



**THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA**  
**Minutes of November 21, 2022**

Minutes of special meeting of Council held on November 21, 2022 at 1:00 p.m.

**1. CALL TO ORDER AND MOMENT OF SILENCE**

*Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long-term benefit of our Municipality and those we represent.*

**2. TRADITIONAL LAND ACKNOWLEDGEMENT**

*As we gather this morning, I would like to acknowledge on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years.*

Resolution No.: 22/11/21/001

Moved by Councillor Richer and Seconded by Councillor Kelly-Chamberlain

**BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara and Maria does hereby amend the agenda to include Closed Session after 6. Deputations and Presentations.

Carried Unanimously

**3. ROLL CALL** – The following persons were present: Mayor Debbi Grills, Councillors Chris Dowser (virtually), Fran Kelly-Chamberlain, Karen LeClerc and Rachel Richer

**Staff:** Crystal Fischer, Municipal Administrator

**Absent/Regrets:**

**Guests:**

**4. RECITAL OF THE MUNICIPAL MISSION AND VISION STATEMENTS** – Councillor Richer  
**HCM Mission:** At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

**HCM Vision:** Providing a healthy, connected and sustainable community teeming with possibilities for our citizens now and into the future.

**5. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF** – none

**6. DEPUTATIONS/ PRESENTATIONS** –

i. Municipal Advisors: Lisa Harvey, Peter Sizov and Sofia Sheikh

Ministry of Municipal Affairs and Housing

a) Role of Council, Councillor and Staff

b) Accountability and Transparency

c) Meetings

d) Municipal Government

e) Municipal Organization

f) Changes to Council Composition

g) Council as Lawmakers

h) Exercising Municipal Power

See notes on page 3.

Council recessed at 3:01 p.m. and returned at 3:06 p.m.

## **7. CLOSED SESSION**

Resolution No.: 22/11/21/002

Moved by Councillor Richer and Seconded by Councillor LeClerc

**WHEREAS** Section 239(2)(f) allows Council to enter into closed session to discuss advice that is subject to solicitor-client privilege, including communications necessary for that purpose and (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara and Maria does hereby go into closed session at 3:07 p.m.

Carried Unanimously

Resolution No.: 22/11/21/003

Moved by Councillor Kelly-Chamberlain and Seconded by Councillor LeClerc

**WHEREAS** Council went into Closed Session under Section 239(2)(f) to discuss advice that is subject to solicitor-client privilege, including communications necessary for that purpose and (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board;

**THEREFORE BE IT RESOLVED THAT** Council of the United Townships of Head, Clara and Maria does hereby come out of closed session at 3:50 p.m. and the public portion of the meeting continue.

Carried Unanimously

Resolution No.: 22/11/21/1001

Moved by Councillor Kelly-Chamberlain and Seconded by Councillor Richer

**WHEREAS** Council received a letter of recommendation from the municipal solicitor dated November 17, 2022;

**AND WHEREAS** Council went into closed session on November 21, 2022 to discuss the recommendation;

**THEREFORE BE IT RESOLVED THAT** Council of the United Townships of Head, Clara and Maria does hereby direct staff to contact Wishart Law to send a letter to the companies and agencies involved.

Carried Unanimously

Resolution No.: 22/11/21/005

Moved by Councillor Richer and Seconded by Councillor LeClerc

**WHEREAS** Council went into closed session to discuss contract negotiations under section 239(k) of the Municipal Act, 2001;

**BE IT RESOLVED THAT** Council of the United Townships of Head, Clara and Maria does hereby direct the Clerk and the Mayor to enter into a Land Use Agreement as discussed in Closed Session.

Carried Unanimously

## **8. QUESTIONS AND ANSWERS –**

First Regular Meeting of Council – December 1<sup>st</sup>, E4M and Wishart Law will be in the area and have offered to come and present Council Orientation at the meeting. May not be enough time to complete the full agenda prior to their anticipated start time of 3:00 p.m.

Resolution No.: 22/11/21/1002

Moved by Councillor Dowser and Seconded by Councillor Kelly-Chamberlain

**BE IT RESOLVED THAT** Council of the United Townships of Head, Clara and Maria does hereby reschedule the December 1<sup>st</sup>, 2022 meeting to begin at 12:00 p.m.

Emergency Management Training – will be on presented on the projector.

Action: Clerk to let County of Renfrew know there will only be three people attending training on December 12<sup>th</sup>, 2022.

**9. CONFIRMATION OF PROCEEDINGS**

Resolution No.: 22/11/21/004

Moved by Councillor LeClerc and Seconded by Councillor Richer

**BE IT RESOLVED THAT BE IT RESOLVED THAT** By-Law 2022-31 being a by-law to confirm proceedings of the special meeting of Council of Monday, November 21, 2022 be read a first time short and passed.

Carried Unanimously

**10. ADJOURNMENT**

Resolution No.: 22/11/21/005

Moved by Councillor Kelly-Chamberlain and Seconded by Councillor LeClerc

**BE IT RESOLVED THAT** this meeting adjourn at 4:13 p.m.

Carried Unanimously

D. Gullis

**MAYOR**

Crucher

**CLERK**