

United Townships of Head, Clara & Maria Council

Report to Council

Type of Report									
Meeting Date	Tuesday, January 18, 2022				Report Date	Tuesday, January 4, 2022			
Decision Required	X	Yes		No	Priority		High	X	Low
Direction	X	Information Only			Type of Meeting	X	Open		Closed
Report #22/01/18/1001 – Clerk-Treasurer Report									

Staff are currently working on 2021-year end processes, 2022 budget, RFT/RFPs for building renovations as well as major public works projects for 2022. Staff are also starting to prepare for the 2022 municipal elections.

Concerning the budget, staff requires direction regarding projects that Council wishes to undertake in 2022 and the amounts to be budgeted for each project. This can be further discussed with the Revenue and Expense Report, however projects that have been previously considered include:

Closing entrance to Dunlop Crescent

Includes removing 6 Meters of entrance/exit

The municipality will be responsible for the cost of blockades if required

Cost \$2,540 plus HST

Creating a new playground area at LaCroix Park and beautification of the area

Includes 165 tonnes of Granular A for parking lot extension of roughly 24 x 30meters and some gravel leveling towards the approach of the boat launch

Shrub removal and grubbing towards the north side of the parking lot

Dock and rock pier removal

Cost \$8480 plus HST

To include a rock berm placed along waters edge is an additional \$1460; for haulage from Bissett Creek, does not include the material.

Site preparation for play structure

Includes 35 tonnes of sand

Preparation of 10 x 10 meter area for structure

Filter cloth for under sand to keep weed growth at a minimum

Removal of accessible rocks in water area from east side of play area

Cost \$3975 plus HST

Playground equipment is approximately \$10,000 plus HST plus cost of installation.

Streetlights – staff are waiting for electrical companies to provide pricing, and/or schedule site visits.

Vault Toilet - PWAG has recommended to Council to proceed with researching the cost for purchase vs rental of a portable toilet to be placed at the end of Boat Launch Road until work begins on the Algonquin Trail and a permanent solution can be made at that time.

Stonecliffe Boat Launch Break Wall Extension – The previous cost of installing the break walls amounted to \$14,500 plus HST. There is currently \$5000 in reserve funds for this project.

Installing new floating dock at LaCroix Park - 16,598.00 plus HST.

*Updated quotes will be provided to Council as they are provided to staff.

Staff would like to request Council's consideration in providing training to the Hall Caretaker, Glenn Stewart, in the case of an emergency where no other members of staff are able to attend the office. There was an instance where Glenn was previously asked to cover on an emergency based, short notice situation. If this were ever to occur again in the future, it would be appropriate for him to have had some training in the office in order to provide basic services to the public.

Approved and Recommended by the Clerk

Crystal Fischer,
Clerk/Treasurer