeting	X	Open		Closed
Report #21/11/18/1501 – Emergency Management Plan and Program Adoption									

Subject: Council authorization of the Emergency Response Plan and Program

Recommendation: That Council adopt by-law 2021-48 authorizing the Emergency Management Program, Program Committee and Emergency Response Plan as required by Emergency Management Ontario for annual compliance, and to appoint Stephany Rauche as the Chair of the Program Committee.

Background/Executive Summary:

As required by the province to attain annual compliance with regulations and to ensure that each municipality is in a position to address emergency situations should/as they arise.

A review and meeting occurred on Friday, October 29, 2021 which included:

A review of all components of the Emergency Management Program;

A review of the HIRA and CI list;

A review of the municipal Emergency Response Plan including individual roles and responsibilities of Control Group Members;

Review of procedures used to activate and operate under the Plan;

An annual table top exercise to determine whether attendees would be able to think on their feet and identify ongoing challenges with our program/plan;

A review of notification procedures used to notify members of the Control Group when the Plan is activated;

A review of the location, communications and technology that is used in the EOC/kits; and Shortcomings were addressed, some solutions identified.

Financial Considerations/Budget Impact:

None

Enclosures:

Emergency Management Training Notes – October 29, 2021

By-Law 2021-48 Authorizing Emergency Management Plan and Program

Approved and Recommended by the Clerk

Crystal Fischer,
Clerk/Treasurer