

THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA
PUBLIC WORKS ADVISORY COMMITTEE
MINUTES

Tuesday, March 8th, 2022 at 9:30 a.m.

1. Roll Call

Committee Members: Neville Chamberlain, Jim Gibson, Pat McGurran, Ken Giroux,
John Miller

Council Reps: Councillor Ernie Villeneuve

Staff: Crystal Fischer

Chairperson: David Balla-Boudreau

Absent: Jesse Gagnon, Mayor Debbi Grills

2. Adoption of Minutes of previous meeting – February 8th, 2022

Moved by Jim Gibson Seconded by Ernie Villeneuve – accepted as presented

3. Unfinished Business

a) LaCroix Park

Permitting has been submitted to MECP and DFO. MECP has gotten back requesting additional details.

There are concerns of delay in ordering materials too late and not having equipment in on time. If we are going with a floating dock it should be installed at normal water levels; can remove old dock when water is at its lowest point, and then new floating dock should be installed when water rises to normal levels.

b) Stonecliffe Vault Toilet/ Pricing for portable toilet

\$1400 plus \$650 for shipping for a new toilet vs. \$400 per month rental fee which includes maintenance and cleaning services. There may not be a cost savings if the municipality has to hire someone to maintain a purchased toilet.

Recommendation to Council: That Council rents a port a potty from the time the docks are installed to the time docks are removed (typically May-September).

c) Steps at Mackey Park

Permitting from MNRF not required as the work being completed is less than 15 square meters.

Action: Jesse to follow up with Mackey Construction.

- d) Street Lighting
Is going back for final approval of Council at the March 22nd meeting. All site locations were quoted due to cost savings; installation can be broken down. Rondeau's quote was lower; however, we would need to hire a contractor. Hydro may provide drawings for the sites and may not charge for transformers; staff will receive confirmation once applications are submitted to Hydro.
- e) Left Turn Lane at Pine Valley Road
Councillor Allen was invited to the meeting but could not make it at last minute. The Clerk has requested the information from him to bring back to the committee.
- f) Closure of Dunlop Crescent
No other feedback was received from other residents who received the letter. Action: Clerk to follow up with MTO regarding cost sharing and extending the guard rails – how would they like to see the closure.
- g) Jake Break Signs
MTO will likely not supply signage, we would require a municipal by-law and a municipal sign – again, there is no way to enforce a by-law. Signage may still deter some from using Jake brakes.
Will probably need 8 signs?
Recommendation to Council: consider creating a by-law that would enable the municipality to purchase and install signage in each of the four communities.
Can we use MTO posts to install signs underneath – under town names?
Action: Staff to work with MTO to determine placement and logistics.

4. New Business

MTO washrooms – Jim has to write the letter to the Clerk.

By-Laws – Councillor Villeneuve spoke to some of the recently updated and proposed by-laws and Council's reasonings behind them.

Action: Clerk to send notice to residents that the Clean and Clear survey is ending March 11th.

Training by E4M – if a committee is reporting to Clerk, a member of Council should not sit in on the group. In the TOR it is stated that PWAG reports to the Clerk. Library and RAC have Council members sit on their committees. This will go to Council for discussion.

Stonecliffe Boat Launch – someone has been parking their plane, leaving no room for boat launching. Could we have a letter written on behalf of Council –

interfering with boat traffic? We can get the registration number for the plane to figure out who owns it if it is a continuous issue.

Action: Staff to look into signage for No Plane Parking.

Check property lines of Pine Valley Road – road encroaching on Mr. Gibson's property. Doesn't think that road should be hard topped.

5. Questions and Answers

Can we look into proper dollies for stacking chairs in the Community Centre?

Dollies that have swivel on all sides instead of just one.

This would fall under Clerk's daily responsibility.

6. Adjournment – 11:00 a.m.

Next Meeting Date: April 12th, 2022 at 9:30 a.m.